

**FOUR RIVERS SANITATON AUTHORITY
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

Date: March 15, 2024

Name of Proposing Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Proposal Due Date and Time: 4:00 p.m., April 5, 2024

Proposals will be accepted until the specified due date and time. Any proposal delivered after the due date and time will be refused.

Mandatory Pre-Proposal Meeting: Y

Performance Bond: Y

Bid Bond: Y

Prevailing Wage: N

PLEASE MARK THE RETURN SEALED ENVELOPE:

1. Proposal Due Date and Time
2. Title of Job
3. Proposal Number

SEND PROPOSALS TO:

Four Rivers Sanitation Authority
3501 Kishwaukee Street
Rockford, IL 61109

If the proposer chooses to hand-deliver their proposal, it must be deposited in the Bid Box in the main lobby or handed to the Customer Service receptionist of the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, IL 61109, between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday, except holidays.

PROPOSALS WILL NOT BE ACCEPTED BY FAX OR EMAIL.

The Illinois Department of Human Rights registration number must be provided with the proposal on the proposal due date.

Proposal results are available after contracts are awarded at the Regular Meeting of the Board of Trustees, held on the fourth Monday of the month. Please call 815-387-7425 or visit fourrivers.illinois.gov

**SECTION I
NOTICE**

**REQUEST FOR PROPOSALS 24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

I
NOTICE
FOUR RIVERS SANITATION AUTHORITY
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE

The Four Rivers Sanitation Authority will receive sealed and signed proposals for **Lawn Maintenance**. Proposals must be submitted to the Four Rivers Sanitation Authority Graceffa Administration offices located at 3501 Kishwaukee Street, Rockford, Illinois 61109 until 4:00 P.M., April 5, 2024

Copies of the RFP for review purposes only are available through the Four Rivers Sanitation Authority website fourrivers.illinois.gov. Proposal documents for submittal may be requested by emailing purchasing@fourrivers.illinois.gov or by calling (815) 387-7425. For more information, visit the Four Rivers Sanitation Authority website at fourrivers.illinois.gov.

The Authority will conduct a **MANDATORY** pre-proposal meeting at 10:00 A.M. on March 22, 2024. The meeting will be held in the Board Room of the Graceffa Administration Building at 3501 Kishwaukee St., Rockford, IL 61109.

Each bid must be accompanied by cash or a certified or bank cashier's check on a solvent bank or trust company, drawn to the order of the Four Rivers Sanitation Authority, or an acceptable Bid Bond on the form attached, in an amount not less than ten percent (10%) of the total bid price. This sum is a guarantee that, if the bid is accepted, a contract will be entered into.

No proposal is to be withdrawn without the consent of the Authority for sixty (60) days after the closing time of receiving the proposals.

The successful respondent will be required to furnish a satisfactory performance and payment of vendor bond in the full amount of the proposal.

Four Rivers Sanitation Authority reserves the right to reject any or all proposals, or any part thereof, or to accept any or all proposals, or any part thereof, or to waive any formalities in any proposals, deemed in the best interest of the Four Rivers Sanitation Authority.

The Authority will confirm any award decision in writing, to the successful proposer.



Julia Scott-Valdez
Director of Management Services
Four Rivers Sanitation Authority

**SECTION II
GENERAL SPECIFICATIONS AND INSTRUCTIONS**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

II
**GENERAL SPECIFICATIONS AND INSTRUCTIONS
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

2.1 Important Dates

- Proposal Release Date: March 15, 2024
- Mandatory Pre-Proposal Meeting: 10:00 A.M., March 22, 2024
- Proposal Due Date: 4:00 P.M., April 5, 2024
- Interviews: Tentative
- Anticipated Award Date: April 22, 2024

2.2 Proposal Preparation

Where applicable, the respondent must submit their proposal on the forms the Authority provides in this document. **The respondent must complete all applicable blanks.** Respondent may submit additional information as they believe necessary on their stationery, under signature of the authorized representative who completes this document's forms.

If this Request for Proposals contains inconsistencies or contradictions between sections, Section III - Detailed Specifications supersede Section II - General Specifications, which supersede Section I - Notice. **No warranty is made or implied as to information contained in these specifications.**

An authorized officer or individual must sign the proposal. The authorized signature must be the individual owner of a proprietorship, a general partner of a partnership, or the corporation officer who is authorized to sign for a firm and whose title is affixed.

All prices and notations must be in ink or typewritten. The respondent may cross out mistakes and type corrections adjacent to the point of error. The person who signs the proposal must initial such corrections, in ink. **If the Authority finds a respondent's entry to be illegible, it may, at its sole discretion, reject the proposal.**

2.3 Submission of Proposals

The Authority **will not** receive proposals in an electronic format, by e-mail or internet or by facsimile. The respondent must return their proposal, clearly marked as **“Request for Proposal #24-209: Lawn Maintenance”**. **The Authority cannot ensure that the sealed proposal will not be prematurely opened if the respondent does not properly label their proposal envelope.**

Proposals sent via USPS or other package delivery service should be addressed to:

Four Rivers Sanitation Authority
3501 Kishwaukee Street
Rockford, IL 61109

If the respondent chooses to hand-deliver their proposal, it must be deposited in the Bid Box or handed to the Customer Service receptionist in the lobby of the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, IL 61109, between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday, except holidays.

The Authority cannot represent or guarantee that any information submitted in response to the Request for Proposals will be confidential. If the Authority receives a request for any document submitted in response to the Request for Proposal, the Authority's sole responsibility will be to notify respondent of a request for such document to allow the respondent to seek protection from disclosure in a court of competent jurisdiction. No documentation will be provided under FOIA until the contract has been awarded.

2.4 Bid Security

Each bid must be accompanied either by cash, an original certified or bank cashier's check on a solvent bank or trust company, or a bidder's bond (form attached) from acceptable surety, drawn to the order of the Four Rivers Sanitation Authority in an amount of not less than ten percent (10%) of the bid price, issued by a surety company licensed to conduct business in the State of Illinois and named in the current list of "Surety Companies Acceptable On Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Department. Failure to provide a Bid Security in the amount specified will constitute sufficient cause for rejection of the bid.

Within three (3) days after the opening of bids, the bid securities of all but the three lowest bidders will be returned. The bid security of the remaining two unsuccessful bidders will be returned within three (3) days after the execution of the contract, or, if no such contract has been executed, within sixty (60) days after the date of opening of bids. The bid security of the successful bidder will be returned only after he has duly executed the contract and furnished the required insurance.

2.5 Illinois Department of Human Rights Registration Number

All proposers, regardless of location, must provide an Illinois Department of Human Rights Registration Number with the proposal on the due date. This number must be written or typed on the line in the Fair Employment Affidavit of Compliance (included in the documents you receive). The following link may be used to access the website where the number can be obtained: <https://dhr.illinois.gov/public-contracts.html>

2.6 Performance Bond

The successful proposer must provide a Performance Bond acceptable to the Four Rivers Sanitation Authority. The performance bond must be for either 100% of the annual contract price or for the successful respondent's unit price times the estimated number of units, as applicable. The performance bond must be submitted annually on or before its expiration date, and within 10 business days of the award anniversary date for the entire length of the Contract period.

This Request for Proposals contains a Performance Bond form and Payment of Vendor Bond for the successful proposer's use.

If the successful proposer fails to provide acceptable bonds within the specified time, they are in default.

2.7 Exceptions

Exceptions to any part of the requirements stated in this request must be clearly identified as exceptions. The stated exceptions and any alternatives offered must be included in Section 3 at the specific point at which the exception is taken (see "Proposal Response Format").

Submission of a Proposal indicates acceptance by the Proposer of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the Proposal submitted and confirmed in the contract between FRSA and the Proposer selected.

2.8 Proposal Response Format

Submit one hard copies of the proposal and one copy on a flash drive. Proposal format should conform to that prescribed below:

Section 1 – Required Documents

1. Proof of required insurance (COI, additional insured endorsements)
2. Qualification Form
3. Proposal Form
4. Fair Employment Practices Affidavit of Compliance
5. Forms of Affidavit

Section 2 – Executive Summary/Overview

Executive Summary – An executive summary detailing the Proposer's competence, qualifications, past experience, and number of years providing **Lawn Maintenance** as described in this RFP. The summary should explain the Proposer's understanding of the Authority's intent and objectives and how their Proposal would achieve those objectives.

Section 3 – Main Body of Response

Include a complete copy (all pages and content) of this RFP document and Specifications document with all sections completed. A complete, point-by-point response is required; incomplete documents may be deemed unresponsive and therefore eliminated from consideration.

2.9 Taxes

This Authority is exempt, by law, from paying Federal Excise Tax and Illinois Retailers'

Occupational Tax. Therefore, the respondent must exclude those taxes from their proposal. The Authority's tax exemption number is E9992-3696. The respondent must include all applicable taxes in their proposal price.

2.10 Withdrawal of Proposals

At any time prior to the scheduled proposal deadline, the respondent may withdraw their proposal. In order to do so, they must submit a written request to the Director of Management Services.

2.11 Acceptance of Proposals/Form, Preparation, and Presentation of Proposals

If the proposal contains any omissions, erasures, alterations, additions or items not called for in the itemized proposal, or contains irregularities of any kind, such may constitute sufficient cause for rejection of proposal. In case of any discrepancy in the unit price or amount proposed for any item in the proposal, the unit price as expressed in figures will govern.

The Authority may reject all or part of any or all proposals, for any reason. The Authority may accept all or part of any proposal or waive any formalities if it decides such action is in the Authority's best interest.

The Authority will only consider proposals that conform to the intent of this document. The Authority will reject proposals that contain one or more exceptions if the Authority determines that non-conforming proposals deviate from the intent of these specifications. The Authority's decision is final, and the Authority's procurement procedures contain no appeal provision.

2.12 Laws and Regulations

The respondent who is awarded the contract must comply with all laws of the United States of America, the State of Illinois, and all lawful regulations of the Four Rivers Sanitation Authority and the respective cities and villages in which the professional service and material supplied is to be performed respecting labor and compensation and all other statutes, ordinances, rules and regulations applicable and having the force of the law.

A. Illinois Regulations

1. In accordance with Illinois Public Act 102-0265, the Four Rivers Sanitation Authority is required to make a good faith effort to collect and publish certain demographic information provided by vendors and subcontractors doing business with the Authority. The Act requires FRSA to report whether a vendor or subcontractor is a minority, women, or veteran-owned business as defined by Illinois Law. In addition, the Authority is required to disclose if the business is certified as a small business under federal Small Business Administration standards. The successful proposer will be required to provide this information upon contract award.
2. Public Act 96-929 (30 ILCS 570) provides that Illinois residents be employed on Illinois public works projects, provided there has been a period of excessive unemployment (5%) in the State of Illinois as defined in the Act; and, further, that Illinois workers are available and capable of performing the particular type work involved.
3. Public Act 101-0221 requires that any party to a contract adopt and promulgate written sexual harassment policies that include, as a minimum, the following information:
 - a. the illegality of sexual harassment
 - b. the definition of sexual harassment under Illinois State law
 - c. a description of sexual harassment, utilizing examples
 - d. my (our) organization's internal complaint process including penalties
 - e. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission
 - f. directions on how to contact the Department and the Commission

- g. protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act

Upon request, this information must be provided to the Illinois Department of Human Rights and Authority.

4. With regard to nondiscrimination in employment, the Contractor for this project will be required to comply with the Illinois Fair Employment Practices Commission's Rules and Regulations.
5. The Contractor for this project must comply with the Occupational Safety and Health Act.
6. The Contractor for this project must comply with the Federal Drug-Free Workplace Act.
7. Americans with Disabilities Act - The Contractor for this project will comply with all applicable requirements of the Americans with Disabilities Act of 1990 (ADA). The Contractor will hold harmless and indemnify Four Rivers Sanitation Authority (AUTHORITY) and their representatives from all:
 - a) suits, claims, or actions
 - b) costs, either for defense (including but not limited to reasonable attorney's fees and expert witness fees) or for settlement
 - c) damages of any kind (including but not limited to actual, punitive, and compensatory damages)

relating in any way to or arising out of the ADA, to which said firm is exposed or which it incurs in the execution of the contract.

2.13 Terms

A. Payments to the Successful Respondent. If the Authority receives an acceptable invoice for conforming materials prior to the fifth day of the month, the Authority will issue payment before the fifth day of the succeeding month. If received on or after the fifth day of the month, payment will be issued the following month.

B. Default. In case of default, the Authority will procure the materials and service described in this Request for Proposals from other sources. The Authority will hold the defaulting successful respondent responsible for any excess cost incurred. The defaulting successful respondent must make such payment no more than sixty (60) calendar days after the Authority notifies the successful respondent, in writing, of such an occurrence.

C. Delivery Hours. Unless otherwise specified, all items must be delivered to: Four Rivers Sanitation Authority, 3333 Kishwaukee Street, Rockford, Illinois, 61109, Monday through Friday, between the hours of 7:30 A.M. and 3:00 P.M., excluding holidays.

In the unlikely event that the Authority is picketed by its employees or by a third party, or if any labor-management dispute between the Authority and its employees or third parties becomes known to the successful bidder, then in such event and during the course of any such picketing or labor-management dispute, the successful bidder must continue to carry out the terms and conditions of this contract as if such pickets were not present or such labor-management dispute did not exist.

D. F.O.B. Point and Shipping Charges. All prices must be quoted F.O.B. destination,

Four Rivers Sanitation Authority, 3333 Kishwaukee St., Rockford, Illinois, 61109. All shipping, handling and freight charges must be included in the proposal amount.

E. Use of Authority Name Prohibited. In the absence of the Authority's written permission, the successful respondent must not use the Authority's name in any form or medium of public advertising.

2.14 Investigation

It is the responsibility of the respondent to make any and all investigations necessary to become thoroughly informed of what is required and specified in the proposal. No plea of ignorance by the respondent of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the respondent to make necessary examinations and investigations will be accepted on a basis for varying the requirements of the Authority or the compensation of the respondent.

2.15 Addenda and Interpretation

No interpretation of the meaning of the Plans, Specifications, or other Contract Documents will be made to any bidder orally. Every request for such interpretation must be in writing addressed to the Four Rivers Sanitation Authority, 3501 Kishwaukee Street, Rockford, Illinois. Any and all such interpretations and any supplemental instructions will be in the form of written addenda. To be given consideration, such request must be received at least five (5) business days prior to the proposal due date.

If the Authority issues written addenda, such addenda become part of the contract documents. Not less than three (3) business days prior to the proposal due date, the Authority will post the addenda, if any, on its website at fourrivers.illinois.gov, and distribute the addenda via email to each recipient of the specifications, at either the:

- Email address to which the Authority emailed the original RFP document; or
- Corrected email address prospective proposer furnished

A proposer that does not receive the Authority's addenda, and who has previously submitted a proposal, is not relieved from any obligation in the proposal they submitted.

2.16 Contract Form

No more than ten (10) business days following the contract award, the successful respondent must submit a completed Contract Form to the Authority's Director of Management Services. The Contract Form is part of this Request for Proposals. By their mutual agreement, the successful respondent and Authority may supplement this contract form or replace it with an alternative document. If the successful respondent fails to complete the agreed upon Contract Form within the specified time, they are in material default.

2.17 Contract Termination

1. Respondent's Unacceptable Performance. If the successful respondent fails to provide materials and service in conformity with this Request for Proposals, the Authority will notify them in writing. If the successful respondent fails to correct the performance deficiency to the Authority's satisfaction within five (5) working days after they receive the Authority's notice, they are in default. If the same performance deficiency recurs despite the Authority's notification and the successful respondent's temporary correction, the successful respondent is likewise in default. The Authority may, at its sole discretion,

terminate the contract with the defaulting successful respondent, and remedy the matter under provisions set forth in this Section of this Request for Proposals.

B. Authority's Action Following Contract Termination. If the contract is terminated, the Authority may, at its sole option:

1. request new **Lawn Maintenance** proposals, or
2. designate the next qualified respondent to provide **Lawn Maintenance** provided that said next qualified respondent agrees to their original proposal terms.

The Authority may repeat this option until it obtains an acceptable **Lawn Maintenance** contract.

2.18 Deliveries

The successful respondent must ship all material as follows: F.O.B. Four Rivers Sanitation Authority, 3333 Kishwaukee Street, Rockford, Illinois, 61109, freight paid by seller. All deliveries must conform to the requirements stated in this Request for Proposals.

2.19 Incidental Work

The cost of incidental work described in the Specifications for which there are no specific Contract Items is to be considered as part of the general cost of doing the work and must be included in the prices for the various Contract Items. No additional payment will be made therefore.

2.20 Plant, Tools and Equipment

The Contractor must provide and maintain such modern plant, tools and equipment as may be necessary to perform in a satisfactory and acceptable manner all the work required by this Contract. Only equipment of established reputation and proven efficiency must be used. The Contractor is solely responsible for the adequacy of their plant and equipment.

2.21 Verification of Data

The Contractor must verify all Specifications or other data received from the Authority and must notify it of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts, or discrepancies does not relieve the Contractor of full responsibility for unsatisfactory work resulting there from nor from rectifying such conditions at the Contractor's own expense. Contractor will not be allowed to take advantage of any errors or omissions, as full instructions will be furnished by the Authority, should such errors or omissions be discovered. The Contractor must assume all responsibility for the making of estimates of the size, kind, and quality of materials and equipment included in work to be done under the Contract.

2.22 Payment Terms

The awarded firm must submit invoices by mail to:

Four Rivers Sanitation Authority, 3501 Kishwaukee Street, Rockford, IL 61109 or by email to: accountspayable@fourrivers.illinois.gov. FRSA will make payments in the following manner: Authority's payment terms in Section 2.13.

**SECTION III
DETAILED SPECIFICATIONS**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

III
DETAILED SPECIFICATIONS
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE

3.1 General

The successful respondent must be an independent contractor. Proposer must provide a firm fixed price for providing **Lawn Maintenance** in conformity with this Request for Proposals and with applicable laws, regulations and professional standards. The successful proposer must supply, at their expense, all necessary labor, transportation, machinery, fuel and materials necessary to perform the specified services.

3.2 Mandatory Meeting

The Authority will conduct a **MANDATORY** pre-proposal meeting at **10:00 A.M. on March 22, 2024** in the Board Room of the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, IL 61109.

