

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
SEPTEMBER 25, 2023
5:15 P.M.**

AGENDA – *REVISION 1*

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoTo (AUDIO ONLY). Members of the public are welcome to dial in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (877) 309-2073 (toll-free) or (571) 317-3129 (toll); access code: 184 333 229. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Minutes of Regular Meeting of August 28, 2023 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
 - A. Memorandum of Decision & Order – 10850 Third St., Roscoe IL (doc)
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**
 - A. Collection Systems Administration Building Site Improvements, Phase 2; Capital Project No. 2306 (Late Bid – Late Doc)
 - B. Sole-Source Purchase: Influent Channel Grinder Replacement Cutter Cartridges (doc)**

IX. New Business & Reports

A. Executive Director

1. Update

B. Internal Services: Legal/Risk Management/Information Technology

1. Equipment Donation Agreement (doc)
2. 2024 Meeting Schedule: Board of Trustees and Committee of Local Improvements (doc)
3. IT Monthly Report (doc)

C. Management Services: Human Resources & Finance

1. Human Resources Monthly Report (doc)
2. Life Insurance Vendor for 2024 Plan Year (doc)
3. Monthly Billing White Paper (late doc)
4. New Employee: Alejandro Rivas (doc)
5. 2023 Property Tax Levy (doc)
6. Finance Monthly Report (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. Collection Systems Administration Building Site Improvements, Phase 1; Capital Project No. 2206; Change Order No. 1-Final (doc)
4. 2022-23 Sanitary Sewer System Lining; Capital Project No. 2337; Change Order No. 1-Final (doc)
5. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. Minutes of August 23, 2023, Watershed Meeting (no Board action required) (doc)
4. CS/IWS/Lab Monthly Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

XI. Adjourn