

**AMENDED**  
**REGULAR MEETING**  
**FOUR RIVERS SANITATION AUTHORITY**  
**BOARD OF TRUSTEES**  
**DECEMBER 18, 2023**  
**5:15 P.M.**

**AGENDA**

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The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoTo (AUDIO ONLY). Members of the public are welcome to dial in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (866) 899-4679 (toll-free) or (571) 317-3116 (toll); access code: 648 232 469. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
  - A. AMENDED Minutes of Regular Meeting of October 23, 2023 (late doc)
  - B. Minutes of Regular Meeting of November 13, 2023 (late doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
  - A. President**
  - B. Clerk/Treasurer**
    - 1. Investment Report (doc)
    - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
  - A. Status of Outstanding Agreements – Baer (doc)**

## **VIII. Purchasing Items**

- A. Greenlee Pump Station Generator – Sole Source Purchase (doc)
- B. Pista Grit Rehab – Sole Source Purchase (doc)
- C. Portable Generator – Village of Winnebago – Sole Source Purchase (doc)
- D. Lab Building HVAC Upgrades; Capital Project No. 2202 (doc)
- E. FY25 Vehicle Order Request (doc)

## **IX. New Business & Reports**

### **A. Executive Director**

- 1. Update

### **B. Internal Services: Legal/Risk Management/Information Technology**

- 1. Variance Request – North Pasture Solar Farm (doc)
- 2. IDOT Subordination Agreement – Lyford Rd and E. State St. (doc)
- 3. Policy Update – Interrupted Sewer Service (4back3) (doc)
- 4. City of Rockford New Residential Construction Property Tax Refund Program (late doc)
- 5. IT Monthly Report (doc)

### **C. Management Services: Human Resources & Finance**

- 1. Human Resources Monthly Report (doc)
- 2. Monthly Billing (doc)
- 3. New Employee: Andrew Hess (doc)
- 4. Finance Monthly Report (doc)

### **D. Engineering**

- 1. Plumbers Bond Report (doc)
- 2. Primary Filtration Project – Phase 1; IEPA No. L17-5882; CIP No. 2022; Change Order No. 3 (doc)
- 3. Collections Systems Operations Facility; Capital Project No. 2217; Change Order No. 2 (doc)
- 4. Collections Systems Operations Facility Parking Lot; Capital Project No. 2217; Change Order No. 1 – Final (doc)
- 5. 2023-24 Service Cleanout Installations; Capital Project No. 2401; Change Order No. 1 – Revised Final (doc)
- 6. Pump Station Roadway Replacement; Capital Project No. 2425; Change Order No. 1 – Final (doc)
- 7. 2023 Collection System Repairs; Capital Project No. 2454; Change Order No. 1 – Final (doc)
- 8. Aerobic Granular Sludge, Phase I; IEPA #L17-6127; Capital Project No. 2207; Project Update (late doc)
- 9. Engineering Report (doc)

## **E. Plant Operations**

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)

## **F. Collection Systems**

1. Monthly Update (doc)
2. Collection Systems Monthly Management Report (doc)

## **X. Closed Session**

1. 2812 Ashbrook Dr. - 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (no doc)
2. Auto Accident on 2/2/21 - 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (no doc)

## **XI. Adjourn**