3.3 Proposal Evaluation

A. Evaluation Committee

A committee composed of Authority staff will review all proposals submitted based upon the Evaluation Criteria set forth below.

B. Evaluation Criteria

1. Responsiveness of proposal – Proposals will be screened to ensure responsiveness to the RFP. The Authority may reject as non-responsive any proposal that does not include the documents required to be submitted by this RFP.
2. Experience and Past Performance – Ability to provide service demonstrated by past experience with previous clients and firms.
3. Ability to Provide Services – Information on the company’s ability to provide the specified services. Items considered include background of the company, responsiveness of proposal approach and resources committed to providing services, and experience of supervisory staff.
4. Cost – The annual cost will be considered in combination with the other criteria.

3.4 Minimum Requirements

A. Services Provided

Contractor will remove fallen tree branches to a disposal location, mowing, trimming, trash and debris cleanup and removal of resultant clippings and trash, spring and fall fertilizing, weeding, weed spraying, pre & post-emergent weed control, aeration, over seeding, inspection, pesticide spraying, removal and replacement of trees, shrubs, flowers and plants, spring cleanup including edging and top-dressing beds and tree rings, fertilize and apply herbicide to landscape beds, fall cleanup in conformity with this Request for Proposals and with applicable laws, regulations, and professional standards. The successful contractor will supply, at their expense, all necessary labor, transportation, machinery, fuel and materials necessary to perform specified services.

B. Time of Service. The successful contractor may perform services at any time during daylight hours, including weekends and holidays. The successful contractor shall make reasonable efforts to minimize noise disruption to the adjacent properties. Contractor may not perform lawn-mowing services after sundown or before sunrise and in accordance with the City of Rockford noise ordinance.

C. Locations of Service. Lawn maintenance shall occur at the following areas:

1. Plant & Surrounding Properties & North Facility – See Exhibit A Maps

- a. Plant facility at 3333 Kishwaukee Street, encompassing approximately 100 acres, 70 acres +/- of that area is mowable. If weekend work is needed at this location, contact FRSA staff who will inform the guard house to open the gate once the mowing contractor arrives.
- b. Excess Flow Basin. The bottom of the excess flow basin and inside slopes of berm are not to be mowed.
- c. Administration Facility at 3501 Kishwaukee Street. Note: this is NOT included in the 70 +/- mowable acres noted in item 1.a.
- d. Barry Rd. Lot 4
- e. Foley St. Lot 3
- f. Kennon Rd. Lots 5, 6, 7
- g. Grant Park Blvd. Lots 8, 10, 11, 14
- h. Brook Rd. Lots 13, 15, 16, 17, 18
- i. Fitch Rd. Lot 12
- j. Sawyer Rd. Lot 9
- k. Kishwaukee St. Lots 1, 19, 20, 21, 22
- l. Beginning at corner of Martin Rd. & Foley St., follow the black solid line in a northwest direction ending at corner of Grant Park Blvd. & Kennon Road: maintain from fence line out 10'.
- m. North Facility – 4850 Torque Rd., Loves Park

2. Lift Stations & Farm – See Exhibit B Maps & Aerial Views

Most lift stations are fenced, and the contractor will be given a key to the gates. Gates are wide enough to accommodate mowing equipment.

- a. Airport Drive Lift Station
- b. Cherry Valley Lift Station
- c. Clayton Street Lift Station
- d. Elmwood Road Lift Station
- e. Evans Avenue Lift Station
- f. Harlem Road Lift Station
- g. Machesney Park Lift Station
- h. Randy Road Lift Station
- i. New Milford – North Lift Station
- j. New Milford – South Lift Station
- k. Pond Street Lift Station
- l. Pyramid Lift Station
- m. Roscoe Lift Station
- n. Roscoe West Lift Station
- o. Snow Avenue Lift Station
- p. South Main Lift Station
- q. Stormont Lift Station
- r. Perryville Lift Station
- s. University Lift Station
- t. McDonald Creek Lift Station
- u. Fuller Creek Lift Station
- v. Winnebago Lift Station
- w. Farm – 7341 N. IL Rt. 251, Davis Junction, IL

FOR REVIEW PURPOSES ONLY

D. Operations

1. **Mowing.** The successful respondent will mow a minimum of once per week. Flat areas will be mowed to a 2-1/2 inch height and mowing shall repeat with sufficient frequency to ensure the grass or weed height does not exceed 5 inches at any time except Excess Flow Basin as stated in 3.4.C.2 of Section III Detailed Specifications. A minimum 48" path will be mowed on exterior of all fence lines where possible.
2. **Trimming.** After mowing is completed, contractor will use suitable equipment to trim around permanent objects such as posts, trees, shrubs, transition cracks where concrete meets pavement, fences including complete fence line.
3. **Trash & Debris Cleanup.** Contractor will prepare each site for mowing by removing any fallen tree branches, sticks, trash, glass, debris and refuse before mowing. Such debris will be placed on back pad and in branch bin.
4. **Removal of Resultant Clippings & Trash.** Contractor may use their discretion whether to mow at sufficient frequency to allow mulching, thus eliminating the need to **bag clippings***. Any and all clippings bags will be disposed of by contractor in conformity with any and all applicable regulations and customs. Clippings will be bagged separately from refuse.
5. **Spring, Summer, Fall Fertilizing, Weed Spraying, Pre & Post-Emergent Weed Control (there is NO fall pre-emergent weed control application):**
 - a. Administration Building; 3501 Kishwaukee St., Rockford
 - b. Plant; 3333 Kishwaukee St., Rockford
 - c. Cherry Valley Lift Station; 420 Barley Ridge Trail, Cherry Valley
 - d. Snow Avenue Lift Station; 132 & 208 Snow Ave., Loves Park
 - e. Evans Lift Station; 1530 Evans Ave., Loves Park
 - f. Pyramid Lift Station; 4900 American Rd., Rockford
 - g. Airport Lift Station; 38 Airport Dr., Rockford
 - h. Perryville Lift Station; 6984 Hartwig Dr., Cherry Valley
 - i. University Lift Station; 301 Verona Dr. Rockford
 - j. Machesney Park Lift Station; 200 N. Pier Dr., Machesney Park
6. **Weeding Mulch Beds** (mulch beds to be maintained weed free):
 - a. Administration Building; 3501 Kishwaukee St., Rockford
 - b. Plant; 3333 Kishwaukee St., Rockford
 - c. Cherry Valley Lift Station; 420 Barley Ridge Trail, Cherry Valley
7. **Mid-Summer Cleanup of Trees, Bushes, Mulch beds:**
 - a. Administration Building; 3501 Kishwaukee St., Rockford
 - b. Plant; 3333 Kishwaukee St., Rockford
8. **Fall Aeration & Over Seeding.** Administration Building, 3501 Kishwaukee Street.

9. Pesticide Application: as needed at Administration Building, 3501 Kishwaukee St.

10. Spring Cleanup Including Edging & Top-Dressing Beds & Tree Rings at 3501 & 3333 Kishwaukee Street; 420 Barley Ridge Trail, Cherry Valley; 208 Snow Avenue, Loves Park.

11. Fertilize & Apply Herbicide to Landscape Beds:

- a. Administration Building; 3501 Kishwaukee St., Rockford
- b. Plant; 3333 Kishwaukee St., Rockford
- c. Cherry Valley Lift Station; 420 Barley Ridge Trail, Cherry Valley

12. Fall Cleanup

- a. Administration Building; 3501 Kishwaukee St., Rockford
- b. Plant; 3333 Kishwaukee St., Rockford
- c. Cherry Valley Lift Station; 420 Barley Ridge Trail, Cherry Valley
- d. Snow Avenue Lift Station; 132 & 208 Snow Ave., Loves Park

13. Gravel & Mulch. **ALL gravel and mulch areas are to be kept weed and grass free at all applicable locations.**

14. Prairie areas at Administration Building: Care for the prairie areas is handled in-house. The contractor may be asked for assistance with these, which would be work outside the contract.

*** Contractor must collect and properly dispose all clippings after each mowing at the Administration Building, 3501 Kishwaukee St.**

E. Mowing Procedure. Mowing will be completed in patterns that ensure grass clippings and mulches are evenly distributed with no windrow into noticeable deposits. Contractor will not allow grass clippings to accumulate on hard surface areas or on roadways. Contractor will establish mowing patterns and operate equipment to ensure that no scalping occurs. Sufficient care must be exercised around trees, shrubs and other plants to ensure they are not “barked” by running into them.

F. Environmental Concerns. Contractor will apply no herbicides, fertilizers, or other chemicals without the Authority’s prior written permission. Contractor will maintain all equipment in good, safe, operating condition. Blades will be maintained sharp to ensure grass is cut properly. Contractor will likewise ensure that oil and fuel do not leak onto any surfaces. In the unfortunate event of a gas or oil spill on Authority premises, the contractor will immediately contact Terry Stoll, Collection Systems Maintenance Division Manager, 815-387-7588 or Dave Daughenbaugh, Fleet Manager, 815-387-7583.

G. Spraying License. A license to apply restricted use pesticides is required. By submitting their proposal, contractors acknowledge they are licensed by the State of

Illinois to apply restricted use pesticides. This includes any employees who will be performing application.

- H. Frequency.** Locations must be mowed a minimum of once per week for the duration of the contract. Grass or weed height will be the sole determinant of the need for more frequent mowing. The successful proposer will ensure that grass or weed height on any and all surfaces is between 2-1/2 and 5 inches at all times. It is conceivable that the successful proposer may need to mow some areas more than once a week in the height of the growing season. The exhibits provide diagrams of mowing conditions. The successful proposer will inspect locations with sufficient frequency that grass or weed heights do not exceed those specified in this document. Contractor will likewise inspect sites with sufficient frequency to ensure refuse, tree branches and trash are not evident, and will take necessary steps to remove such refuse, tree branches, and trash if found.
- I. Communication with Authority.** Contractor will inform the Authority of any vandalism, storm damage, tree branches or other unusual conditions whenever they are encountered. Successful respondent will contact Dave Daughenbaugh at 815-387-7583 or 815-543-2993 with such information. Contractor will provide a phone number (preferably cell phone) where the contractor may be reached within two (2) hours of request.
- J. Term of Service.** The Authority anticipates normal mowing activities to begin on May 1 and end October 31 for 2024 and begin on April 1 and end on October 31 for 2025 and 2026. The proposal form and contract pricing are evaluated and awarded on this basis. In the event of seasonable weather requiring additional services beyond October 31, the Authority will request the successful proposer to continue standard services as described herein until such time that it is determined by the Authority to be unnecessary. The Authority anticipates no more than one additional month would be necessary. In this event, the successful proposer will invoice the Authority for the additional month at the then current monthly amount. This additional service and compensation will only be made if the additional services are requested in advance by the Authority.
- K. Contract Duration.** If the Authority awards a contract, the contract duration will be three (3) mowing seasons. The successful proposer will provide the Authority with Lawn Maintenance Service beginning May 1, 2024, continuing through October 31, 2026. If the Authority and the successful bidder agree in writing, the contract may be extended beyond the October 31, 2026 date for an additional two (2) mowing seasons. The Authority desires to award a contract to only one responsive and responsible proposer meeting the requirements.
- L. Price Increases Prohibited.** Except for changes to which the Authority and the contractor agree because of revisions to the scope of the Lawn Maintenance Service the Authority requires, the Lawn Maintenance Service contract allows for no price

increases. The successful respondent must not raise their fees over the entire duration of the contract.

3.5 Payments to Successful Proposer

The successful proposer must invoice the Authority monthly, after completion of specified work in any given month. The Authority will deny invoices for any costs not included in the successful proposer's original proposal, unless the successful proposer attaches Authority management's written pre-authorization for additional payment. Section 2.13 of this Request for Proposal contains the Authority's general payment requirements.

3.6 Questions

Interested parties may direct questions concerning this Request for Proposals or for specific details regarding services to be performed to Dave Daughenbaugh, Fleet & Inventory Manager; email: ddaughenbaugh@fourrivers.illinois.gov; phone: 815-387-7583. The Authority will not interpret specifications for individual proposers. If the Authority determines that the specifications need to be clarified or revised, it will issue an addendum to all prospective proposers.

3.7 Insurance

A. The successful respondent/contractor must, for the duration of the contract, maintain the following:

General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit must apply separately to this project or the general aggregate limit must be twice the required occurrence limit.

Auto Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including coverages for owned, hired or non-owned vehicles, as applicable.

Workers' Compensation and Employers' Liability: Workers' Compensation limits as required by statute and Employers' Liability limits of \$500,000 per accident and \$500,000 per disease.

Umbrella: \$2,000,000 per occurrence/aggregate.

The policies must contain, or be endorsed to afford Contractual Liability coverages for the following provisions in the General Liability and Automobile Liability coverages:

1. The Authority, its officers, officials, employees, and volunteers must be covered as additional insureds as respects liability arising out of activities performed by or on insured's general supervision of the successful respondent/contractor, products and completed operations of the successful respondent/contractor, premises owned, occupied or used by the successful respondent/contractor, or automobiles owned, leased, hired, or borrowed by the successful respondent/contractor. The coverage must contain no special limitations on the scope of protection afforded to the Authority, its officers, officials, employees, volunteers, or agents.

2. The successful respondent's/contractor's insurance coverage must be primary insurance as respects the Authority, its officers, officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the Authority, its officers, officials, employees, volunteers, or agents must be in excess of the successful respondent's/contractor's insurance and must not contribute with it.

3. Any failure to comply with reporting provisions of the policies must not affect coverage provided to the Authority, its officers, officials, employees, volunteers, or agents.

4. The successful respondent's/contractor's insurance must apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

B. Proof of Insurance – Certificate of Insurance and Additional Insured Endorsements. No more than ten (10) calendar days subsequent to the Authority's issuance of an award letter and no later than thirty (30) days before commencement to work, the successful respondent/contractor must provide documentation including a Certificate of Insurance and additional insured endorsements for commercial general liability and auto liability to prove that it has obtained all required insurance and bonds. The Certificate of Insurance must state Four Rivers Sanitation Authority is additional insured under the commercial general liability and automobile liability on a primary, non-contributory basis. The primary, non-contributory additional insured endorsements for commercial general liability and automobile liability must be provided. The Authority is the sole judge as to the acceptability of any such proof.

C. Correction of Successful Respondent's/Contractor's Insurance Deficiencies. If the Authority determines the successful respondent's/contractor's insurance or documentation does not conform to the specifications, the Authority will inform said respondent/contractor of the non-conformity. If said respondent/contractor fails to provide conforming insurance or documentation within five (5) calendar days of the Authority's notice, it is in default.

D. Suitability of Insurance. The Authority is the sole judge of whether an insurer's rating is satisfactory. The Authority's decision is final and the Authority's request for proposal procedures contain no appeal provision.

E. Best Ratings.

1. Alphabetical Rating. For purposes of this Request for Proposals, "insurer" means any surety, insurance carrier, or other organization which proposes to provide an insurance policy or bond for the successful respondent/contractor. No insurer or surety rated lower than "A-," **Excellent**, in the current Best's Key Rating Guide is acceptable to the Authority.

2. Financial Size Rating. Provided an insurer's alphabetical rating is satisfactory, the Authority will examine said insurer's financial size rating.

a) If Best classifies the insurer XII or larger, said insurer is acceptable to the Authority.

b) If Best classifies the insurer as smaller than XII, but larger than VI, said insurer must be submitted to the Authority's Director of Management Services

and/or the Authority's insurance consultant for review.

Financial Size ratings less than VII are not acceptable and will disqualify the respondent/contractor.

3.8 Indemnification Clause

Successful respondent/contractor must protect, indemnify, hold and save harmless and defend the Authority, its officers, officials, employees, volunteers, and agents against any and all claims, costs, causes, actions and expenses, including but not limited to attorney's fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees, officers, independent contractors, or subcontractors of the successful respondent/ contractor or Authority, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the successful respondent/contractor or subcontractor, whether such loss, damage, injury, or liability is contributed to by the negligence of the Authority or by premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except that the successful respondent/contractor must have no liability for damages or the costs incident thereto caused by the sole negligence of the Authority.

The indemnification must not be limited by a limitation on amount or type of damages payable by or for the successful respondent/contractor or its subcontractor under any employee benefits act including, but not limited, to the Workers' Compensation Act.

No inspection by the Authority, its employees, or agents is deemed a waiver by the Authority of full compliance with the requirements of the Contract. This indemnification must not be limited by the required minimum insurance coverage in the Contract.

3.9 Force Majeure

The obligations of either the Authority or the successful respondent are suspended during the time as such party is prevented from complying therewith in whole or in part because of any cause, except financial, beyond the reasonable control of such party. In the event of either the Authority or the successful respondent being rendered unable wholly or in part by force majeure to carry out its obligations other than to make payments due, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by facsimile to the other party as soon as possible after the occurrence of the cause relied on, then the obligations of the parties insofar as they are affected by such force majeure are suspended during the continuance of any inability so caused but for no longer period, and such cause must as far as possible be remedied with all reasonable dispatch.

FOR REVIEW PURPOSES ONLY

**SECTION IV
QUALIFICATION FORM**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

**IV
 QUALIFICATION FORM
 REQUEST FOR PROPOSALS #24-209
 LAWN MAINTENANCE**

Failure to complete this form will result in disqualification of Vendor's bid or proposal.

Each respondent proposing to perform **Lawn Maintenance** must complete the following information. If the Authority believes a respondent's information is unsatisfactory, the Authority may reject their proposal without further consideration. The Authority's decision in such an event is final, and the Authority's procurement procedures include no method of appeal.

1. How long has the proposer been in business under the current company name and primary ownership?

of years: ____

2. The Authority requires proposers to have a minimum of five (5) years of experience working in Lawn Maintenance.

Years of experience: ____

Please describe your experience: _____

3. List the number of company employees: ____

4. What is the average number of years' experience of all employees? ____

5. Company facilities and equipment: list only major items, combine small equipment and tools. Attach additional sheets if needed.

Quantity, Description and Capacity of Items	Age in Years	Condition of Equipment

6. List projects proposer has undertaken in the last five years.
(List most recent projects first)

Name and Address of Owner	Name of Project	Start & End Dates of Project

7. The Authority requires proposers to have a minimum of three (3) years' experience working with a government/public body.

