

**FOUR RIVERS SANITATION AUTHORITY
ADDENDUM NO. 1
RFP #23-204
LAWN MAINTENANCE
March 6, 2023**

AD1-1 Notice

This Addendum No. 1, dated March 6, 2023, to the Lawn Maintenance Request for Proposals supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

AD1-2 General Information

The Authority submits Addendum No. 1 to provide the list of attendees at the 10:00 A.M., March 1, 2023 Mandatory Meeting, answer questions, and add requirements.

AD1-3 Mandatory Meeting Attendees List

Company Name	Contact Name
JJ Paris, Inc.	Leslie Orlando
Crimson Valley Landscaping	Ben Heitman
Integrity Lawncare	Craig Sterkeson
A&T Lawncare	Tony Seminerio
BL Wellwood	Stephen McNeilly
Troy's Lawncare	Troy Nelson, Joseph Hemlock
A&A Lawn Care	Justin Lopez

AD1-4 Questions & Answers

Question 1: Can an appointment be made to look at properties in the proposal?

Answer 1: Yes, contact Dave Daughenbaugh: 815-387-7583

Question 2: How should the prairie areas be addressed?

Answer 2: Care for prairie areas is handled in-house. There may be times when the contractor would be asked for help with them, which would be work outside the contract.

Question 3: Who is the direct contact, and what is the best contact method?

Answer 3: The following Authority staff may be contacted: Dave Daughenbaugh: 815-387-7583 dbaughenbaugh@fourrivers.illinois.gov; Terry Stoll: 815-387-7588 tstoll@fourrivers.illinois.gov; Jim Reader: 815-387-7587 jreader@fourrivers.illinois.gov. Address emails to all three.

Question 4: Are properties fenced?

Answer 4: Most lift stations are fenced, and contractor will be given a key to the gates. If weekend work is needed at 3333 Kishwaukee St., contact Dave, Terry or Jim to let them know; they will contact the guard house so they know to expect you.

Question 5: Where are the properties located?

Answer 5: Properties are located throughout Winnebago County.

Question 6: Are gates wide enough for equipment?

Answer 6: Yes.

Question 7: Who owns Four Rivers Sanitation Authority, it used to be called Rock River Water Reclamation District?

Answer 7: Four Rivers Sanitation Authority is still the same entity; the name changed from Rock River Water Reclamation District to Four Rivers Sanitation Authority in June of 2021.

Question 8: Are the locks keyed identically?

Answer 8: Yes, all lift station padlocks use the same key.

Question 9: What does a performance bond entail?

Answer 9: To obtain a performance bond, contractor must contact an insurance agent. A performance bond guarantees a contractor will complete the project according to the terms and requirements stated in the contract.

Question 10: Can weeds in gravel areas be sprayed?

Answer 10: They can be sprayed or removed by another method as determined by the contractor.

Question 11: Can the fence line be sprayed?

Answer 11: The fence line may be sprayed at a maximum width of 4" total.

Question 12: Is a spraying license required?

Answer 12: Yes, a license to apply restricted pesticides is required; please see AD1-5 Additional Requirement.

Question 13: At what point is work considered non-contract?

Answer 13: If the duty is listed in the contract/RFP, it is a contract item. If it is not in the contract, it may be a separate or larger project and should be discussed with Authority staff.

Question 14: Please clarify the area where clippings are to be bagged?

Answer 14: All of the mowing area of 3501 Kishwaukee Street; 2.29 acres.

Question 15: What properties are irrigated?

Answer 15: 3501 Kishwaukee Street, and a portion of 3333 Kishwaukee Street.

Question 16: Is this the first year clippings are required to be bagged?

Answer 16: Yes, clippings have been blown off surfaces in the past.

Question 17: Is the sprinkler system timed?

Answer 17: Yes, and it can be adjusted. Currently it turns off at 6 A.M.

Question 18: Are notary signatures required on all pages that say notary signature?

Answer 18: Yes, any line requiring a notary should contain the notary signature and seal.

Question 19: Do three copies of the full RFP need to be printed and turned in – all 83 pages?

Answer 19: One original copy and a flash-drive containing the proposal response – all 83 pages – is acceptable.

Question 20: Do all three copies need to have original signatures and stamp of notary signature pages or will one original and 2 copies suffice?

Answer 20: One proposal must be the original with original signatures and stamp of notary signature, and two can be copies, or one original copy and a copy on a flash drive can be sent.

Question 21: Are pages 37-45 to be filled out with the proposal or can those be left blank?

Answer 21: Pages 37-45 are the contract sample and the performance bond form. Those should be left blank when sent with the proposal. The awarded contractor will receive a contract to sign with the watermark removed. The performance bond form will be completed and submitted by the awarded vendor.

Question 22: How many applications of fertilizer and weed control would you like at each location?

Answer 22: A total of three applications: one spring fertilizer, pre & post-emergent weed control & weed spraying application; one summer fertilizer, pre & post-emergent weed control & weed spraying application; one fall fertilizer & post-emergent weed control & weed spraying application at the locations listed in Section III, Detailed Specs, 3.4, D. 5 (p. 16 of the RFP). There is NO fall pre-emergent weed control application.

Question 23: Can additional printed copies of the RFP document be picked up?

Answer 23: Yes, please ask for a copy at the Customer Service window.

Question 24: What is the budget for Lawn Maintenance?

Answer 24: No budget amount is available.

Question 25: What are the results of the last public bid opening?

Answer 25: Results from the last public bid opening from 2016 are attached.

AD1-5 Additional Requirement: By submitting their proposal, contractors acknowledge they are licensed by the State of Illinois to apply restricted use pesticides. This includes any employees who will be performing application.

Proposer shall initial this Addendum No. 1 and include it with their proposal.

_____ Proposer's Initials