



**FOUR RIVERS SANITATION AUTHORITY
MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 24, 2025
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend and, with advance notice, may address the Board during the Public Participation section.

I. Call Meeting to Order

II. This Meeting is Being Recorded

III. Approval of Minutes

A. Minutes of Regular Board Meeting of October 27, 2025 (doc)

IV. Public Participation/Presentations - NONE

V. Appearance Before the Board - NONE

VI. Reports from Board Members

A. President

B. Clerk/Treasurer

1. Investment Report (doc)
2. Details of Expenditures to be Approved (doc)

VII. Old Business

A. Status of Outstanding Agreements: Rockford Southeast Trunk Sewer, North Branch Phase 1 (Harrisville Road) (doc)

VIII. New Business & Reports

A. Purchasing Items

1. 2025-2026 Service Lateral Lining CIP 2633 (doc)

B. Executive Director

1. Updates (no docs):
 - a. Purchasing Policy
 - b. Billing and Collection Policy
 - c. Employee Handbook Revisions
 - d. Belvidere Sewer Extension
2. 2026 Meeting Dates: FRSA Committee of Local Improvements and Board of Trustees (doc)
3. Hardship Funding (late doc)

C. Legal/Risk Management

D. Human Resources

1. Human Resources Monthly Report (doc)

E. Information Technology/Safety

1. IT Monthly Report (doc)
2. Safety Monthly Report (doc)

F. Finance

1. Ordinance 25 26 B 09: Four Rivers Sanitation Authority Public Benefit, Chlorination and Corporate Tax Levy (docs)
2. Property Tax Abatement Ordinances (docs):
 - a. Ordinance 25 26 M 10: Abating *Ad Valorem* Tax Previously Levied for the Year to Pay Debt Service on the \$9,140,000 General Obligation Alternate Bonds (Sewerage System Alternate Revenue Source), Series 2017, of the Four Rivers Sanitation Authority, Winnebago County, Illinois
 - b. Ordinance 25 26 M 11: Abating *Ad Valorem* Tax Previously Levied for the Year to Pay Debt Service on the \$3,300,000 General Obligation Alternate Bonds (Sewerage System Alternate Revenue Source), Series 2018, of the Four Rivers Sanitation Authority, Winnebago County, Illinois

- c. Ordinance 25 26 M 12: Abating *Ad Valorem* Tax Previously Levied for the Year to Pay Debt Service on the \$4,785,000 General Obligation Alternate Bonds (Sewerage System Alternate Revenue Source), Series 2019, of the Four Rivers Sanitation Authority, Winnebago County, Illinois
 - d. Ordinance 25 26 M 13: Abating *Ad Valorem* Tax Previously Levied for the Year to Pay Debt Service on the \$5,555,000 General Obligation Alternate Bonds (Sewerage System Alternate Revenue Source), Series 2023, of the Four Rivers Sanitation Authority, Winnebago County, Illinois
3. Finance Monthly Report (doc)

G. Engineering

- 1. Plumbers Bond Report (doc)
- 2. Separator Building HVAC, CIP 2502; Contract Amendment No. 1 (doc)
- 3. Madison Streetscape Stage 2, CIP 2323 ; Intergovernmental Agreement (doc)
- 4. Contract Amendment No. 3, Acceptance of Well Wastewater Discharge, City of Rockford (doc)
- 5. Contract Amendment No. 1, Acceptance of Well Wastewater Discharge, City of Loves Park (doc)
- 6. Developer Request, Laurel Cherry Drive (doc)
- 7. Aerobic Granular Sludge, CIP 2207; Change Order No. 4 (doc)
- 8. Glulam Structural Beam Repairs, CIP 2421; Change Order No. 1 (doc)
- 9. Snow Avenue PS Improvements, CIP 2561; Change Order No. 1 (doc)
- 10. Snow Avenue PS Roof Replacement, CIP 2621; Final Quantities/Change Order No. 1 (doc)
- 11. 2025 Collection System Repairs, CIP 2654; Final Quantities/Change Order No. 3 (doc)
- 12. 2025-2026 Service Cleanout Installations, CIP 2601; Final Quantities/Change Order No. 2 (doc)
- 13. North Avenue and Napoleon Street, CIP 2564; Change Order No. 1 (doc)
- 14. Grace Street SSE, CIP 2625; Final Quantities/Change Order No. 1 (doc)
- 15. Connection Agreement, Linden-Alpine Commercial Sub (no doc)
- 16. Engineering Report (doc)

H. Plant Operations

1. Plant Operations Monthly Management Report – Narrative (doc)
2. Trend and Compliance Reports (doc)
3. Plant Controls System Component Replacement, CIP No. PPO2679
4. CS/IWS/Lab Summary and Status Report (doc)
5. Rock Valley College: “National Mole Day” (docs)

I. Collection Systems

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

IX. Closed Session

X. Adjourn