Years of experience: _____
Please describe your experience:

8. Provide the following information regarding three (3) organizations for which the proposer has provided Lawn Maintenance of similar size and scope within the last three years. Please be sure to provide current contact information.¹

At least one reference is required to be a government/public body.

Reference #1

Organization Name _____
Street Address _____
City, State, Zip _____
Phone _____
Contact Person _____
Email Address _____
of Years of Service _____

Reference #2

Organization Name _____
Street Address _____
City, State, Zip _____
Phone _____
Contact Person _____
Email Address _____
of Years of Service _____

Reference #3

Organization Name _____
Street Address _____
City, State, Zip _____
Phone _____
Contact Person _____
Email Address _____
of Years of Service _____

¹ References provided may be contacted by the Authority to be used in evaluation.

FOR REVIEW PURPOSES ONLY

**SECTION V
PROPOSAL FORM**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

V
**PROPOSAL FORM
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

To: BOARD OF TRUSTEES
FOUR RIVERS
SANITATION AUTHORITY
3501 Kishwaukee St.
Rockford, IL 61109

From: _____
(Individual, Partnership or Corporation)

(Address of Individual, Partnership or Corporation)

Trustees:

I (We) the undersigned hereby propose to furnish **Lawn Maintenance** in compliance with the attached Notice, General Specifications, Detailed Specifications, Proposal Form, Fair Employment Practices Affidavit of Compliance Form, Forms of Affidavit, and Contract Form.

The Undersigned also affirms and declares:

A. That they have examined and are familiar with all the related contract documents and found that they are accurate and complete and are approved by the undersigned.

B. That they have carefully examined the scope of the required service, and that, from their own investigation, have satisfied themselves as to the nature and location of the delivery point, the character, quality and quantity of materials, and the kind and extent of equipment and other facilities needed for the performance of the service and provision of the materials, the general and local conditions and all difficulties to be encountered, and all other items which may, in any way, affect the materials or services or their performance.

C. That this proposal is made without any understanding, agreement or connection with any other person, partnership, or corporation making a proposal for the same purposes, and is in all respects fair and without collusion or fraud; and that they are not barred from proposing as a result of a bid-rigging or bid-rotating conviction.

D. All goods and services provided in response to this request will be produced in compliance with all applicable requirements of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor.

E. The firm which I (we) represent complies with all applicable requirements of the Americans with Disabilities Act (ADA), the Occupational Safety and Health Act (OSHA), rules and regulations of the US Department of Transportation (DOT), and the Federal Drug Free Work Place Act. If said firm is awarded a contract to provide the Authority's **Lawn Maintenance**, it will:

1. complete all OSHA, ADA, and DOT required supervisory, employee and customer training,
2. document compliance as required,

3. ensure that persons in safety-sensitive positions associated with loading, transportation, and delivery of the merchandise or service detailed in these specifications are subject to all required drug and alcohol testing and are properly licensed,
4. prepare and make available all required information and documentation, and
5. hold harmless and indemnify the Authority and the Authority's representatives as defined in Section 3.8 from all:
 - a. Suits, claims, or actions;
 - b. Costs, either for defense (including but not limited to reasonable attorney's fees and expert witness fees) or for settlements, and;
 - c. Damages of any kind (including but not limited to fines, actual, punitive, and compensatory damages) relating in any way to or arising out of the ADA or the OSHA, to which said firm is exposed or which it incurs in the execution of the contract.

F. The firm which I (we) represent has adopted and promulgated written sexual harassment policies that include, at a minimum, the following information:

1. the illegality of sexual harassment;
2. the definition of sexual harassment under Illinois State law;
3. a description of sexual harassment, utilizing examples;
4. my (our) organization's internal complaint process including penalties;
5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission;
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation as provided by Section 6-101 of Illinois Human Rights Act. (775 ILCS 5)

Upon request, my (our) organization will provide the Illinois Department of Human Rights with the information described in F1 through F7 above.

In submitting this proposal, I (we) understand that the Authority may reject part or all of any and all proposals. I (we) agree that I (we) must not withdraw this proposal for a period of sixty (60) calendar days following the scheduled proposal due date. I (we) have carefully examined the nature of the service and materials. The cost of all the materials, equipment, and service necessary to complete this contract is given in this proposal.

The selected proposer must enter into a Contract with the Authority to complete the Project in a form substantially similar to the Contract attached hereto. The Contract must be executed by the Contractor/Vendor and returned, together with the Insurance Documents and Performance Bond (if applicable) within ten (10) calendar days after it has been mailed to the Contractor. Two copies of the contract must be executed by the Contractor. One fully executed copy will be returned to the Contractor. See Section VIII for a sample copy of the agreement.

**PROPOSAL PRICES FOR LAWN MAINTENANCE
AS SPECIFIED IN THIS REQUEST FOR PROPOSALS**

Failure to complete this form will result in disqualification of Vendor's bid or proposal.

(Express all numerical quotations in figures)

Plant, Surrounding Properties and North Facility	Monthly Fee 2024	Total May-October 2024	Monthly Fee 2025	Total April-October 2025	Monthly Fee 2026	Total April-October 2026	3-Season Total 2024, 2025, 2026
1. Plant Facility 3333 Kishwaukee St.							
2. Excess Flow Basin 3333 Kishwaukee St.							
3. Admin. Facility 3501 Kishwaukee St.							
4. Barry Rd. Lot 4							
5. Foley St. Lot 3							
6. Kennon Rd. Lots 5, 6, 7							
7. Grant Park Blvd. Lots 8, 10, 11, 14							
8. Brook Rd. Lots 13, 15, 16, 17, 18							
9. Fitch Rd. Lot 12							
10. Sawyer Rd. Lot 9							
11. Kishwaukee St. Lots 1, 19, 20, 21, 22							
12. Maintenance from Fence line out 10'							
13. North Facility 4850 Torque Rd., Loves Park, IL							
Lift Stations & Farm							
1. Airport - 38 Airport Dr., Rockford							
2. Cherry Valley - 4020 Barley Ridge Tr., Cherry Valley							
3. Clayton St. - 601 Clayton St., Cherry Valley							
4. Elmwood Rd. - 5015 Browns Beach, Rockford							
5. Evans - 1530 Evans Ave. Loves Park							

	Monthly Fee 2024	Total May- October 2024	Monthly Fee 2025	Total April- October 2025	Monthly Fee 2026	Total April- October 2026	3- Season Total 2024, 2025, 2026
6. Harlem Rd. - 7151 Harlem Rd., Loves Park							
7. Machesney Park – 200 N. Pier Dr., Machesney Park							
8. Randy Rd. - 7901 Harlem Rd., Rockford							
9. New Milford N. - 6666 11th St., New Milford							
10. New Milford S. - 6726 Rydberg Rd., New Milford							
11. Pond St. - 300 Pond St., Rockford							
12. Pyramid – 4900 American Rd., Rockford							
13. Roscoe – 10829 Cross St., Roscoe							
14. Roscoe West – 720 Gleasman Rd., Roscoe							
15. Snow Ave. - 132 & 208 Snow Ave., Loves Park							
16. South Main - 3314 S. Main St., Rockford							
17. Stormont - 3888 Stormont Pkwy., Winnebago							
18. Perryville – 6984 Hartwig Dr., Cherry Valley							
19. University – 301 Verona Dr., Rockford							
20. McDonald Creek – 5259 Swanson Rd., Roscoe							
21. Fuller Creek – 1488 Centerville Rd., Rockford							
22. 600 W. Soper St., Winnebago							
23. Farm – 7341 N. IL Rt. 251, Davis Junction							
TOTAL							

*All quotations must be the total amount of the proposer's charge, inclusive of labor, and of materials, supplies, and tools and any and all other expenses necessary to provide **Lawn Maintenance** in complete conformity with any and all provisions of this document.

By signing this proposal, I/we, the proposers, agree to the terms of the proposal, proposal requirements, addenda, and contract.

DATE: _____

PROPOSER: _____ BY: _____
(print name of firm) (authorized rep's signature)

(print street address) (print rep's name)

(print city, state, zip) (print rep's title)

(area code and phone number) (email address)

Note: The Four Rivers Sanitation Authority, a Governmental Unit, pays neither Federal Excise Tax nor Illinois Retailers' Occupational Tax. The proposer must exclude those taxes from their proposal.

FOR REVIEW PURPOSES ONLY

**“NO PROPOSAL” RESPONSE
TO
REQUEST FOR PROPOSALS**

If your firm is unable to submit a proposal at this time, please provide the information requested in the space provided below and return to:

Four Rivers Sanitation Authority
3501 Kishwaukee Street
Rockford, IL 61109

For this form only, responses can also be emailed to:

purchasing@fourrivers.illinois.gov

We have received Request for Proposals #24-209: **Lawn Maintenance**, due at 4:00 P.M. on April 5, 2024.

Reason for not submitting proposal:

BY: _____
Signature

Name & Title, Typed or Printed

Company Name

**SECTION VI
FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF
COMPLIANCE**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

VI
FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE
REQUEST FOR PROPOSALS #23-204
LAWN MAINTENANCE

Failure to complete this form will result in disqualification of Vendor's bid or proposal.

PROJECT: **Lawn Maintenance**

NOTE: THE PROPOSER MUST EXECUTE THIS AFFIDAVIT AND SUBMIT IT WITH ITS SIGNED PROPOSAL. THE FOUR RIVERS SANITATION AUTHORITY CANNOT ACCEPT ANY PROPOSAL WHICH DOES NOT CONTAIN THIS AFFIDAVIT

_____, being first duly sworn, deposes and says that:
(Name of person making affidavit)

They are: _____ of _____
(Officer's Title) (Company Name)

that said company is and "Equal Opportunity Employer" as defined by Section 2000(e) of Chapter 21, Title 42 of the United States Code annotated and Federal Executive Orders #11375 which are incorporated herein by reference;

and that said company will comply with any and all requirements of Title 44 Admin. Code 750. APPENDIX A – Equal Employment Opportunity Clause, Rules and Regulations, Illinois Department of Human Rights, which read as follows:

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause or the Act, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- 1) That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
- 2) That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with this Part) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.
- 4) That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and this Part. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and this Part, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
- 5) That he or she will submit reports as required by this Part, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and this Part.
- 6) That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
- 7) That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.
(Source: Amended at 35 Ill. Reg. 3695, effective February 18, 2011)

IL Dept of Human Rights Registration No.: _____ Expiration Date: _____

Signature

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

**SECTION VII
FORMS OF AFFIDAVIT**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

VII
 FORMS OF AFFIDAVIT
 REQUEST FOR PROPOSALS #24-209
 LAWN MAINTENANCE

Failure to complete this form will result in disqualification of Vendor's bid or proposal.

Vendor City: _____ Vendor County: _____ Vendor State: _____

This Section for Sole Proprietorship:

I, _____ (name), being duly sworn, depose and say that the organization I represent is a sole proprietorship, and that I am the person described in and who executed the foregoing proposal and that the several matters therein stated are in all respects true.

Signature _____

This Section for Partnership:

I, _____ (name), being duly sworn, depose and say that I am a member of _____ (partnership name), the firm described in and which executed the foregoing proposal; that I duly subscribed the name of the firm thereunto on behalf of the firm; and that the several matters therein stated are in all respects true.

Signature _____

This Section for Corporation:

We, _____ (representative who signed the Proposal Form), and _____ (other corporate officer), being duly sworn, depose and say that we reside in the cities of _____ and _____, respectively, and that we are the _____ (representative's title) and the _____ (other corporate officer's title), respectively, of _____ (corporation name), the firm described in and which executed the foregoing instrument; that we are authorized to complete this form and to enter into this contract on behalf of said corporation; that we have signed our names thereto by like order; and that we have knowledge of the several matters therein stated and they are in all respects true.

 (representative's signature) (another corporate officer's signature)

This Section for a Limited Liability Corporation:

I, _____ (name), being duly sworn, depose and say that I am a _____ (representative's title) of _____ (company name), the company described in and which executed the foregoing proposal; that I am authorized to complete this form and to enter into this contract on behalf of said company and have knowledge of the several matters therein stated and they are in all respects true.

Signature _____

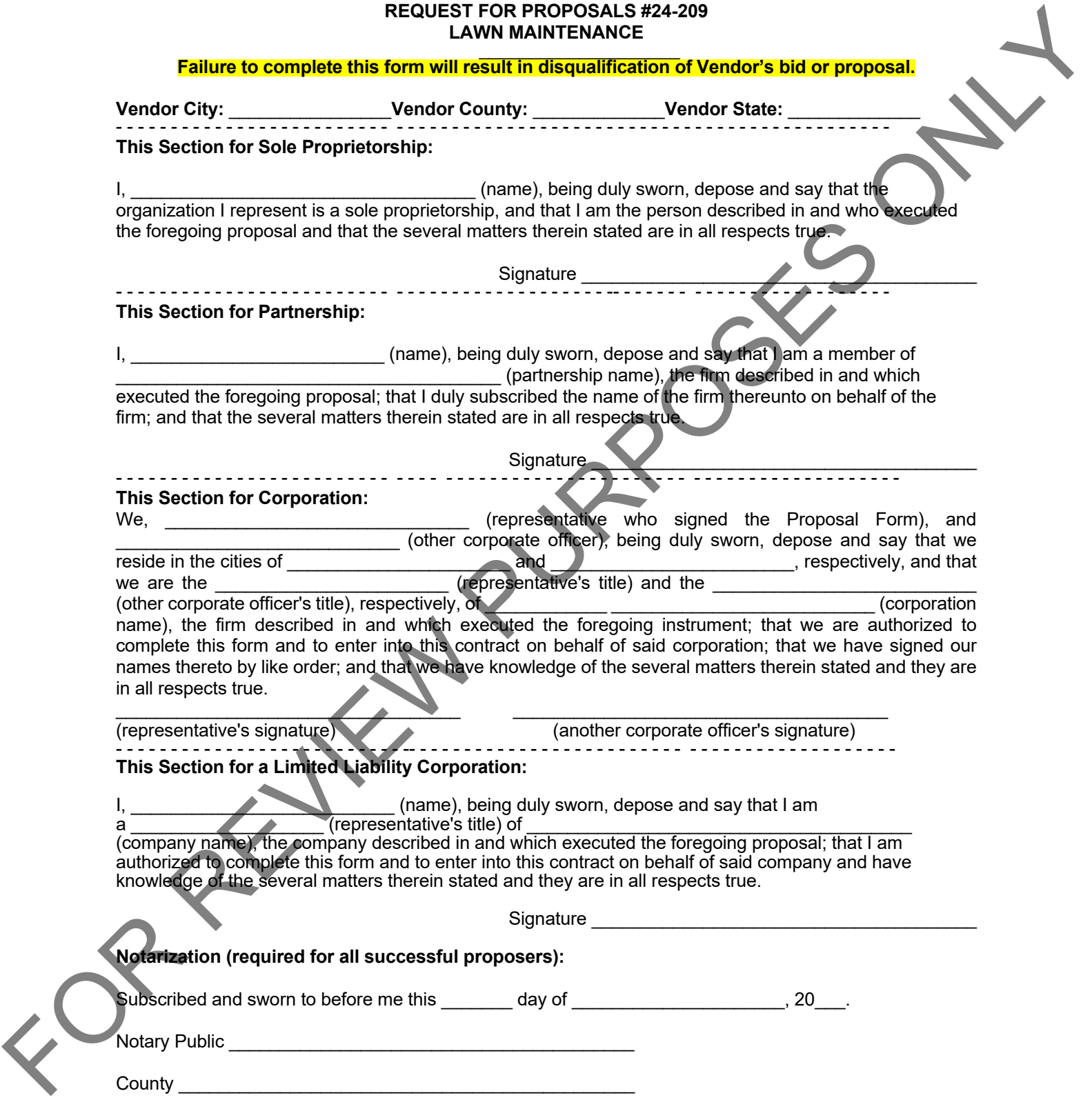
Notarization (required for all successful proposers):

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public _____

County _____

My Commission Expires _____



**SECTION VIII
BID BOND**

**REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

FOR REVIEW PURPOSES ONLY

VIII
BID BOND
FOUR RIVERS SANITATION AUTHORITY
ROCKFORD, ILLINOIS
LAWN MAINTENANCE

KNOW ALL MEN BY THESE PRESENT, that we:

_____ (hereinafter called the Principal) and

_____ (hereinafter called the Surety) a

Corporation chartered and existing under the laws of the State of _____

with its principal offices in the City of _____ and authorized to do business in the State of Illinois are held and firmly bound onto the Four Rivers Sanitation Authority of Winnebago County, Illinois (Authority), in the full and just sum of:

_____ Dollars

(\$ _____) good lawful money of the United States of America, to be paid upon demand of the Authority, to which payment will and truly to be made we bind ourselves, our heirs, executors, administrators, and assigns, jointly and severally and firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted to the Authority, a bid for providing **Lawn Maintenance**.

WHEREAS, the Principal desires to file this bond, in accordance with law, in lieu of a certified bidder's check otherwise required to accompany this Bid.

FOR REVIEW PURPOSES ONLY

IN TESTIMONY THEREOF, the Principal and Surety have caused these presents to be
duly signed and sealed this ____ day of _____, 20__.

Principal

(Seal)

By _____

Name: _____

Title: _____

Date: _____

ATTEST:

Surety

(Seal)

By _____

Name: _____

Title: _____

Date: _____

FOR REVIEW PURPOSES ONLY

FOR REVIEW PURPOSES ONLY

**IX
CONTRACT SAMPLE
REQUEST FOR PROPOSALS #24-209
LAWN MAINTENANCE**

**IX
CONTRACT
FOUR RIVERS SANITATION AUTHORITY
ROCKFORD, ILLINOIS**

THIS CONTRACT, made and concluded this ___ day of _____, 20____ between the Four Rivers Sanitation Authority, Rockford, Illinois, also known as "Authority," and _____, their executors, administrators, successors or assigns, known as "Contractor":

In consideration of the payments and contracts mentioned in the Proposal attached hereto, to be made and performed by the Authority, the Contractor agrees with the Authority at their own proper cost and expense to do all the work, furnish all equipment, materials and all labor necessary to complete the work and furnish the merchandise in accordance with the specifications hereinafter described, and the Authority's requirements.

