

**REGULAR MEETING  
FOUR RIVERS SANITATION AUTHORITY  
BOARD OF TRUSTEES  
APRIL 22, 2024  
5:15 P.M.**

**AGENDA**

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The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Members of the public may address the Board during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
  - A. Minutes of Regular Meeting of March 25, 2024 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
  - A. President**
  - B. Clerk/Treasurer**
    - 1. Investment Report (doc)
    - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
  - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**
  - A. RFP #24-209 - Lawn Maintenance (doc)
  - B. ITB #24-210 – Landfill Service (doc)
  - C. RFP #24-211 – Laboratory Supplies (doc)
  - D. 2024 Service Cleanout Installations; Capital Project No. 2501 (doc)

**IX. New Business & Reports**

**A. Executive Director**

1. Update

**B. Internal Services: Legal/Risk Management/Information Technology**

1. IT Monthly Report (doc)

**C. Management Services: Human Resources & Finance**

1. Human Resources Monthly Report (doc)
2. Work Compensation Insurance Renewal (doc)
3. Monthly Billing Status Report for Review & Discussion (doc)
4. RFP Award Communications Plan for Monthly Billing Program (late doc)
5. Finance Monthly Report (doc)

**D. Engineering**

1. Plumbers Bond Report (doc)
2. Easement: PIN 12-02-179-007; City of Loves Park – Galleria Drive (doc)
3. Easement: PIN 12-02-178-015; HP WS-XI Rockford, LLC - Galleria Drive (doc)
4. 2023 Service Lateral Lining; Capital Project No. 2433; Change Order No. 3 – Final (doc)
5. Sanitary Sewer Service Connection Agreement - French Quarter Plat No. 2 (doc)
6. Engineering Report (doc)

**E. Plant Operations**

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)

**F. Collection Systems**

1. Monthly Update (doc)
2. Collection Systems Monthly Management Report (doc)

**X. Closed Session**

**XI. Adjourn**