



**FOUR RIVERS SANITATION AUTHORITY
MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 22, 2025
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend and, with advance notice, may address the Board during the Public Participation section.

I. Call Meeting to Order

II. This Meeting is Being Recorded

III. Approval of Minutes

A. Minutes of Regular Board Meeting of August 25, 2025 (doc)

IV. Public Participation/Presentations

1. Presentation: Riley Martin, Lauterbach & Amen, LLP: Annual Comprehensive Financial Report Ended FY April 30, 2025

V. Appearance Before the Board

VI. Reports from Board Members

A. President

B. Clerk/Treasurer

1. Investment Report (doc)
2. Details of Expenditures to be Approved (doc)

VII. Old Business

- A. Status of Outstanding Agreements – Baer (doc)**

VIII. New Business & Reports

A. Purchasing Items

1. ITB #25-211 Micro Gas Chromatograph (doc)
2. Sole Source Purchase: SEAL DEENA 4 Sample Preparation and Digestion System (doc)
3. Sole Source Blanket Purchase Order (BPO) for Securing Pipe and Fittings through end of FY 2026 (doc)
4. Emergency JWC Muffin Monster Purchase (doc)
5. Final Plant Controls System Component Replacement (doc)
6. RFP #25-210: Physical Security Services (late doc)

B. Executive Director

1. Resolution 25 26 08: Amended and Restated Intergovernmental Cooperation Agreement for Assessment Complaint Intervention (doc)

C. Legal/Risk Management

D. Human Resources

1. Human Resources Monthly Report (doc)
2. Employee Handbook Update (doc)
3. Resolution 25 26 07 – Board of Trustees Human Resources Authorization (doc)

E. Information Technology/Safety

1. IT Monthly Report (doc)
2. Safety Monthly Report (doc)

F. Finance

1. Finance Monthly Report (doc)

G. Engineering

1. Plumbers Bond Report (doc)
2. Collection Systems Operations Facility Fuel Station; CIP 2389; Change Order No. 1-Final (doc)
3. 2024-2025 Sanitary Sewer System Lining; CIP No. 2537; Change Order No. 3 (doc)
4. Nutrient Removal Facility Plan Update (docs):
 - a. Project Plan Amendment; CIP No. 1763; Resolution No. 25 26 05
 - b. IEPA Loan Application Documents Authorized Representative; Resolution No. 25 26 06
5. Agreement for Cost Recovery with IDOT, 64R72 FAP 525 US 20; Capital Project No. 2635 (doc)
6. Intergovernmental Agreement, City of Belvidere; 2025-2026 Sanitary Sewer System Lining (doc)
7. Engineering Report (doc)

H. Plant Operations

1. Plant Operations Monthly Management Report – Narrative (doc)
2. Compliance Commitment Agreement (CCA) Update (doc)
3. Trend and Compliance Reports (doc)
4. CS/IWS/Lab Summary and Status Report (doc)

I. Collection Systems

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

IX. Closed Session

X. Adjourn