1. Scope

Both parties understand and agree that the Notice, General Specifications, Detailed Specifications, Proposal Form, Fair Employment Practices Affidavit of Compliance Form, and Forms of Affidavit of the **Request for Proposal: Lawn Maintenance**, all Addenda there to (if any), and any and all provisions required by law, are all essential documents of the contract, and are a part hereof, as if herein set out verbatim or as if attached, except for titles, subtitles, headings, table of contents and portions specifically excluded.

The Contractor understands and agrees that unless the contractor and the Authority terminate the Contract by their mutual written contract in conformity with Section 2.13 of this Request for Proposals, the Contractor must provide **Lawn Maintenance** for one, 6-month mowing season May 1, 2024 through October 31, 2024, and two, 7-month mowing seasons; April 1, 2025 through October 31, 2025, and April 1, 2026 through October 31, 2026. If the Authority and the successful proposer agree in writing, the contract may be extended for two additional mowing seasons.

2. Contract Price

The Authority will pay to the Contractor, and the Contractor will accept, in full payment for the performance of this Contract, subject to any additions or deductions provided for hereby, in current funds, the total contract price of:

_____ (\$_____).

The Contractor fully understands and agrees that their proposal price will be the only basis for payment for the contract's duration, and that in the absence of changes to which the Authority and Contractor agree because of revisions to the scope of **Lawn Maintenance** this contract allows for no price increases.

The Authority to make payments to the Contractor, in accordance with and subject to the provisions of Section 4 of this Contract.

3. Contract Execution

The Contractor must:

- A.** Perform all services in a responsible manner, supplying only service that meets or exceeds the Authority's Specifications;
- B.** Sustain all loss or damage arising out of the nature of the work to be done, or from any unforeseen obstruction or difficulty which contractor may encounter in the prosecution of the work, or from the action of the elements;
- C.** Be responsible for all accidents their employees, or agents may incur in the contract's execution;
- D.** Hold the Authority and its representatives harmless from liability of any nature or kind on account of use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used under this Contract. The Contractor must likewise hold harmless and indemnify the Authority and its representatives from all:
 - 1. suits, claims, or actions,
 - 2. costs, either for defense or for settlements, and
 - 3. damages to which the Authority or its representatives might be exposed by reason of an injury or alleged injury, to the person or property of another:
 - a. in the execution of the Contract, or
 - b. from actions the Authority or its representatives take on the Contractor's behalf, except in cases where such suits, claims, actions, or costs are found to be based on the Authority's negligence. For purposes of this paragraph, "its representatives" means "the Four Rivers Sanitation Authority's trustees, employees, agents, assigns, and their heirs."
- E.** Comply with all applicable requirements of the Americans with Disabilities Act (ADA), the Occupational Safety and Health Act (OSHA), rules and regulations of the US Department of Transportation (DOT), and the Federal Drug Free Work Place Act, and will:
 - 1. complete all OSHA, ADA, and DOT required supervisory, employee and customer training,
 - 2. document compliance as required,
 - 3. ensure that persons in safety-sensitive positions associated with loading, transportation, and delivery of the merchandise or service detailed in these specifications are subject to all required drug and alcohol testing and are properly licensed,
 - 4. prepare and make available all required information and documentation, and
 - 5. hold harmless and indemnify the Authority and the Authority's representatives as defined in Section 3.8 from all:
 - a. Suits, claims, or actions;
 - b. Costs, either for defense (including but not limited to reasonable attorney's fees and expert witness fees) or for settlements, and;

c. Damages of any kind (including but not limited to fines, actual, punitive, and compensatory damages) relating in any way to or arising out of the ADA or the OSHA, to which said firm is exposed or which it incurs in the execution of the contract.

- F. Adopt and promulgate written sexual harassment policies that include, at a minimum, the following information:
1. the illegality of sexual harassment;
 2. the definition of sexual harassment under Illinois State law;
 3. a description of sexual harassment, utilizing examples;
 4. Contractor's internal complaint process including penalties;
 5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission;
 6. directions on how to contact the Department and the Commission; and
 7. protection against retaliation as provided by Section 6-101 of Illinois Human Rights Act.

Upon request, Contractor will provide the Illinois Department of Human Rights with the information described in F1 through F7 above.

- G. Maintain all specified insurance for the duration of the contract.

4. Payments to Contractor

If the Authority receives an acceptable invoice for conforming service prior to the fifth day of the month, the Authority will issue payment before the fifth day of the succeeding month. If received on or after the fifth day of the month, payment will be issued the following month.

5. Subcontracts

No part of the work herein provided for is to be sublet or subcontracted without the express consent of the Authority, and in no case will consent relieve said Contractor from the obligation herein entered into, or change the terms of this Contract.

6. Contractor's Responsibility

This Contract must extend to and be binding upon the successors and assigns, and upon the heirs, administrators, executors, and legal representatives of the Contractor.

7. Counterparts

This Agreement may be executed and recorded in counterparts, each of which is to be deemed an original and all of which, when taken together, constitutes one and the same instrument. The Parties hereby acknowledge and agree that facsimile signatures or signatures transmitted by electronic mail in so-called "pdf" format must be legal and binding and must have the same full force and effect as if an original of this Agreement had been delivered. Each of the parties (a) intend to be bound by the signatures on any document sent by facsimile or electronic mail, (b) are aware that the other party will rely on such signatures, and (c) hereby waive any defenses to the enforcement of the terms of this

Agreement based on the foregoing forms of signature.

7. Time

The Contractor agrees to all schedules specified in this request for proposals.

8. Seals

IN WITNESS WHEREOF, the parties have hereunto set their hands, and are duly authorized to enter into such contracts on behalf of their respective organizations.

Name of Firm - Contractor

By _____
Authorized Signature

ATTEST:

By: _____

Its: _____

Four Rivers Sanitation Authority
Winnebago County, Illinois

By _____
Executive Director

ATTEST: _____
Director of Management Services

STATE OF ILLINOIS)
COUNTY OF WINNEBAGO)

On this ____ day of _____, 20__, before me, a notary public within and for said County, personally appeared Timothy S. Hanson and Julia Scott-Valdez, to me personally known, who, being each by me duly sworn did say that they are respectively, the Executive Director and Director of Management Services of the Four Rivers Sanitation Authority, named in the foregoing instrument, and that said instrument was signed and sealed in behalf of the Authority, and said Executive Director and Director of Management Services acknowledge said instrument to be the free act and deed of said Authority.

(SEAL)

Notary Public

X
**PERFORMANCE BOND &
PAYMENT OF VENDOR BOND**
REQUEST FOR PROPOSALS #23-204
LAWN MAINTENANCE

FOR REVIEW PURPOSES ONLY

X
PERFORMANCE BOND
FOUR RIVERS SANITATION AUTHORITY
ROCKFORD, ILLINOIS
LAWN MAINTENANCE

KNOW ALL BY THESE PRESENTS, that WHEREAS, the Four Rivers Sanitation Authority has awarded to:

_____ hereinafter designated as the

“Principal”, a contract, dated, _____, for the Four Rivers Sanitation Authority.

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract (the “Bond”);

NOW, THEREFORE, we the Principal and _____,
as Surety, are firmly bound unto the Four Rivers Sanitation Authority in the penal sum of _____ Dollars (\$ _____)

lawful money of the United States for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents for a performance bond. The conditions of this obligation is such that if the said Principal does well and faithfully performs all the conditions and covenants of said Contract, according to the true intent and meaning thereof, upon its part to be kept and performed, then the above obligation is to be null and void, otherwise to remain in full force and effect.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the above bounden Principal, its heirs, executors, administrators, successors or assigns, must in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the said Contract, including the provisions for liquidated damages in the said Contract, any changes, additions or alterations thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and must indemnify and save harmless the Four Rivers Sanitation Authority, its officers and agents, as therein stipulated, then this obligation becomes null and void; otherwise it must be and remain in full force and effect. And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed there under or the specifications accompanying the same and no inadvertent overpayment of progress payments will in any way affect its obligations on this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work or to the specifications or of any inadvertent overpayment of progress payments. Four Rivers Sanitation Authority must be named as beneficiary on this Performance Bond.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument under their seal this _____ day of _____, 20_____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Seal)

Principal

By

Name:

Title:

Date:

ATTEST:

Secretary

(Seal)

Surety

By

Name:

Title:

Date:

Countersigned _____

FOR REVIEW PURPOSES ONLY

X
LABOR & MATERIAL PAYMENT BOND
FOUR RIVERS SANITATION AUTHORITY
INVITATION TO BID

TO: _____ Contractor Name
_____ Contractor City, State

KNOW ALL MEN BY THESE PRESENTS:

That: _____ (Contractor)
as Principal, and _____

a corporation of the State of _____ as Surety, are held and firmly bound unto the Four Rivers Sanitation Authority, as Obligee, for the use and benefit of claimants as hereinafter defined in the amount of

_____ Dollars (\$ _____), for the payment where of Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has by written agreement dated _____ 20__ Entered into a Contract with Obligee for _____ in accordance with contract documents prepared by the Four Rivers Sanitation Authority which Contract is by reference made a part hereof, and is hereinafter referred to as "the Contract".

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if Principal shall promptly pay for all laborers, workers and mechanics engaged in the work under the Contract, and not less than the general prevailing rate of hourly wages of a similar character in the locality in which the work is performed, as determined by the State of Illinois Department of Labor pursuant to the Illinois Compiled Statutes 280 ILCS 130 / 1-12 et.seq. and for all material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

1. A claimant is deemed as any person, firm, or corporation having contracts with the Principal or with any of Principal's subcontractors for labor or materials furnished in the performance of the Contract on account of which this Bond is given.
2. Nothing in this Bond contained shall be taken to make the Obligee liable to any subcontractor, material man or laborer, or to any other person to any greater extent than it would have been liable prior to the enactment of The Public Construction Bond Act, approved June 20, 1931, as amended; provided further, that any person having a claim for labor and materials furnished in the performance of the Contract shall have no right of action unless he shall have filed a verified notice of such claim with the Obligee within 180 days after the date of the last item of work or the furnishing of the last item of materials, which claim shall have been verified and shall contain the name and address of the claimant, the business address of the claimant within the State of Illinois, if any, or if the claimant be a foreign corporation having no place of business within the State the principal place of business of the corporation, and in all cases of partnership the names and residences of each of the partners, the name of the Contractor for the Obligee, the name of the person, firm or corporation by whom the claimant was employed or to whom such claimant furnished materials, the amount of the claim and a brief description of the public improvement for the construction or installation of which the contract is to be performed.

No defect in the notice herein provided for shall deprive the claimant of its right of action under the terms and provisions of this Bond unless it shall affirmatively appear that such defect has prejudiced the rights of an interested party asserting the same.

3. No action shall be brought on this Bond until the expiration of 120 days after the date of the last item of work or of the furnishing of the last item of material except in cases where the final settlement between Obligee and the Contractor shall have been made prior to the expiration of the 120 day period, in which case action may be taken immediately following such final settlement; nor shall any action of any kind be brought later than 6 months after the acceptance by the Obligee of the work. Such suit shall be brought only in the circuit court of this State in the judicial district in which the Contract is to be performed.
4. Surety hereby waives notice of any changes in the Contract, including extensions of time for the performance thereof.
5. The amount of this Bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder.
6. The Principal and Surety shall be liable for any attorneys' fees, engineering costs, or court costs incurred by the Obligee relative to claims made against this Bond.

Signed and Sealed this _____ day of _____, 20____

CONTRACTOR

SURETY

By: _____
Signature

By: _____
Attorney-in-Fact

Title

Resident Agent

ATTEST:

Corporate Secretary (Corporations only)

**EXHIBIT A
PLANT & SURROUNDING PROPERTIES
MAPS**

FOR REVIEW PURPOSES ONLY






- Contract Excluded
- Plant Buildings
- Plant Tanks
- FRSA Plant Perimeter
- FRSA Property

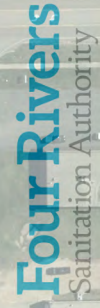


Plant Lawn Maintenance Areas





-  Contract Excluded
-  Native Plantings (Do Not Disturb)
-  FRSA Property

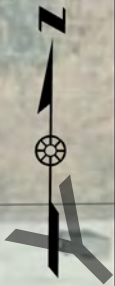


Four Rivers Sanitation Authority

3501 Kishwaukee St
Lawn Maintenance Plan

By: J. Kink Date: 2/15/2023

- FRSA Property
- Approximate Mowable Area



4850 Torque Road

Torque Rd



Four Rivers Sanitation Authority

**North Facility
Lawn Maintenance Plan**

By: J. Kink

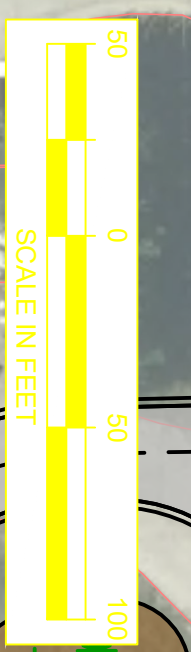
Date: 2/7/2023



No.	DATE	REVISION	INT.

