

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
MARCH 31, 2025
(RESCHEDULED FROM MARCH 24, 2025)
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Members of the public may address the Board during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Minutes of Regular Meeting of February 24, 2025 (doc)
- IV. Public Participation/Presentations**
 - A. Applewood Café: Board Level Variance Request to waive requirement for 1,000-gal Exterior Grease Interceptor (no doc)
 - B. Public Speaking: Bryan Heidemann and Michele Kimes, Coyle Kiley re Employee Benefits Consulting and Brokerage Service (no doc)
 - C. Public Hearing: Discussion and Questions Regarding Ordinance 24 25 B 07, Combined Annual Budget & Appropriations Ordinance for the Fiscal Year Beginning May 1, 2025, and ending April 30, 2026 (doc under Management Services, Ordinance 24 25 B 08 (Final))
- V. Appearance Before the Board - none**

VI. Reports from Board Members

A. President

1. Status Update re Executive Search (Bernsten) (no doc)

B. Clerk/Treasurer

1. Investment Report (doc)
2. Details of Expenditures to be Approved (doc)

VII. Old Business

A. Status of Outstanding Agreements – Baer (doc)

B. Resolution 24 25 60 – Retainer of Gallagher Benefit Services, Inc., to Provide Health Insurance and Related Benefits Consulting and Brokerage Service – Layover from February 24, 2025, Meeting (doc)

C. Revision to FRSA By-Laws – Read-In at February 24, 2025, Meeting (doc)

VIII. New Business & Reports

A. Purchasing Items

1. RFP #25-203 – HVAC Preventative Maintenance (doc)
2. IT Software Purchase: ManageEngine (ME)-Endpoint Central (EC), SelfService Plus (SSP) and ActiveDirectory Manager (ADM) (doc)
3. Natural Gas Contract Extension Offer (late doc)
4. RFP for Selection of Provider of Health Insurance and Related Benefits Consulting and Brokerage Services (late doc)

B. Interim Executive Director

1. Update

C. Internal Services: Legal/Risk Management/Information Technology

1. Property Purchase and Delegation of Authority for 510 Barry Road, Rockford, IL; PIN: 15-02-377-014 (docs)
2. IT Monthly Report (doc)

D. Management Services: Human Resources & Finance

1. Human Resources Monthly Report (doc)
2. Request for Exception to Section 3 of Ordinance 24 25 52 – CS Utility Tech (doc)
3. Request for Exception to Section 3 of Ordinance 24 25 52 – CS Construction Division Manager (doc)
4. Ordinance 24 25 B 08: FINAL Combined Annual Budget & Appropriations Ordinance for the Fiscal Year Beginning May 1, 2025, and ending April 30, 2026 (doc)
5. Finance Monthly Report (doc)

E. Engineering

1. Plumbers Bond Report (doc)
2. Easements: (docs)
 - a. PIN 15-12-101-007 2018DT Sandy Hollow, LLC
 - b. PIN 11-23-126-007 Cortinez
3. Aerobic Granular Sludge – Phase 1; IEPA No. L17-6127; CIP No. 2207; Change Order No. 2 (doc)
4. US 20/I-39 Reconstruction Sanitary Sewer Reroute; Capital Project No. 2535; Change Order No. 2 (doc)
5. Professional Services Contract Amendment No. 1; Facility Plan Update; CIP No. 1763 (doc)
6. Professional Services Contract Amendment No. 1; Collection System Flow Metering; CIP No. 2163 (doc)
7. Accelerated Project Schedules; Service Cleanout Installations, CIP No. 2601; Hot-Mix Asphalt Patching FY26 (May 1, 2025 – April 30, 2026) (doc)
8. Proposed Special Assessment North Alpine Road – Project Withdrawal (no doc)
9. Engineering Report (doc)

F. Plant Operations

1. Plant Operations Monthly Management Report – Narrative (doc)
2. Trend and Compliance Reports (doc)
3. CS/IWS/Lab Monthly Report (doc)

G. Collection Systems

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

IX. Closed Session

X. Adjourn