

**FOUR RIVERS SANITATION AUTHORITY  
ADDENDUM NO. 1  
RFP #24-211  
LABORATORY SUPPLIES**

**April 2, 2024**

**AD1-1 Notice**

This Addendum No. 1, dated April 2, 2024, to the Request for Proposals, Laboratory Supplies supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

**AD1-2 General Information**

The Authority submits Addendum No. 1 to answer a question.

**AD1-3 Question & Answer**

**Question:** Our concern is just on the fixed pricing for the entire term of the contract.

***3.6 Price Increases Prohibited***

*The successful proposer's price shall be firm during the awarded contract period.*

As a distributor, we are at the mercy of price increases from our manufacturers on an annual basis, therefore we are not able to fix our pricing, and if we were to attempt to do so, it would likely result in a very inflated price for our customers. So we prefer to just price annually wherever possible.

Would this be something we can come to a mutual agreement on for additional contract years?

**Answer:** Strike the word *Price* from 3.6 heading ***3.6 Price-Increases Prohibited***; strike the paragraph ~~*The successful proposer's price shall be firm during the awarded contract period.*~~ under the 3.6 heading and replace with the following wording:

The Authority requests that the vendor provide a pricing strategy that is appropriate for both their business needs and the Authority's responsibilities as a public sector agency. This may include a fixed price, cost plus, or an alternative offering. Vendors proposing a strategy other than fixed price must demonstrate via an Excel file that is submitted with their response what that strategy will cost the Authority over the term of the contract.

Vendors may propose annual increases for each year of the contract at the time of their response. The proposed strategy must remain consistent for each year, with no further changes during that year.

Proposer shall initial this Addendum No. 1 and include it with their proposal.

\_\_\_\_\_ Proposer's Initials