COLLECTION SYSTEMS OPERATIONS FACILITY

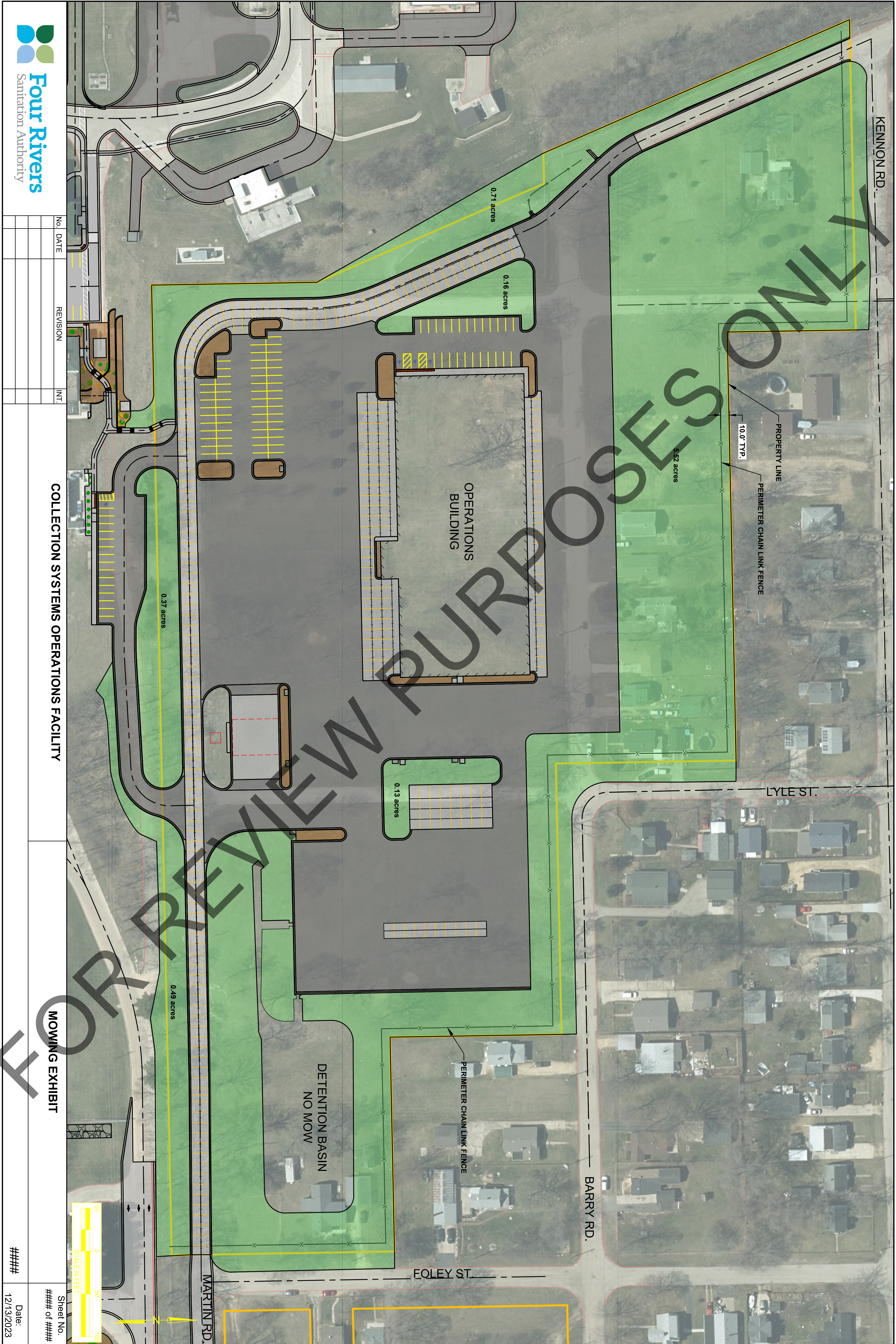
MOWING EXHIBIT



####

Sheet No. #### of ####

Date: 12/13/2023



**EXHIBIT B
LIFT STATIONS
&
FARM
MAPS & AERIAL VIEWS**

FOR REVIEW PURPOSES ONLY

FOR REVIEW PURPOSES ONLY

AIRPORT ROAD LIFT STATION
ROCKFORD, ILLINOIS

36AIRPORTDR
15-14-152-001
GREATER ROCKFORD AIRPORT AUTHORITY



NOT TO SCALE

100AIRPORTDR
15-14-152-002
GREATER ROCKFORD AIRPORT AUTHORITY

AIRPORTDR
15-14-178-001
GREATER ROCKFORD AIRPORT AUTHORITY

AIRPORTDR
15-14-151-001
GREATER ROCKFORD AIRPORT AUTHORITY

AIRPORTDR



NOT TO SCALE

**CHERRY VALLEY LIFT STATION
CHERRY VALLEY, ILLINOIS**

398BARLEY RIDGETRL
16-02-451-021
PARRISH

3930SONGBIRDLN
16-02-476-008
ERICKSON

4004BARLEY RIDGETRL
16-02-451-022
SCHULTZ

4020BARLEY RIDGETRL
16-11-205-001
Fair Rivers Sanitation Authority

7597SUMACLN
16-11-202-016
NIFFENEGGER

4029BARLEY RIDGETRL
16-11-202-017
OLSON

4053BARLEY RIDGETRL
16-11-202-018
COATES

4089BARLEY RIDGETRL
16-11-202-019
TORRE

4052BARLEY RIDGETRL
16-11-205-002
NELSON

4088BARLEY RIDGETRL
16-11-205-003
CONOVER

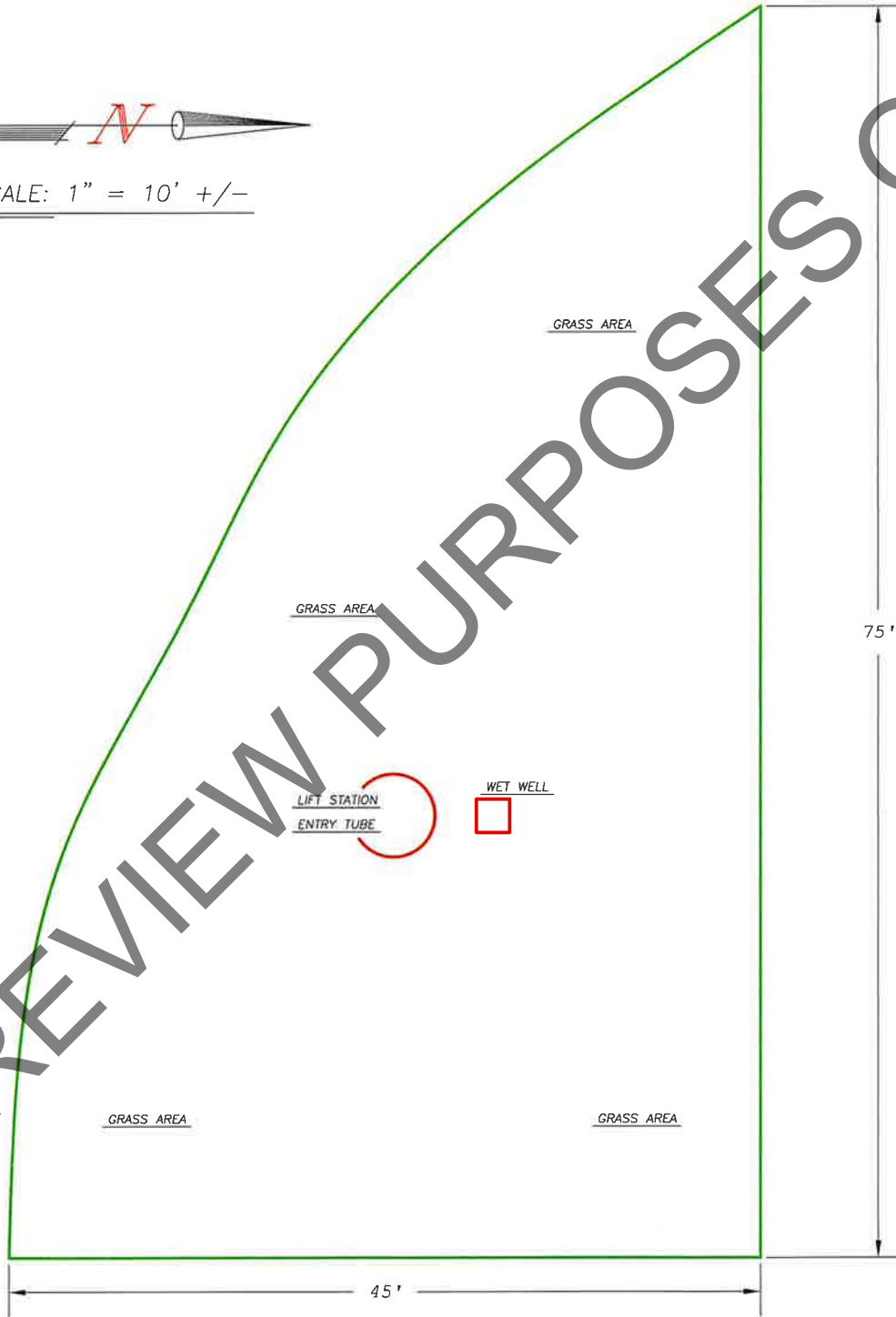
UNASSIGNED
16-11-225-001
WINN CO FOREST PRESERVE

BARLEY RIDGE TRL

CLAYTON STREET LIFT STATION
601 CLAYTON STREET CHERRY VALLEY, ILLINOIS



SCALE: 1" = 10' +/-



REV	DESCRIPTION	BY	DATE	CHK'D

LAWN MAINTENANCE PLAN
CLAYTON STREET LIFT STATION

DRAWN BY: D. ATKINSON DATE: 01-18-00
 CHECKED BY: D. ATKINSON DATE: 01-08-07

SHEET 1

PLOT DATE: JANUARY 8, 2007



**Clayton Street Lift Station
Cherry Valley, Illinois**

UNASSIGNED
16-01-401-001
CHERRY VALLEY VILLAGE OF

UNASSIGNED
16-01-401-002
CHERRY VALLEY VILLAGE OF

137LAWRENCEST
16-01-257-013
INGRAM

145LAWRENCEST
16-01-257-014
HAVERLY

147LAWRENCEST
16-01-257-015
NELSON

151LAWRENCEST
16-01-257-016
BEHRENS

155LAWRENCEST
16-01-257-017
VAVRA

201LAWRENCERD
16-01-401-003
SCHIFF

205LAWRENCERD
16-01-401-005
DAWSON

504GENDARD
16-01-401-004
SHAMBROOK

209LAWRENCEST
16-01-401-015
SAVAIANO

528GENDARD
16-01-401-016
SALAMONE

ELMWOOD ROAD LIFT STATION
5015 BROWNS BEACH ROAD ROCKFORD, ILLINOIS



SCALE: 1" = 100' +/-

				LAWN MAINTENANCE PLAN	
				ELMWOOD ROAD LIFT STATION	
DRAWN BY: D. ATKINSON		DATE: 01-18-00		SHEET 1	
CHECKED BY: D. ATKINSON		DATE: 01-08-07			
REV	DESCRIPTION	BY	DATE	CHK'D	

PLST DATE: JANUARY 8, 2007

ELMWOODRD
07-36-252-005
ROCKFORD PARK DISTRICT

5020BROWNS BEACHRD
07-36-254-016
PARIS

5021BROWNS BEACH RD
07-36-253-032
DALE

1206ELMWOODRD
07-36-426-001
ROCKFORD CITY OF

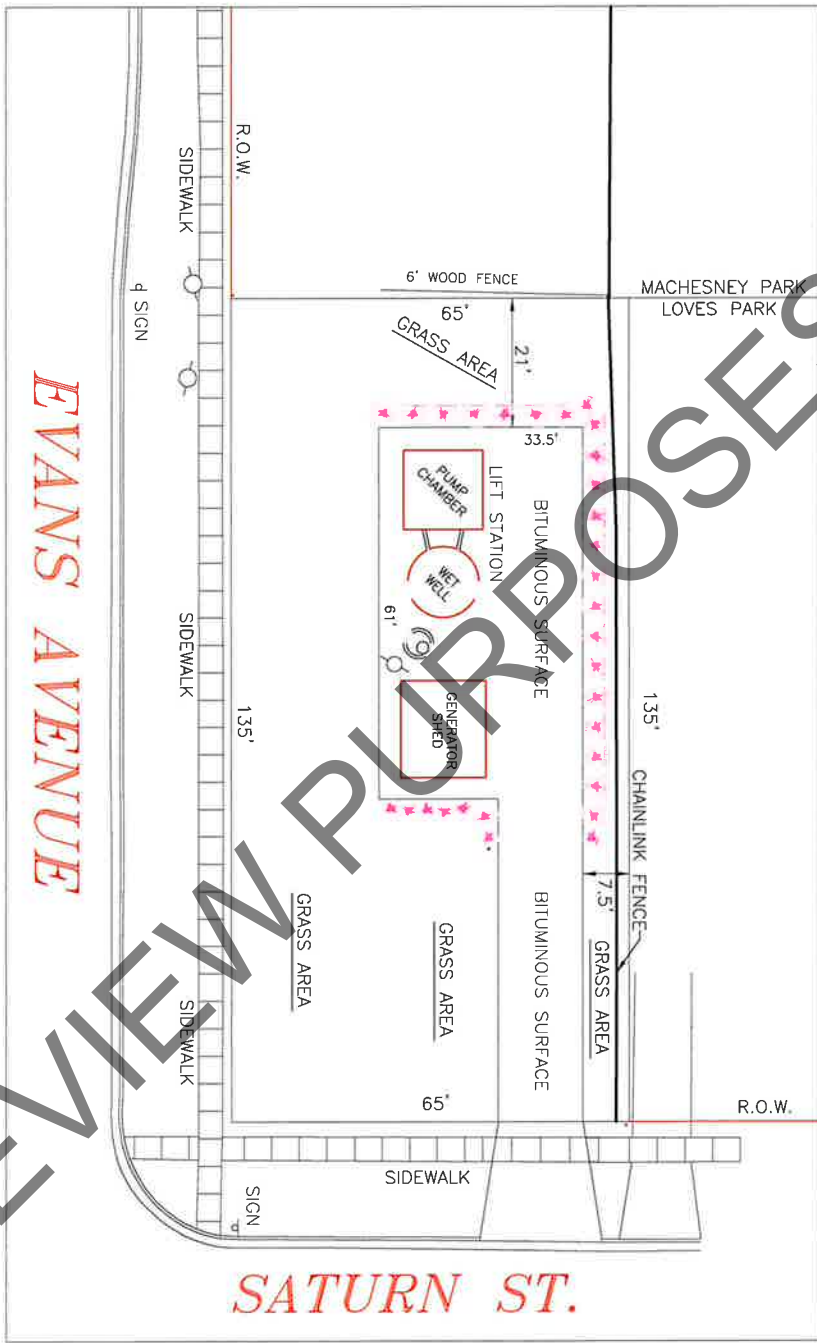
Elmwood Road Lift Station
Rockford, Illinois

ELMWOODRD
07-36-451-003
ROCKFORD PARK DISTRICT

ELMWOODRD
07-36-451-004
ROCKFORD PARK DISTRICT FOUNDATION

EVANS AVENUE LIFT STATION

1510 EVANS AVENUE LOVES PARK, ILLINOIS



FOR REVIEW PURPOSES ONLY



SCALE: NONE

				<u>LAWN MAINTENANCE PLAN</u> <u>EVANS AVENUE LIFT STATION</u>	
DRAWN BY:		D. ATKINSON	DATE:		02-21-03
CHECKED BY:		D. ATKINSON	DATE:		01-08-07
				<u>SHEET 1</u>	

PLOT DATE: JANUARY 8, 2007

7426MILDREDRD
08-31-278-030
GETTER

7427MILDREDRD
08-31-279-012
POE

7422SATURNST
08-32-152-003
KING

7419SATURNST
08-32-153-002
BERGLUND

7422MILDREDRD
08-31-278-031
ROEHRBORN

7423MILDREDRD
08-31-279-013
FORSHAY PROPERTIES TWO LLC

7418SATURNST
08-32-152-004
AKINS

7418MILDREDRD
08-31-278-032
WIRTJES

7419MILDREDRD
08-31-279-014
HOFFMAN PROPERTY MANAGEMENT LLC

7414SATURNST
08-32-152-005
DRAPER

7414MILDREDRD
08-31-278-033
DAVIS

7415MILDREDRD
08-31-279-015
SODERBERG

7410SATURNST
08-32-152-006
RASCON GARCIA

7410MILDREDRD
08-31-278-034
WEBB

7411MILDREDRD
08-31-279-016
BENNETT

7406SATURNST
08-32-152-007
GARBO

7406MILDREDRD
08-31-278-035
PETERSON

7407MILDREDRD
08-31-279-017
JPRG HOLDINGS LLC

7402SATURNST
08-32-152-008
BATES

Evans Avenue Lift Station
Loves Park, Illinois

1426EVANSVE
08-31-278-036
ELSTON

7403MILDREDRD
08-31-279-018
REED

1510EVANSVE
08-32-152-009
FOUR RIVERS SANITATION AUTHORITY

1425EVANSVE
08-31-426-031
GREEN

7327MILDREDRD
08-31-431-001
JOHNSON

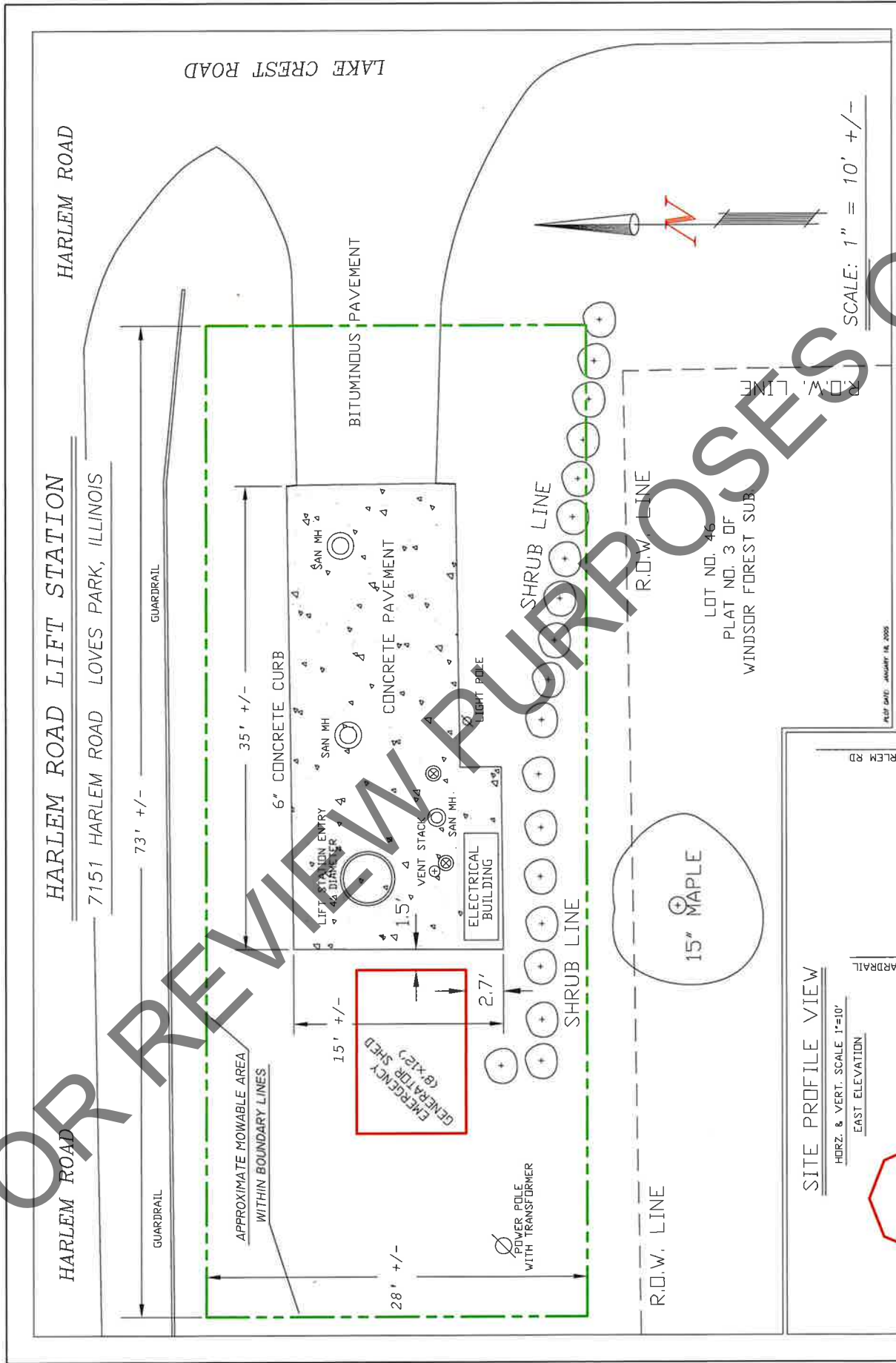
1503EVANSVE
08-31-431-002
MILLER

1507EVANSVE
08-32-301-001
NUTTALL

1515EVANSVE
08-32-301-003
REDINGTON

1511EVANSVE
08-32-301-002
Z FINANCIAL ILLINOIS M PROPERTIES LLC

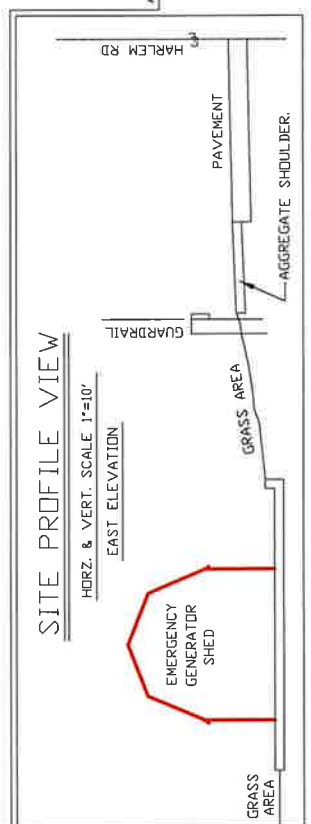
FOR REVIEW PURPOSES ONLY



SCALE: 1" = 10' +/-

LOT NO. 46
PLAT NO. 3 OF
WINDSOR FOREST SUB

PLAT DATE: JANUARY 18, 2005



REV	DESCRIPTION	BY	DATE	CHECKED	DATE

LAWN MAINTENANCE PLAN
HARLEM ROAD LIFT STATION

DATE: 01-18-00
DRAWN BY: D. ATKINSON
CHECKED BY: D. ATKINSON
SHEET 1

7152HARLEM RD
08-26-300-008
ANDERSON

HARLEM RD
08-26-300-012
IL DEPT OF NATURAL RESOURCES

Harlem Rd Lift Station
Loves Park, Illinois



5487NOTTINGHAM DR
08-35-102-001
ERMILIO

HARLEM RD
08-35-102-016
ERMILIO

5482LAKE CREST RD
08-35-102-029
KNORR

5475LAKE CREST RD
08-35-103-001
ENGLER

NOTTINGHAM DR
08-35-102-017
EBERLE

5448LAKE CREST RD
08-35-102-030
GUSTAFSON

54XXLAKE CREST RD
08-35-103-011
ENGLER

5418LAKE CREST RD
08-35-102-031
PEMBERTON

5441LAKE CREST RD
08-35-103-012
MAIL TO LLC

FRSA Property



200 North Pier Drive

127'

