

**REGULAR MEETING  
FOUR RIVERS SANITATION AUTHORITY  
BOARD OF TRUSTEES  
NOVEMBER 18, 2024  
5:15 P.M.**

**AGENDA**

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The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Members of the public may address the Board during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
  - A. Minutes of Regular Meeting of October 28, 2024 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
  - A. President**
  - B. Clerk/Treasurer**
    - 1. Investment Report (doc)
    - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
  - A. Status of Outstanding Agreements – Baer (doc)**
  - B. Fiscal Year 25/26 Budget (no doc)**
- VIII. Purchasing Items**
  - A. 2024 Service Lateral Lining; Capital Project No. 2533 (doc)
  - B. BNR Improvements – Aeration Basin Modifications; IEPA L17-6576; Capital Project No. 2304 (doc)
  - C. FRSA ITB #24-220 Generator Preventative Maintenance (doc)
  - D. FRSA RFP #24-219 Land Appraisal (doc)

## **IX. New Business & Reports**

### **A. Executive Director**

1. Update

### **B. Internal Services: Legal/Risk Management/Information Technology**

1. IGA with City of Rockford re Collection of Household Hazardous Waste (doc)
2. IT Monthly Report (doc)

### **C. Management Services: Human Resources & Finance**

1. Human Resources Monthly Report (doc)
2. New Employees: Jose Alcaraz Ameca and Brandon Pickett (docs)
3. 2025 Four Rivers Sanitation Authority Employee Handbook (no doc)
4. Compensation Study (no doc)
5. Property and Cyber Insurance Renewal (doc)
6. IRS Update (doc)
7. Property Tax Levy: Ordinance 24 25 B 46 – Options 1 and 2 (docs)
8. Tax Abatement (docs):
  - a. Ordinance 24 25 M 47 – Abatement Tax Year 2024-2017 Bonds (doc)
  - b. Ordinance 24 25 M 48 – Abatement Tax Year 2024-2018 Bonds (doc)
  - c. Ordinance 24 25 M 49 – Abatement Tax Year 2024-2019 Bonds (doc)
  - d. Ordinance 24 25 M 50 – Abatement Tax Year 2024-2023 Bonds (doc)
9. Finance Monthly Report (doc)

### **D. Engineering**

1. Plumbers Bond Report (doc)
2. Collection Systems Operations Facility; CIP No. 2217; Change Order No. 3 – Final (Revised) (doc)
3. 2024 Service Cleanout Installations; CIP No. 2501; Change Order No. 2 – Final (doc)
4. South Main Lift Station Access Improvements; CIP No. 2525; Change Order No. 1 – Final (doc)
5. 2024 Collection System Repairs; CIP No. 2554; Change Order No. 2 – Final (doc)
6. Engineering Report (doc)

**E. Plant Operations**

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)

**F. Collection Systems**

1. Status Report (doc)
2. Collection Systems Monthly Management Report (doc)
3. Trend Report (doc)

**X. Closed Session**

**XI. Adjourn**