

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
NOVEMBER 13, 2023
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoTo (AUDIO ONLY). Members of the public are welcome to dial in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (866) 899-4679 (toll-free) or (571) 317-3116 (toll); access code: 456 284 181. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Minutes of Regular Meeting of October 23, 2023 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items – None**

IX. New Business & Reports

A. Executive Director

1. Update

B. Internal Services: Legal/Risk Management/Information Technology

1. IT Monthly Report (doc)

C. Management Services: Human Resources & Finance

1. Human Resources Monthly Report (doc)
2. FRSA Employee Handbook Policy 2.4 – Separations: Update (doc)
3. FRSA Employee Handbook – Annual Update (doc)
4. New Employees: Lee Aschim and Zackary Garcia (doc)
5. Move from Quarterly to Monthly Billing (doc)
6. Storage Tank Environmental Insurance (late doc)
7. 2023 Property Tax Levy (doc)
8. Ordinance No, 23 24 B 01: FRSA Public Benefit Chlorination and Corporate Tax Levy (doc)
9. Property Tax Abatements (docs):
 - a. 2014 GO Alternate Bonds – Sewerage Sys Alt Revenue (Ordinance N/A)
 - b. Ordinance No. 23 24 M 02: 2017 GO Refunding Alternate Bond (Sewage Sys Alt Revenue)
 - c. Ordinance No. 23 24 M 03: 2018 GO Refunding Alternate Bonds (Sewerage Sys Alt)
 - d. Ordinance No. 23 24 M 04: 2019 GO Refunding Bonds (Sewerage System Alt Revenue)
 - e. Ordinance No. 23 24 M 05: 2023 GO Refunding Bonds (Sewerage System Alt Revenue)
10. Finance Monthly Report (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. Collections Systems Operations Facility; Capital Project No. 2217; Change Order No. 1 (doc)
3. 2023-24 Service Cleanout Installations; Capital Project No. 2401; Change Order No. 1 – Final (doc)
4. 2023 Collection System Repairs; Capital Project No. 2454; Change Order No. 1 (doc)
5. Professional Services Contract Amendment No. 1; FPCIP Nutrient Removal – Conditional Letter of Map Revision (CLOMR); CIP No. 1763 (doc)
6. Professional Service Contract; Aerobic Granular Sludge, Phase I; Capital Project No. 2207 (Late Doc)

7. Aerobic Granular Sludge, Phase I; IEPA #L17-6127; Capital Project No. 2207; Project Update (No Doc)
8. Agreement for Cost Recovery with IDOT, 64R71 FAP Route 525 (US 20/Harrison); Capital Project No. 2435 (doc)
9. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

XI. Adjourn