

**FOUR RIVERS SANITATION AUTHORITY  
ADDENDUM NO. 3  
RFP #24-208  
MONTHLY BILLING STRATEGIC COMMUNICATION PLAN**

**March 26, 2024**

**AD3-1 Notice**

This Addendum No. 3, dated March 26, 2024, to the Request for Proposals, Monthly Billing Strategic Communication Plan supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

**AD3-2 General Information**

The Authority submits Addendum No. 3 to answer questions.

**AD3-3 Questions & Answers**

**Question 1:** Page 1 of the RFP has a brief area to fill out and include the proposing firm's name, address, and contact information. Is this information to be used as the label of our package or would you like to see that information on the cover of our proposal, etc.?

**Answer 1:** Page 1 may be used as a cover page for a proposal. A proposer's standard return address and the proposal number and title should be printed on the shipping label. If the proposal is delivered by hand, the proposal number and title on the outside of the package is sufficient.

**Question 2:** May you please confirm if the Proposal Price form is to be included in Section 1 – Required Forms or Section 3 – Main Body of Response?

**Answer 2:** The completed Proposal Form should be included in both Section 1 – Required Forms and Section 3 – Main Body of Response.

Proposer shall initial this Addendum No. 3 and include it with their proposal.

\_\_\_\_\_ Proposer's Initials