101'

242'

75'

North Pier Dr

Victory Ln

FOR REVIEW PURPOSES ONLY



Four Rivers Sanitation Authority
Machesney Park Lift Station
Lawn Maintenance Plan

By: J. Kink Date: 2/17/2023



394NORTH PIERDR
08-30-101-036
MARTINSON

364NORTH PIERDR
08-30-101-037
ANDERSON

NORTH PIERDR
07-25-286-027
MCKISKI-LEWIS INC

**Machesney Park Lift Station
Machesney Park, Illinois**

344NORTH PIERDR
08-30-101-038
JORDAN

324NORTH PIERDR
08-30-101-039
CABELLO

200NORTH PIERDR
08-30-101-040
FOUR RIVERS SANITATION AUTHORITY

174NORTH PIERDR
08-30-101-041
HEINZ

144NORTH PIERDR
07-25-286-029
WEBERPAL

294NORTH PIERDR
08-30-101-024
SHERMAN

194NORTH PIERDR
08-30-101-026
FOUR RIVERS SANITATION AUTHORITY

244NORTH PIERDR
08-30-101-025
NJARAMBA

244NORTH PIERDR
08-30-101-025
MUTHAMI, STANLEY N. &

109RUDDERRD
08-30-155-001
THOMPSON

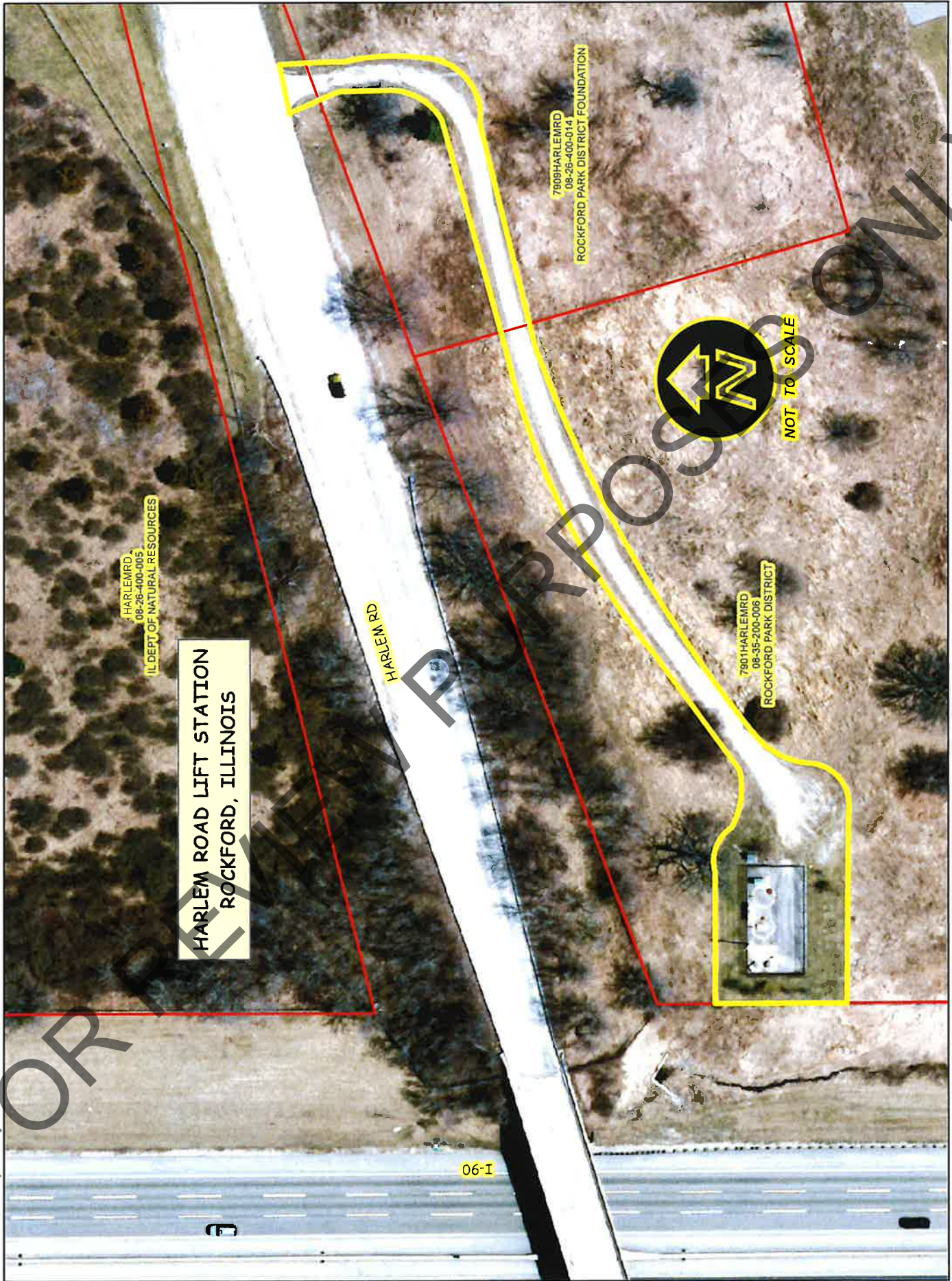
114NORTH PIERDR
07-25-286-028
BARRICK

261NORTH PIERDR
08-30-155-002
ROGERS

NORTH PIER DR
07-25-286-032
YOUNGBLOOD

8748VICTORYLN
08-30-154-001
DUNN

8749VICTORYLN
08-30-155-003
HEINZE



HARLEM ROAD LIFT STATION
ROCKFORD, ILLINOIS

HARLEMRD
08-26-400-005
IL DEPT OF NATURAL RESOURCES

HARLEM RD

7909HARLEMRD
08-26-400-014
ROCKFORD PARK DISTRICT FOUNDATION

7901HARLEMRD
08-35-200-006
ROCKFORD PARK DISTRICT



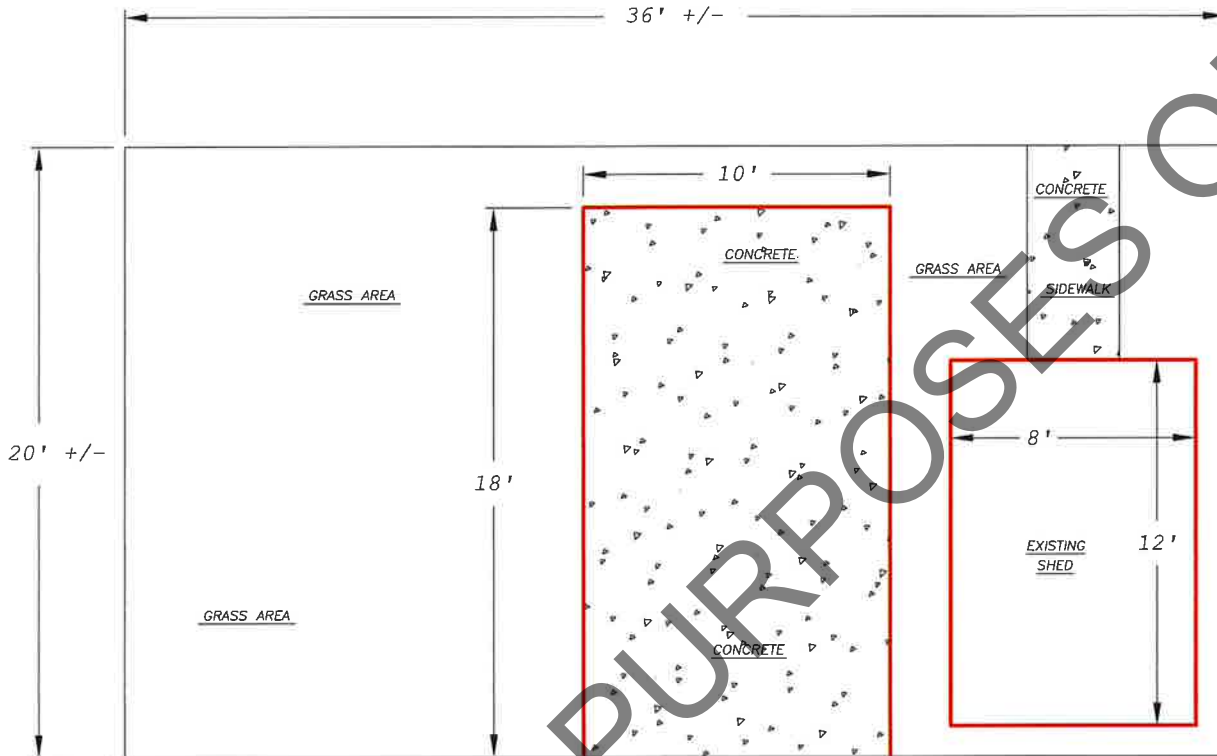
NOT TO SCALE

06-I

FOR REVIEW PURPOSES ONLY

NEW MILFORD - NORTH LIFT STATION

6666 ELEVENTH STREET NEW MILFORD, ILLINOIS



SCALE: 1" = 6' +/-

FOR REVIEW PURPOSES ONLY

					LAWN MAINTENANCE PLAN	
					NEW MILFORD/NORTH LIFT STATION	
DRAWN BY: D. ATKINSON			DATE: 04-12-00		SHEET 1	
CHECKED BY: D. ATKINSON			DATE: 01-08-07			
REV	DESCRIPTION	BY	DATE	CHK'D		

PLOT DATE: JANUARY 8, 2007.

660711THST
15-24-303-015
MINA

661511THST
15-24-303-016
MINA

662911THST
15-24-303-017
MINA

655811THST
15-24-328-027
ST CLAIR

663811THST
15-24-328-029
APEX PROPERTIES OF ILLINOIS LLC

66XX11THST
15-24-328-032
APEX PROPERTIES OF ILLINOIS LLC

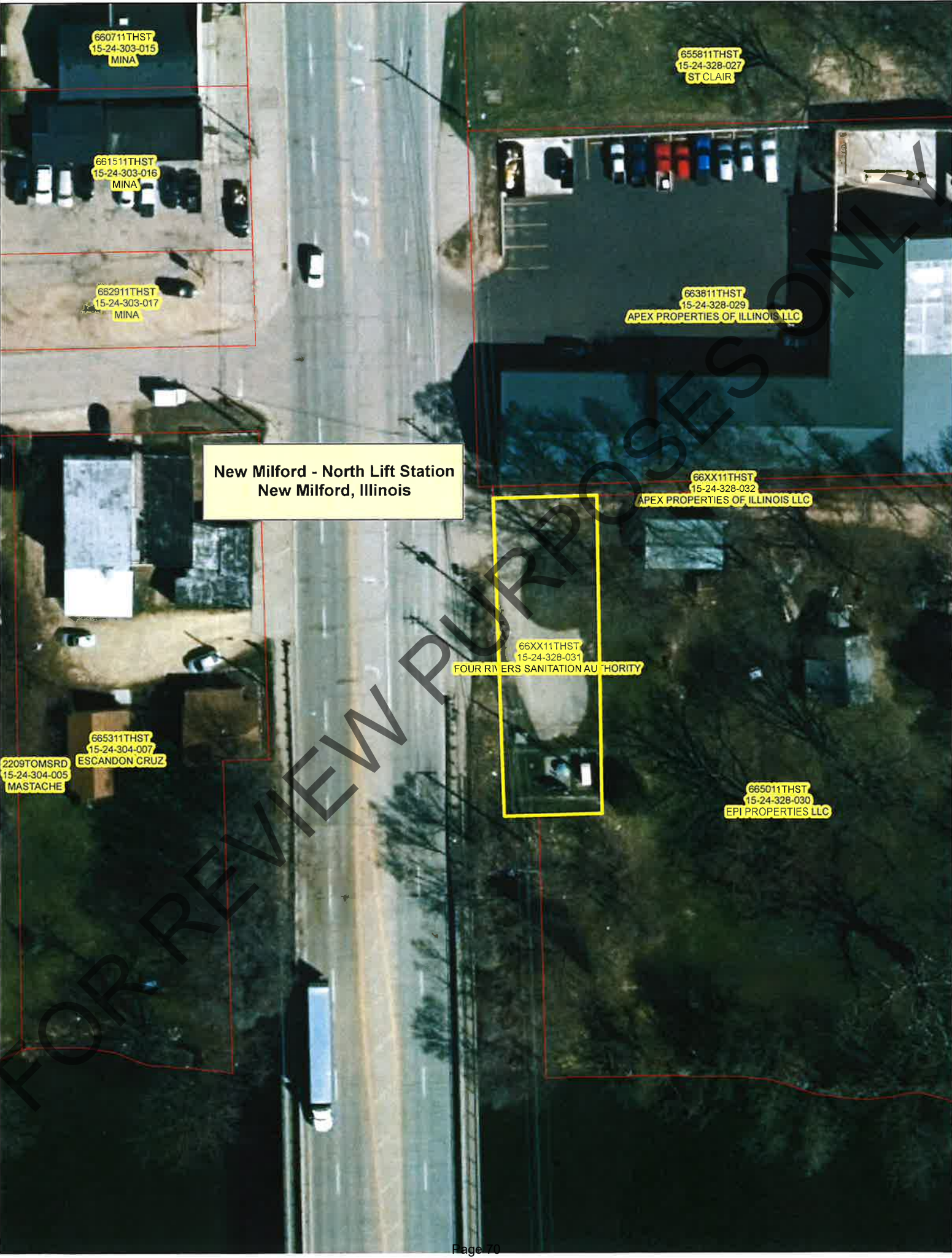
**New Milford - North Lift Station
New Milford, Illinois**

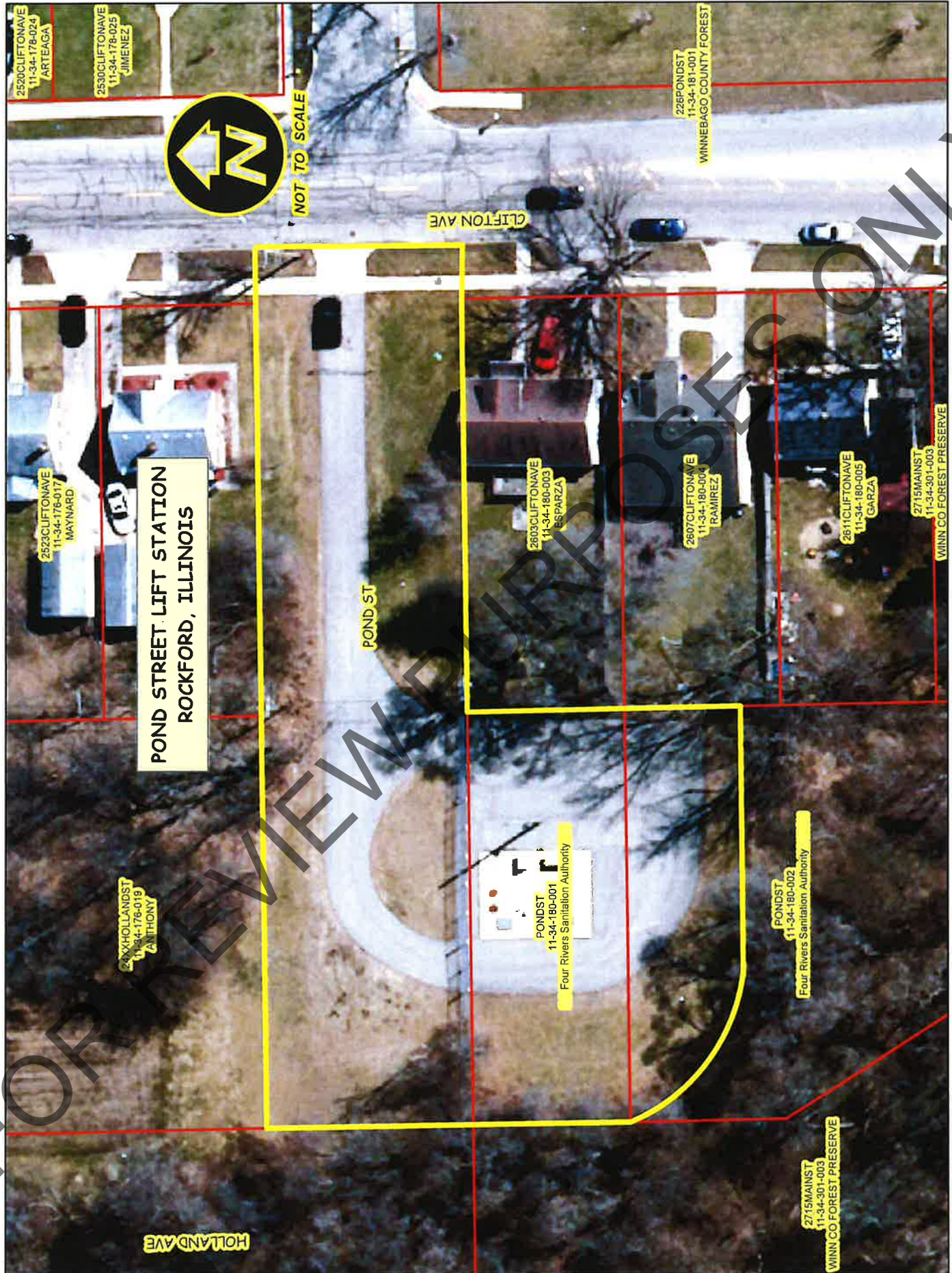
66XX11THST
15-24-328-031
FOUR RIVERS SANITATION AUTHORITY

