

**FOUR RIVERS SANITATION AUTHORITY
ADDENDUM NO. 2
RFP #25-205 BENEFITS CONSULTANT**

April 30, 2025

AD2-1 Notice

This Addendum No. 2, dated April 30, 2025, to the Request for Proposals: **Benefits Consultant** supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

AD2-2 General Information

FRSA submits Addendum No. 2 to answer questions.

AD2-3 Questions & Answers

Question 1: Does the Authority currently utilize a benefit management/enrollment platform and if so, which one?

Answer 1: Yes, the Authority currently utilizes Tyler Technologies' Enterprise ERP (Munis) for benefit enrollment and management.

Question 2: Please describe current wellness program/initiatives and any that are being considered.

Answer 2: The Authority provides an annual wellness fair and a comprehensive wellness program that promotes financial, physical, and mental well-being. Current initiatives include biometric screenings, educational sessions, wellness challenges, and other supportive activities designed to engage employees in healthy lifestyle practices.

Question 3: What is the annual fee and commissions paid to the current consultant/broker today?

Answer 3: The current broker is not paid a flat annual fee; compensation is commission-based and negotiated between the broker and the insurance carriers.

Question 4: Is it acceptable to the Authority if we provide two notarized Forms of Affidavit (one the representative who signed the proposal's signature and one with a corporate officer's signature)?

Answer 4: Yes, that is acceptable as long as both forms are completed accurately and submitted in accordance with the RFP instructions.

Question 5: Please provide detail regarding which benefits are self-insured and which are fully insured.

Answer 5: All benefits are fully insured.

Proposer shall initial this Addendum No. 2 and include it with their proposal.

_____Proposer's Initials