

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
FOUR RIVERS SANITATION AUTHORITY
JUNE 26, 2023
5:15 P.M.**

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and staff met in-person at Four Rivers Sanitation Authority, 3501 Kishwaukee Street.

Members of the public were invited to participate in-person or listen via GoTo by dialing (877) 309-2073 (toll-free) or (571) 317-3129 (toll); access code: 912 912 725, and to address the Board during the Public Participation section. No members of the public joined the meeting.

Pollack called the Regular Meeting of the Board of Trustees to order at 5:25 p.m. and advised that the meeting was being recorded.

The following Trustees were present:

Rick Pollack	President
Ginger Haas	Clerk/Treasurer
Elmer Jones	Trustee

Ben Bernsten and Don Massier were absent.

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Ed Fitzgerald, General Counsel/Director, Internal Services; Greg Cassaro, Director, Plant Operations; Jim Reader, Director of Collection Systems; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Lisa Mittel, Assistant Director of Management Services; Kwame Calvin, Assistant Director, Internal Services; and Susan Skinner, Executive Services Coordinator. Julia Scott-Valdez, Director of Management Services, was absent.

Jones moved to approve the minutes of the Meeting of the Board of Trustees from May 22, 2023; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Under President’s Report, as Hearing Officer, Pollack advised that Show Cause Hearings were held June 20, 2023. Pollack moved to approve the following Memorandums of Decision & Order based on the hearings:

- a. 3224 Searles Avenue;
- b. 302 Lincoln Park Boulevard;
- c. 1330 Carbaugh Avenue;
- d. 402 S. Alpine Road;
- e. 438 Donelda Lane;
- f. 4324 Kennett Avenue;
- g. 527 Waveland Avenue;
- h. 609 Trenton Avenue;
- i. 519 Atwood Avenue;
- j. 1735 Warren Road;

seconded by Jones: motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Haas stated the Investment Report reflects \$60,672,774.75 total funds invested for the month of May, 2023 and earned interest in the amount of \$207,399.12. Total Cash and Investments are \$71,077,827.74. Report placed on file.

Haas moved to approve Total General Fund Expenditures for the month of May, 2023, in the amount of \$6,320,408.25; with Total Special Assessments at \$8,500.00; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Regarding Old Business, Baer reported no change to McDonald Creek Trunk South Branch (Machesney Park); McCurry Road Trunk (Roscoe).

Jones moved to approve a Cooperative Procurement Award for one (1) 2023 John Deere 333G Track Loader and five-year/2,000 Hour Full Machine Warranty for the cost of \$98,443.81; from West Side Tractor Sales; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Jones moved to approve ITB#23-208 – Cogen Engine #3 Top End Rebuild Change Order No. 1, related to unforeseen labor and material to complete the top end rebuild of Engine No. 3, in which two turbo cores are worn and cannot be rebuilt. Change results in contract addition of \$10,768.61; Contractor: Rush Power Systems; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Jones moved to approve ITB#23-209 – New Airtech Blower; to the low responsive and responsible bidder, Unison Solutions, in the amount of \$36,194.40; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Jones moved to approve ITB#23-210 – Complete Manhole Lining Application System; to the sole responsive and responsible bidder, Warren Environmental & Coatings, LLC, at a cost of \$252,533.00; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Jones moved to authorize award for 2023 Sanitary Sewer System Lining, Capital Project No. 2437, to the lowest responsive and responsible bidder, Visu-Sewer, for the Base Bid plus Bid Alternate A, for the sum of \$1,632,871.00; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Under Executive Director's report, Hanson offered the following items:

- 1) For the fifth consecutive year, Lisa Mittel and her Finance team have earned the *Certificate of Achievement for Excellence in Finance Reporting* from the Government Finance Officers Association. This award is the highest level of recognition in Governmental accounting and financial reporting. Hanson thanked Mittel, Scott-Valdez and the entire Finance team for this significant accomplishment.
- 2) Hanson paid special recognition to Chris Baer and his Engineering group for the significant level of consistently excellent work they accomplish under great pressure and demands while dealing with the EPA, an aging system, consultants, vendors, the plant, upgrades, permitting, residents with special assessments or other concerns, multiple agencies, etc. Hanson stated that the group has been working on all cylinders and have not experienced one "blip" throughout the process. Hanson credits Baer's leadership and FRSA's remarkable Engineering team for these successes, and he conveyed sincere appreciation on behalf of himself and the FRSA organization. (As an "aside", Hanson wished a very happy 40th birthday to Warren Stahl, Construction Tech II, who is part of the Engineering team.)
- 3) Hanson reminded everyone that FRSA will be closed Tuesday, July 4, in celebration of Independence Day.

Jones moved to approve a Sanitary Sewer Easement for PIN 11-25-460-001, 1902 Broadway; seconded by Haas; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Calvin presented the Information Technology Monthly Report for the month, highlighting status of major IT projects and Customer Service metrics.

On behalf of Scott-Valdez, Mittel advised that a status report including Human Resources Department initiatives and achievements for the previous month and future may be found in the Board packet.

Mittel advised that the Finance Management Report can be found in the Board packet, and specific metrics will be provided in new format beginning with the July, 2023, Board Meeting.

Baer advised there are no Plumbing Contractor Registrations for the month of May, 2023.

Jones moved to approve the following Annexation ordinances:

- a. Ordinance No. 23 24 A 10; 5689 and 5xxx Elevator Road;
- b. Ordinance No. 23 24 A 11; 10032 Blue Bonnet Dr, 521 Althea St, and 507 Poppy Dr;
- c. Ordinance No. 23 24 A 12; Silo Crossings Subdivision;
- d. Ordinance No. 23 24 A 13; 4950 E. Rockton Road;
- e. Ordinance No. 23 24 A 14; Newburg Road PINs 12-35-201-002, -003, -004, -005 and 12-35-226-001;

seconded by Haas; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Jones moved to approve a Customer Work Agreement with ComEd for Collection Systems Operation Facility; CIP No. 2217; seconded by Haas; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

Baer advised that Engineering Report data for the month is included in the Board packet.

Cassaro presented the Plant Operations Monthly Management Report, Monthly Snapshot and Trend Report for the previous month.

Cassaro advised that minutes from the May 10, 2023, Rock River Watershed Group Meeting are available in the Board packet for this month.

Bernard provided status reports on activity for Customer Service, Industrial Waste Surveillance and the Lab for the previous month.


Reader provided a status of Collection Systems activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the previous month. Reader also presented the Collection Systems Monthly Management Report.

No Closed Session was required for this meeting.

Jones moved to adjourn the Regular Meeting; seconded by Haas; motion passed upon roll call vote as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Absent

The Regular Meeting of the Board of Trustees adjourned at 5:50 p.m.



Clerk