

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
JANUARY 23, 2023
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoTo (AUDIO ONLY). Members of the public are welcome to dial-in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (877) 309-2073 (toll-free) or (571) 317-3129 (toll); access code: 379 766 493. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. AMENDED Closed Session of November 14, 2022 - CONFIDENTIAL (hard copy provided to Trustees in advance of meeting)
 - B. Regular Meeting of December 12, 2022 (doc)
 - C. Closed Session of December 12, 2022 – CONFIDENTIAL (hard copy provided to Trustees in advance of meeting)
 - D. Special Meeting of January 9 2023 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**

- A. ITB No. 22-215: Two (2) Lab Grade Dishwashers and Installation (doc)
- B. ITB No. 23-203: Manhole Frames and Lids (doc)
- C. Sole Source Purchase: PLC Panel Upgrade to Dystor #2 (doc)
- D. Sole Source Purchase: North Electrical Gear Insulator Replacement (doc)
- E. Sole Source Purchase: Manhole Core Attachment (doc)
- F. Emergency Purchase: Davit Systems Cap. No. 2376 (doc)

IX. New Business & Reports

A. Executive Director

- 1. Update

B. Internal Services

- 1. Legal / Risk Management
 - a. Resolution 22 23 04 – Releasing Select FRSA Closed Meeting Minutes Dated June 25, 2001 – December 12, 2022 and Authorizing Destruction of Verbatim Recordings Greater Than 18 Months Old (docs) (Hard copies of referenced minutes provided to Trustees in advance of meeting)

MEETING DATE	TOPIC
January 17, 2006	Work Fare Program
January 30, 2006	Rice Ave. Well Contaminations
February 23, 2015	Sludge Incinerator Ash
January 28, 2019	Hartco Cable/Roberts Communication
June 22, 2020	Purchase of Property for Martin Road Facility
August 24, 2020	Purchase of Property for Martin Road Facility
December 13, 2021	Purchase of Property for Martin Road Facility

- 2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

- 1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. Teamsters Employee Handbook Proposed Changes (doc)
 - c. Compensation Analysis Summary (doc)
 - d. New Employees: Michelle Smith-Patterson and Zach Morrow (docs)

- 2. Finance

- a. Ordinance 22 23 R 01 - Establishing all Rates, Fees, Charges, Penalties, Bond Requirements, Permits and Additional Charges for the Four Rivers Sanitation Authority (doc)
- b. Ordinance 22 23 B 02 – TENTATIVE Combined Annual Budget and Appropriations Ordinance for FRSA for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 (doc)
- c. Finance Monthly Report (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. Easement PIN 12-23-476-004; 815 Beltway Holdings, Rockford (doc)
3. Hard Rock Casino Encroachment Agreement (doc)
4. Professional Services Contract; Main Power Transition; CIP No.1361 (doc)
5. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. Watershed Meeting Minutes – January 11, 2023 (doc)
4. CS/IWS/Lab Monthly Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

1. Discussion of FRSA Closed Meeting Minutes presented for release to public, 5 ILCS 120/2.06(a)(d)

XI. Adjourn