

**REGULAR MEETING  
FOUR RIVERS SANITATION AUTHORITY  
BOARD OF TRUSTEES  
AUGUST 28, 2023  
5:15 P.M.**

**AGENDA**

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The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoTo (AUDIO ONLY). Members of the public are welcome to dial in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (877) 309-2073 (toll-free) or (571) 317-3129 (toll); access code: 116 534 861. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
  - A. Minutes of Regular Meeting of July 24, 2023 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
  - A. President**
  - B. Clerk/Treasurer**
    - 1. Investment Report (doc)
    - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
  - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**
  - A. Metrohm 930 Compact IC Chromatograph – Sole Source Purchase (doc)
  - B. Collection Systems Operations Facility Parking Lot; CIP 2217 (doc)
  - C. 2023 Manhole Replacements; CIP 2413 (doc)
  - D. Pump Station Roadway Replacement; CIP 2425 (doc)
  - E. 2023 Service Lateral Lining; CIP 2433 (doc)

## **IX. New Business & Reports**

### **A. Executive Director**

1. Update

### **B. Internal Services: Legal/Risk Management/Information Technology**

1. Resolution 23 24 21 – Assessing Officer Compensation (doc)
2. IT Monthly Report (doc)

### **C. Management Services: Human Resources & Finance**

1. Human Resources Monthly Report (doc)
2. Third Party Administrator for Flex, HRA and HSA (doc)
3. 2024 Dental and Vision Plan (doc)
4. Board Signatures on Bond Documents (doc)
5. New Employees: Nora Jamie / Greg Ralph (doc)
6. Finance Monthly Report (doc)

### **D. Engineering**

1. Plumbers Bond Report (doc)
2. Annexation Ordinances (docs):
  - a. Ordinance No. 23 24 A 22; Angela Ave – PIN 15-12-227-001 and 16<sup>th</sup> St – PIN 15-12-227-004
  - b. Ordinance No. 23 24 A 23; Minns Rd – PIN 08-29-126-001
  - c. Ordinance No. 23 24 A 24; McFarland Rd – PIN 08-35-101-010
  - d. Ordinance No. 23 24 A 25; Nimtz Rd – PIN 08-34-426-005
  - e. Ordinance No. 23 24 A 26; Ventura Blvd – PIN 08-07-429-023
  - f. Ordinance No. 23 24 A 27; Interstate Blvd – PINs 08-35-400-014, -017, -022, -024 and 08-36-300-025, -035
  - g. Ordinance No. 23 24 A 28; The Plat of Perryville Industrial Park – PINs 08-33-127-029 and 08-33-128-001, -002, -003, -004, -013, -014, -015, -010904.1.2.8
  - h. Ordinance No. 23 24 A 29; Main St – PIN 04-33-401-002
3. Professional Services Contract Amendment No. 5; Primary Filtration Project – Phase I; CIP No. 2022 (doc)
4. Professional Services Contract Amendment No. 3; Aerobic Granular Sludge – Phase I; CIP No. 2207 (doc)
5. Engineering Report (doc)

**E. Plant Operations**

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)
4. FRSA 2023 Biosolids Permit (doc)

**F. Collection Systems**

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

**X. Closed Session**

**XI. Adjourn**