



**FOUR RIVERS SANITATION AUTHORITY
MEETING OF THE BOARD OF TRUSTEES
DECEMBER 19, 2025
1:00 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend and, with advance notice, may address the Board during the Public Participation section.

I. Call Meeting to Order

II. This Meeting is Being Recorded

III. Approval of Minutes

- A. Minutes of Regular Board Meeting of November 24, 2025 (doc)

IV. Public Participation/Presentations

- A. Presentation by Gallagher Insurance: Update to FRSA Benefit Plan - Sen. Dave Syverson
- B. Presentation by Aqua-Aerobics: Highlighting New Technologies at FRSA – James Horton

V. Appearance Before the Board - NONE

VI. Reports from Board Members

A. President

B. Clerk/Treasurer

- 1. Investment Report (doc)
- 2. Details of Expenditures to be Approved (doc)

VII. Old Business

- A. Status of Outstanding Agreements (doc)**

VIII. New Business & Reports

A. Purchasing Items

- 1. Rotork Valve Actuator Replacement – CIP Project PPO2676 (doc)

B. Executive Director

- 1. FRSA Policy for Delinquent Accounts (doc)
- 2. Utility Billing Update (no doc)
- 3. Retirement: Teresa Walling (no doc)
- 4. IEPA NPDES (National Pollutant Discharge Elimination System) Draft Permit – Status Update (no doc)

C. Legal/Risk Management

D. Human Resources

- 1. Human Resources Monthly Report (doc)
- 2. Benefit Plan Revision (late doc)
- 3. Update to FRSA Employee Handbook (doc)

E. Information Technology/Safety

- 1. IT Monthly Report (doc)
- 2. Safety Monthly Report (doc)

F. Finance

- 1. Finance Monthly Report (doc)
- 2. IRS Information Return Closing Letter (doc)

G. Engineering

- 1. Plumbers Bond Report (doc)
- 2. North Avenue & Napoleon Street Final Quantities - CO2 CIP2564 (doc)
- 3. BNR Aeration Basin Modifications - CO2 CIP2304 (doc)
- 4. PS Contract; Sidestream Improvements CIP2560 & 2565 (doc)
- 5. Engineering Report (doc)

H. Plant Operations

1. Plant Operations Monthly Management Report – Narrative (doc)
2. CCA Second-Quarter Update (doc)
3. Trend and Compliance Reports (doc)
4. CS/IWS/Lab Summary and Status Report (doc)

I. Collection Systems

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

IX. Closed Session

X. Adjourn