2209TOMSRD
15-24-304-005
MASTACHE

665311THST
15-24-304-007
ESCANDON CRUZ

665011THST
15-24-328-030
EPI PROPERTIES LLC

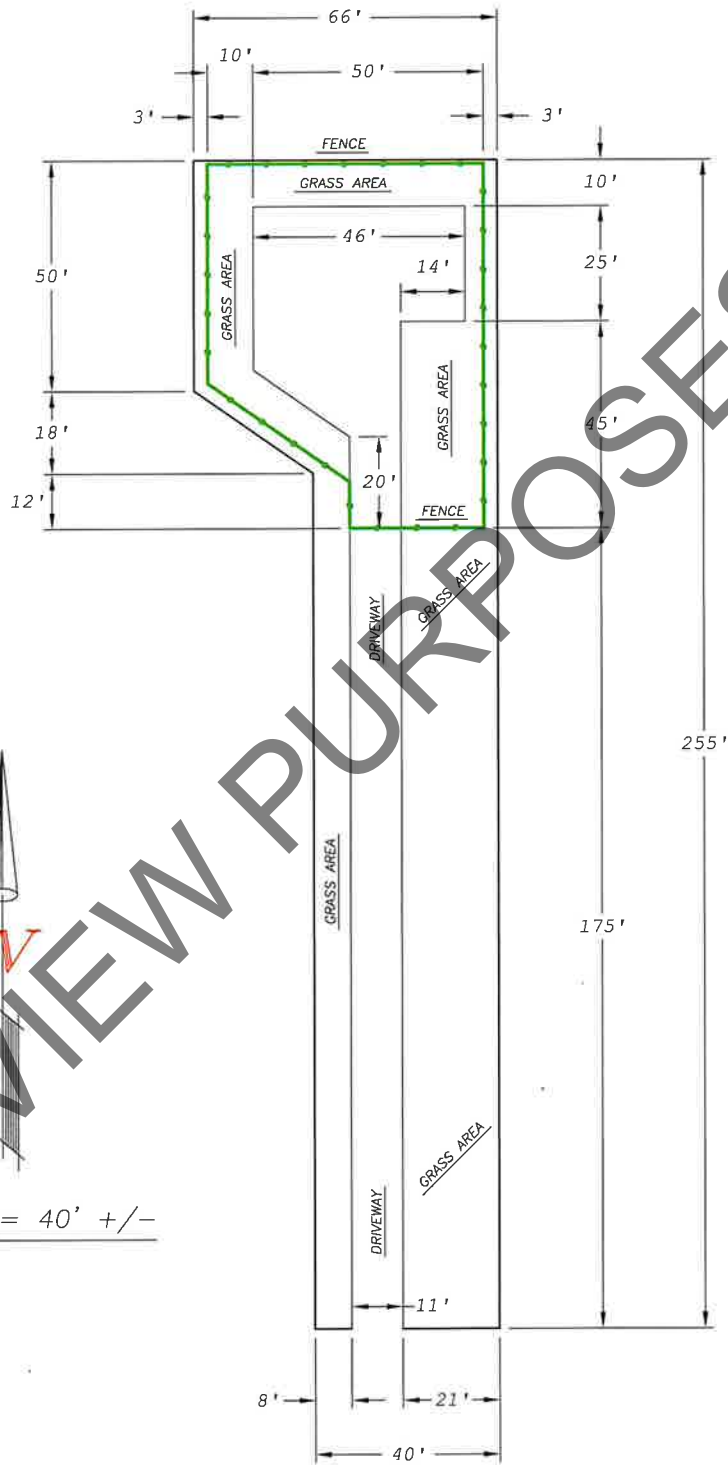




FOR REVIEW PURPOSES ONLY

PYRAMID LIFT STATION

4900 AMERICAN ROAD ROCKFORD, ILLINOIS



SCALE: 1" = 40' +/-

FOR REVIEW PURPOSES ONLY

LAWN MAINTENANCE PLAN			
PYRAMID LIFT STATION			
DRAWN BY:	D. ATKINSON	DATE:	01-18-00
CHECKED BY:	D. ATKINSON	DATE:	01-08-07
			SHEET 1
REV	DESCRIPTION	BY	DATE

**Pyramid Lift Station
Rockford, Illinois**

52XXAMERICANRD
16-04-302-017
LINDENBERG

5240AMERICANRD
16-04-302-007
BWJAC ROCKFORD LLC

AMERICANRD
16-04-302-010
FOUR RIVERS SANITATION AUTHORITY

5292AMERICANRD
16-04-327-010
RICHARDS

AMERICANRD
16-04-303-009
OX PROPERTY LLC

AMERICANRD
16-04-303-010
OX PROPERTY LLC

5247AMERICANRD
16-04-303-014
OX PROPERTY LLC

ROSCOE LIFT STATION
10829 CROSS STREET ROSCOE, ILLINOIS



SCALE: 1" = 20' +/-

FOR REVIEW PURPOSES ONLY

REV	DESCRIPTION	BY	DATE	CHK'D

LAWN MAINTENANCE PLAN			
ROSCOE LIFT STATION			
DRAWN BY:	D. ATKINSON	DATE:	04-11-00
CHECKED BY:	D. ATKINSON	DATE:	01-08-07
			SHEET 1

CROSSST
04-33-328-002
INSKO

10882RACEST
04-33-329-001
BYBEE

10830CROSSST
04-33-328-006
PUCKETT

10842RACEST
04-33-329-002
SCHOON

Roscoe Lift Station
Roscoe, Illinois

10827CROSSST
04-33-328-005
ROSCOE VILLAGE OF

5418BROADST
04-33-329-003
SCHOON



BROADST
04-33-331-004
FOUR RIVERS SANITATION AUTHORITY

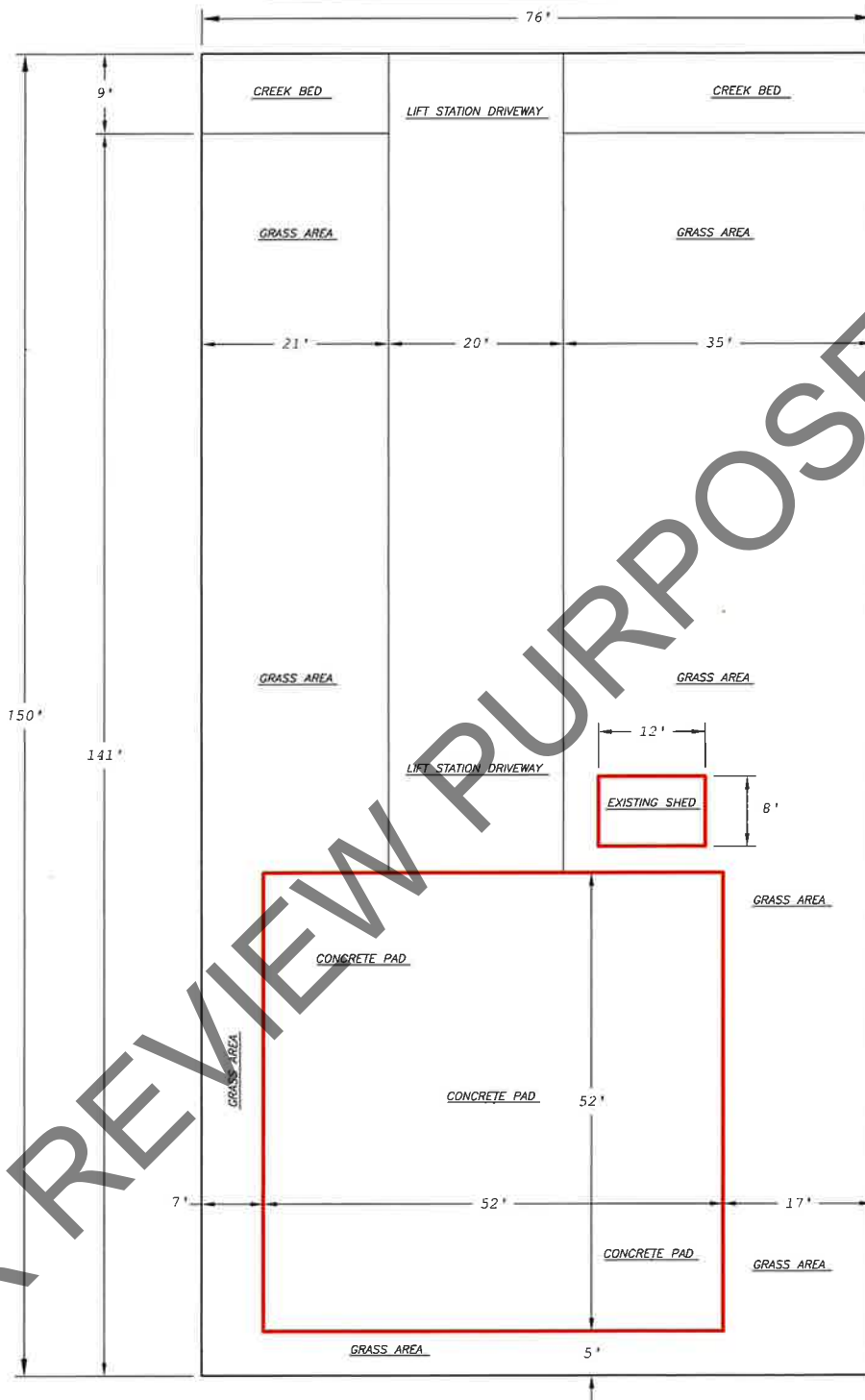
5381BROADST
04-33-331-002
NYEN FAMILY REVOCABLE TRUST

RIVERST
04-33-331-005
ROSCOE VILLAGE OF



ROSCOE WEST LIFT STATION

720 GLEASMAN ROAD ROSCOE, ILLINOIS



SCALE: 1" = 20' +/-

FOR REVIEW PURPOSES ONLY

REV	DESCRIPTION	BY	DATE	CHK'D

**LAWN MAINTENANCE PLAN
ROSCOE WEST LIFT STATION**

DRAWN BY: D. ATKINSON DATE: 04-11-00
CHECKED BY: D. ATKINSON DATE: 01-08-07

SHEET 1

747GLEASMANRD
08-06-451-001
THE WHITE OAK TRUST

624GLEASMANRD
08-06-476-001
BREWER

GLEASMANRD
08-06-401-003
NORTH PARK PUBLIC WATER DISTRICT

**Roscoe West Lift Station
Roscoe, Illinois**

9481RIVERVIEWTRL
08-07-204-001
DUY

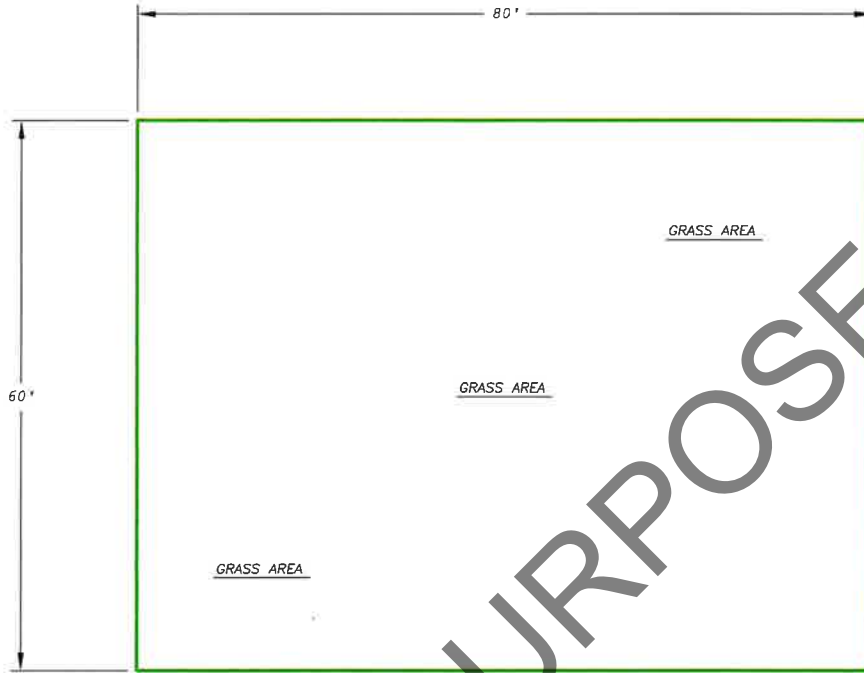
GLEASMANRD
08-07-202-003
FOUR RIVERS SANITATION AUTHORITY

GLEASMANRD
08-07-202-004
BREWER

9457RIVERVIEWTRL
08-07-204-002
GOLDEN

9443RIVERVIEWTRL
08-07-204-003
LAMB

SOUTH MAIN LIFT STATION
3314 SOUTH MAIN STREET ROCKFORD, ILLINOIS



SCALE: 1" = 20' +/-

FOR REVIEW PURPOSES ONLY

LAWN MAINTENANCE PLAN				
SOUTH MAIN LIFT STATION				
	DRAWN BY: D. ATKINSON	DATE: 04-11-00	SHEET 1	
	CHECKED BY: D. ATKINSON	DATE: 01-08-07		
REV	DESCRIPTION	BY	DATE	CHG'D



3212MAINST
15-03-126-022
ROCK RIVER-HARRISON LLC

3228MAINST
15-03-126-023
LOPEZ

3238MAINST
15-03-126-028
KASZYCKI

3236MAINST
15-03-126-024
KASZYCKI

3234MAINST
15-03-126-029
KASZYCKI

South Main Lift Station
Rockford, Illinois

32XXMAINST
15-03-126-030
KASZYCKI

32XXMAINST
15-03-126-019
COMMONWEALTH ENERGY

MAINST
15-03-126-025
FOURMOUNTAIN COMMUNITY

3314 MAINST
15-03-176-007
BLAKE

34XXMAINST
15-03-178-009
MARKER

**STORMONT HIGHLANDS LIFT STATION
WINNEBAGO, ILLINOIS**

WELDONRD
14-26-200-009
YOUSSEI FARMS LLC

38885 STORMONT PKWY
14-26-276-001
Four Rivers Sanitation Authority

39105 STORMONT PKWY
14-26-276-002
YOUSSEI DEVELOPMENT GROUP VI LLC

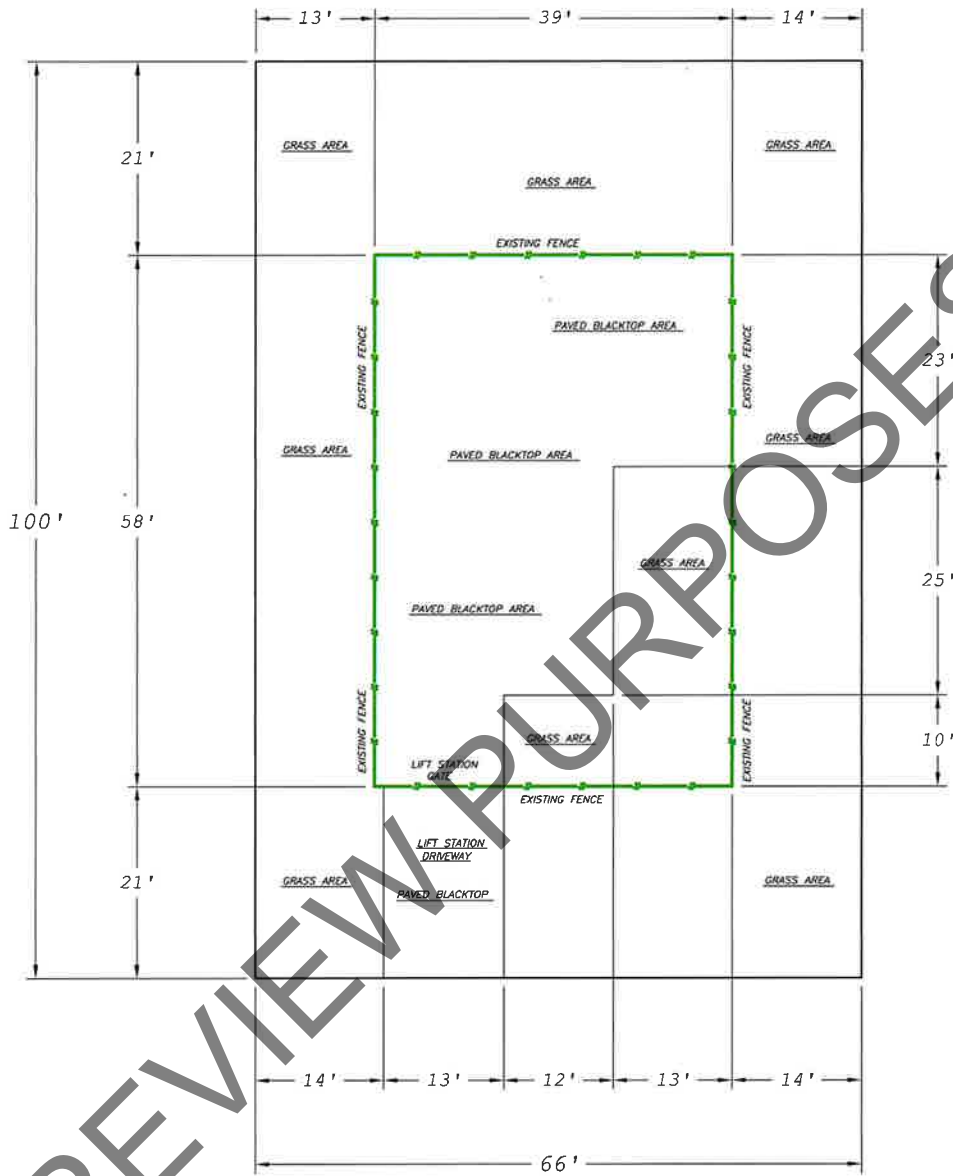
STORMONT PKWY



NOT TO SCALE

PERRYVILLE SOUTH LIFT STATION

6984 HARTWIG DRIVE ROCKFORD, ILLINOIS



SCALE: 1" = 20' +/-

FOR REVIEW PURPOSES ONLY

					LAWN MAINTENANCE PLAN PERRYVILLE SOUTH LIFT STATION	
			DRAWN BY: D. ATKINSON	DATE: 04-11-00	SHEET 1	
			CHECKED BY: D. ATKINSON	DATE: 01-08-07		
REV	DESCRIPTION	BY	DATE	CHKD		

