



**FOUR RIVERS SANITATION AUTHORITY
MEETING OF THE BOARD OF TRUSTEES
JUNE 23, 2025
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Members of the public may address the Board during the Public Participation section.

I. Call Meeting to Order

II. This Meeting is Being Recorded

III. Approval of Minutes

- A. Minutes of Regular Board Meeting of May 19, 2025 (doc)

IV. Public Participation/Presentations

- A. Process Data and Regulatory Audit Findings – Presented by Black & Veatch (presentation copy available at meeting)

V. Appearance Before the Board

VI. Reports from Board Members

A. President

- 1. Appointment of Executive Director, Approval of Terms of Employment and Resolution 25 26 03 (docs)

B. Clerk/Treasurer

- 1. Investment Report (doc)
- 2. Details of Expenditures to be Approved (doc)

VII. Old Business

- A. Status of Outstanding Agreements – Baer (doc)**

VIII. New Business & Reports

A. Purchasing Items

- 1. RFP #25-206: Bill Printing Mailing Service (doc)
- 2. 2025 Collection System Repairs; Capital Project No. 2654 (doc)
- 3. Switchgear Building Roof Replacement; Capital Project No. 2621 (doc)
- 4. RFP No. 26-415 Biosolids Storage Building Roof Painting; Capital Project No. 2619 (late doc)
- 5. Sole Source Purchase: GPS Survey Field Equipment; Capital Project No. 2641 (doc)

B. Interim Executive Director

- 1. Update

C. Legal/Risk Management

- 1. Resolution 25 26 02: Acquisition of 312 Sawyer Road, Rockford, IL (docs)

D. Human Resources

- 1. Human Resources Monthly Report (doc)
- 2. RFP #25-205: Benefits Consultant (doc)
- 3. Reclassification: Pretreatment/FOG Program Coordinator (doc)
- 4. Request to Fill Management Position: Collection Systems Construction Division Manager (doc)

E. Information Technology

- 1. IT Monthly Report (doc)

F. Finance

- 1. Finance Monthly Report (doc)

G. Engineering

- 1. Plumbers Bond Report (doc)
- 2. Easement PIN 12-11-152-002 Woodman's Food Market, Inc. (doc)
- 3. Easement Vacation PIN 12-11-152-002 Woodman's Food Market, Inc. (doc)
- 4. Main Power Transition; Capital Project No. 1361; Change Order No. 2-Final (doc)

5. BNR Improvements-Aeration Basin Modifications; IEPA No. L17-6576; Capital Project No. 2304; Change Order No. 1 (doc)
6. Service Lateral Lining; CIP No. 2533; Change Order No. 2 (doc)
7. Professional Services Contract Amendment No. 3; Collection System Flow Metering; Capital Project No. 2163 (doc)
8. Professional Services Contract; Glulam Beam Structural Repairs-Administration Building; Capital Project No. 2421 Proposed Special Assessment; Oak Woods Subdivision (Committee Doc)
9. Engineering Report (doc)

H. Plant Operations

1. Plant Operations Monthly Management Report – Narrative (doc)
2. Trend and Compliance Reports (doc)
3. CS/IWS/Lab Monthly Report (doc)
4. Proficiency Testing Certificate (doc)
5. Debt Collection Service Contract Extension (doc)
6. New Billing System: Communications to Customers (docs)

I. Collection Systems

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

IX. Closed Session

X. Adjourn