PLOT DATE: JANUARY 8, 2007

4817PERRYVILLERD
16-10-476-002
MDDGS ENTERPRISES LLC

4498PERRYVILLERD
16-11-300-001
COMMONWEALTH EDISON

4835PERRYVILLERD
16-10-476-001
FEDIE

PERRYVILLERD
16-11-300-002
WINNEBAGO COUNTY FOREST

6972HARTWIGDR
16-10-476-017
FROST

6956HARTWIGDR
16-10-476-016
DUMONT

Perryville South Lift Station
Rockford, Illinois

6984HARTWIGDR
16-10-476-018
FOUR RIVERS SANITATION AUTHORITY

PERRYVILLERD
16-11-300-003
WINNEBAGO COUNTY FOREST

4908MARKELLN
16-10-479-001
LANE

4932MARKELLN
16-10-479-002
GELAFIO

UNIVERSITY CENTER LIFT STATION
ROCKFORD, ILLINOIS



HUSKIE AVE

319VERONADR
12-24-255-007
UNGER

311VERONADR
12-24-255-008
LASALLE BANK NAT'L ASSOC

STATIST
12-24-402-002
LASALLE BANK NAT'L ASSOC

301VERONADR
12-24-255-009
Four Rivers Sanitation Authority

300VERONADR
12-24-252-011
MARCINKOWSKI

302VERONADR
12-24-252-012
FIELDING

8616NORTHERNAVE
12-24-252-017
JANET WATTLES CENTER

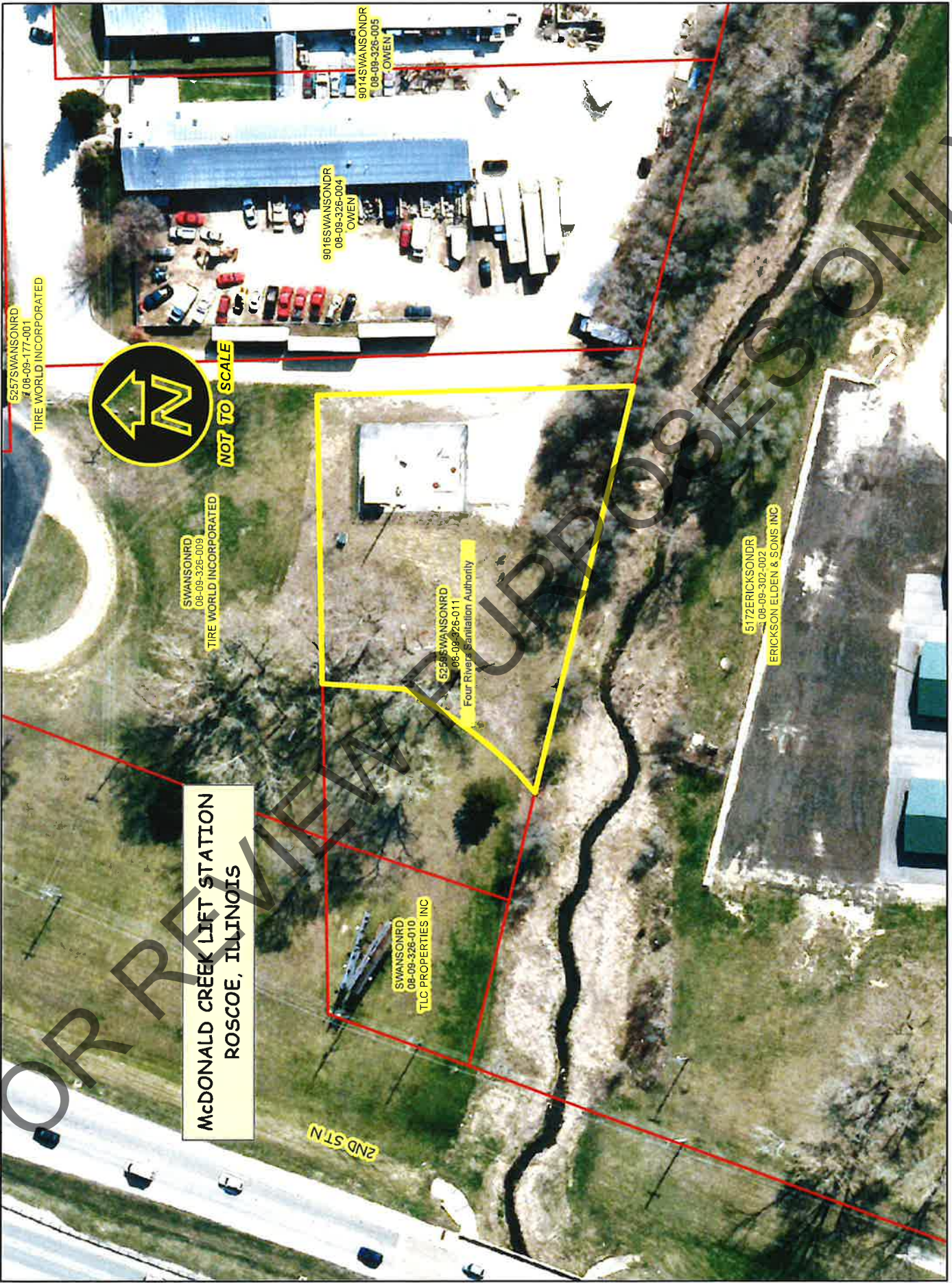
FOR REVIEW PURPOSES ONLY

FOR REVIEW PURPOSES ONLY

**McDONALD CREEK LIFT STATION
ROSCOE, ILLINOIS**



NOT TO SCALE



5257SWANSONRD
08-09-177-001
TIRE WORLD INCORPORATED

SWANSONRD
08-09-326-009
TIRE WORLD INCORPORATED

9016SWANSONDR
08-09-326-004
OWEN

9014SWANSONDR
08-09-326-005
OWEN

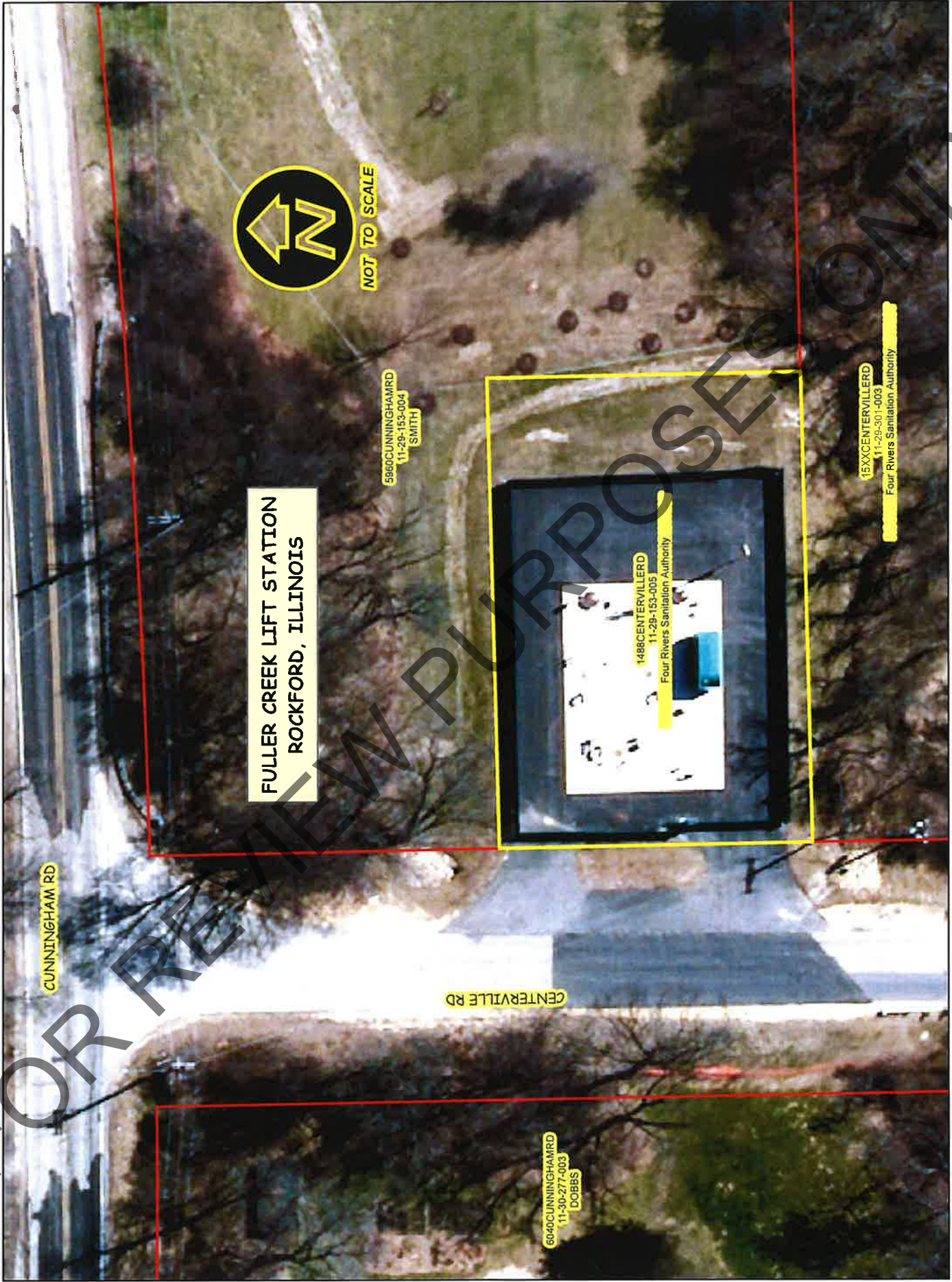
5256SWANSONRD
08-09-326-011
Four Rivers Sanitation Authority

SWANSONRD
08-09-326-010
TLC PROPERTIES INC

5172ERICKSONDR
08-09-302-002
ERICKSON ELDEN & SONS INC

2ND ST N

FOR REVIEW PURPOSES ONLY



FULLER CREEK LIFT STATION
ROCKFORD, ILLINOIS

5860CUNNINGHAMRD
11-29-153-004
SMITH

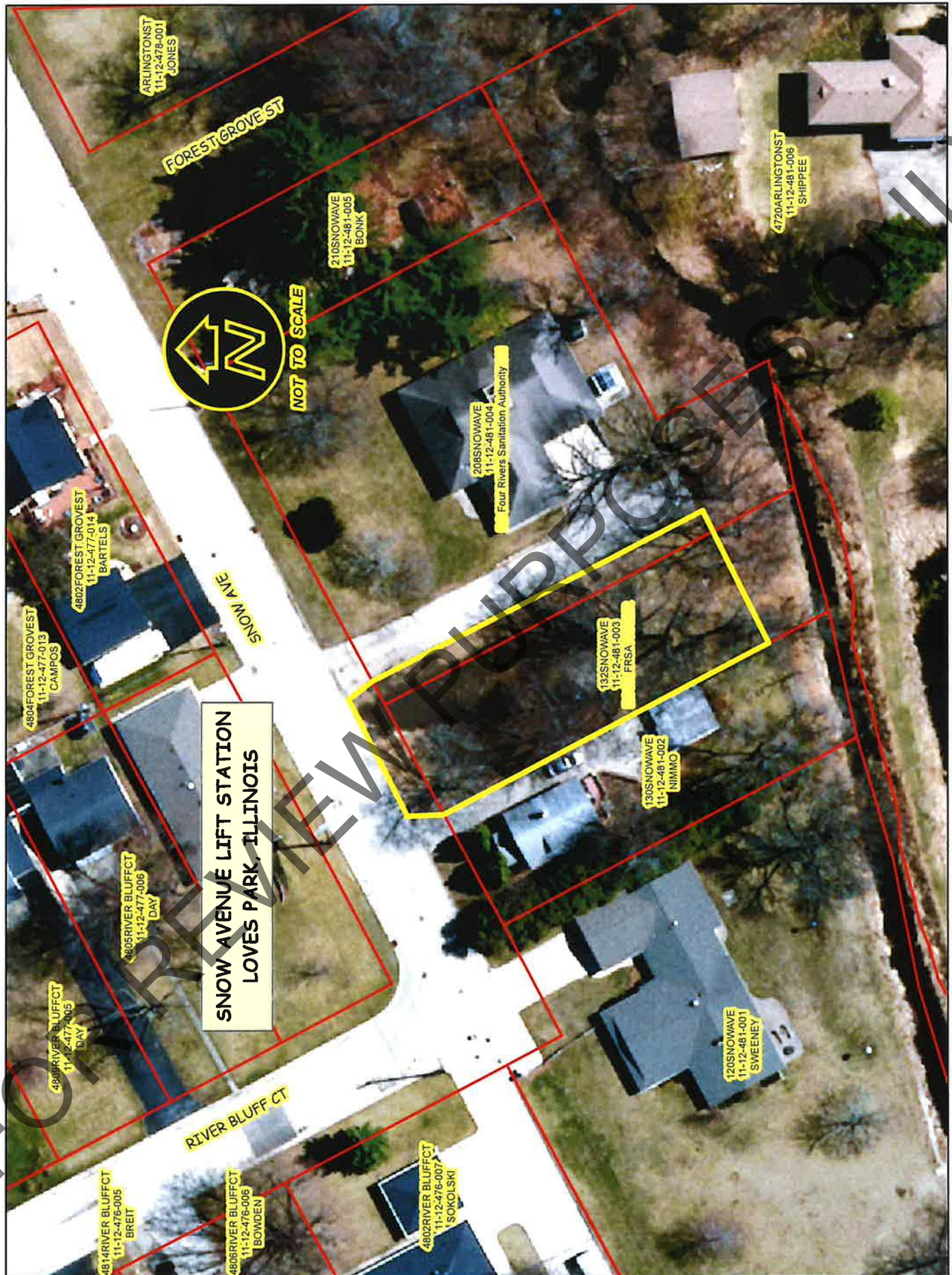
1488CENTERVILLERD
11-29-153-005
Four Rivers Sanitation Authority

15XXCENTERVILLERD
11-29-301-003
Four Rivers Sanitation Authority

6040CUNNINGHAMRD
11-30-277-003
DOBBS

CUNNINGHAM RD

CENTERVILLE RD



**SNOW AVENUE LIFT STATION
LOVES PARK, ILLINOIS**

FOREST GROVE ST

SNOW AVE

RIVER BLUFF CT

ARLINGTONST
11-12-478-001
JONES

210SNOWWAVE
11-12-481-005
BONK

4720ARLINGTONST
11-12-481-006
SHIPPEE

208SNOWWAVE
11-12-481-004
Four Rivers Sanitation Authority

4802FOREST GROVEST
11-12-477-014
BARTELS

4804FOREST GROVEST
11-12-477-013
CAMPOS

132SNOWWAVE
11-12-481-003
FRSA

1305SNOWWAVE
11-12-481-002
NIMMO

1205SNOWWAVE
11-12-481-001
SWEENEY

4805RIVER BLUFFCT
11-12-477-006
DAY

4809RIVER BLUFFCT
11-12-477-005
DAY

4814RIVER BLUFFCT
11-12-476-005
BREIT

4808RIVER BLUFFCT
11-12-476-006
BOWDEN

4802RIVER BLUFFCT
11-12-476-007
SOKOLSKI



**Snow Avenue Lift Station
Loves Park, Illinois**

4826 RIVER BLUFFCT
11-12-476-002
HAMILTON

4821 RIVER BLUFFCT
11-12-477-002
TOVAR

FOREST GROVEST
11-12-477-010
MICHAELSON

4816 FOREST GROVEST
11-12-477-011
FADNESS

4808 ARLINGTONST
11-12-429-017
GIBSON

4806 ILLINOISST
11-12-430-020
MENDES RENTALS LLC

4822 RIVER BLUFFCT
11-12-476-003
BARRETT

4817 RIVER BLUFFCT
11-12-477-003
MICHAELSON

FOREST GROVEST
11-12-477-012
FADNESS

305 SNOWAVE
11-12-429-018
SCHOENECK

4802 ILLINOISST
11-12-430-021
HERRERA

4818 RIVER BLUFFCT
11-12-476-004
BONETA

4813 RIVER BLUFFCT
11-12-477-004
PARSON

4804 FOREST GROVEST
11-12-477-013
CAMPOS

4805 ARLINGTONST
11-12-430-012
PHILLIPS

4809 RIVER BLUFFCT
11-12-477-005
DAY

4802 FOREST GROVEST
11-12-477-014
BARTELS

**Snow Avenue Lift Station
Loves Park, Illinois**

ARLINGTONST
11-12-478-001
PODY

4750 ILLINOISST
11-12-479-013
JOHNSON

4814 RIVER BLUFFCT
11-12-476-005
BREIT

4805 RIVER BLUFFCT
11-12-477-006
DAY

4747 ARLINGTONST
11-12-479-003
DECKARD

ILLINOISST
11-12-479-014
JOHNSON

4806 RIVER BLUFFCT
11-12-476-006
BOWDEN

205 SNOWAVE
11-12-477-007
STUMPF

210 SNOWAVE
11-12-481-005
WILCOX

4734 ILLINOISST
11-12-479-025
GRASS

4802 RIVER BLUFFCT
11-12-476-007
SOKOLSKI

208 SNOWAVE
11-12-481-004
FOUR RIVERS SANITATION AUTHORITY

47XX ARLINGTONST
11-12-479-024
GRASS

4726 ILLINOISST
11-12-479-017
WILLIAMS

132 SNOWAVE
11-12-481-003
FOUR RIVERS SANITATION AUTHORITY

4725 ARLINGTONST
11-12-479-006
NOVAK

130 SNOWAVE
11-12-481-002
NIMMO

ARLINGTONST
11-12-479-007
NOVAK

4724 ILLINOIS ST
11-12-479-028
KNOWLTON

120 SNOWAVE
11-12-481-001
OLSON

4720 ARLINGTONST
11-12-481-006
BUSCH

4721 ARLINGTONST
11-12-479-026
CROW

4714 ILLINOISST
11-12-479-029
PARA

ARLINGTONST
11-12-479-010
CONLEY

ILLINOISST
11-12-479-021
PARA

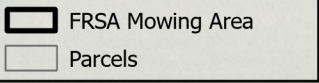
4710 ARLINGTONST
11-12-481-007
BUSCH

ARLINGTONST
11-12-479-011
CONLEY

4704 ILLINOISST
11-12-479-022
MONGAN

ARLINGTONST
11-12-479-012
CONLEY

4702 ILLINOISST
11-12-479-023
KELSEY


 FRSA Mowing Area
 Parcels


 1 in. = 40 ft.

W Soper St

S Booker St

600 West Soper Street
Winnebago, IL

±1.1 Acres to be mowed

W Winnebago St

Clayton Ct

FOR REVIEW PURPOSES ONLY



Four Rivers Sanitation Authority

Soper Street Lift Station
Lawn Maintenance Plan

By: J. Kink

Date: 3/12/2024

FOR REVIEW PURPOSES ONLY

11-11-400-005

11-11-400-006

11-11-400-005

11-11-400-002

IL Rte 251



11-12-300-002

11-12-400-002

182 ft

