

**FOUR RIVERS SANITATION AUTHORITY
ADDENDUM NO. 1
RFP #23-202
SECURITY SERVICE
January 16, 2023**

AD1-1 Notice

This Addendum No. 1, dated January 16, 2023, to the Security Service Request for Proposals supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

AD1-2 General Information

The Authority submits Addendum No. 1 to provide the list of attendees at the 1:00 P.M., January 12, 2023 Mandatory Meeting, answer questions, add information, and emphasize specific items.

AD1-3 Mandatory Meeting Attendees List

Montel Technologies	Ray Montelongo
Gamma Team Sec.	Wolf Iklov
Controlled Force	Nicholas Martinez Johnny Tsai
Stewart & Associates	Chuck Carter
Metro Enforcement	Dallas Rivera
Per Mar Security	Todd Witkowski Justin Gazouski
Securitas	Daniel Walsh David French
H.L.S.A.	Dawn Pet

AD1-4 Questions & Answers

Question 1: Is February 1st start date on p. 18 an error?

Answer 1: Start date will be as soon as possible after the anticipated contract award date of February 27, 2023. Strike the wording in Section III, 3.9 Contract Duration and add highlighted portion as follows:

3.9 Contract Duration

The successful proposer shall provide the Authority with **Security Services** for a 36-month period, **contract start date dependent on contract award date**, beginning at 12:00 A.M. on February 1, 2023, and continuing through 11:59 P.M. on January 31, 2026. If the Authority and the Contractor agree in writing, the Contract may be extended twice for one year per extension.

Question 2: Is the truck scale a 24/7 responsibility?

Answer 2: Yes, every guard shift will need to operate the scale. 7a.m. – 3 p.m. high strength waste is brought to the plant; other reasons scale may be used outside these hours such as deliveries, law enforcement may require use of the scale, land application

occurs for about five days twice per year; FRSA staff member works with the guards to help with the land application process.

Question 3: Is remote security operation a possibility after hours; for example, during 3rd shift?

Answer 3: No.

Question 4: What does the perimeter monitoring consist of?

Answer 4: The property has perimeter cameras that are monitored from inside the guard shack.

Question 5: Are response teams required for monitoring?

Answer 5: No. Monitoring of alarm systems, including fire, intruder and/or other systems are monitored by an outside monitoring company. The guard is notified via telephone call of an activation of any of these systems. The guard shall contact the on-plant operator to check the area in question.

Question 6: Are cameras monitored 24 hours?

Answer 6: Yes, by the on-duty guard in the guard shack.

Question 7: Is a check-in log to be maintained 5 P.M. – 6:30 A.M.?

Answer 7: A check in log is required to be maintained 24/7 for all non-FRSA employees. FRSA employees needing access to the plant have 24/7 access currently assigned via an assigned gate FOB. For employees without their district ID or FOB, their respective division manager should be contacted for access approval.

Question 8: Do guards take samples?

Answer 8: Guards will call on-duty plant operator who will take samples.

Question 9: What is the alarm system model number and how many zones?

Answer 9: The specific model of the alarm system is irrelevant to the function of the guard house as this system is monitored by an outside monitoring service unrelated to the scope or duties of the guard house personnel. As previously described, the guard house personnel will notify the on-plant operator and communicate any notifications they receive from the monitoring company.

AD1-5 Added Information: Add **Proposer Interviews** to the Important Dates list between Proposal Due Date and Anticipated Award Date.

AD1-6 Items of Emphasis

- Timely attendance, and a contingency plan including contacts for on-site relief are vital.
- Guards should have a professional security appearance.
- The truck scale is a main job duty; employees must be willing to learn and become proficient in scale operation. Main scale operations occur 7 A.M. – 3 P.M., Mon. – Fri., but may be used during off-hours. Land application performed twice per year for approximately five days each can be stressful; however, an FRSA employee works with the guards to help with the process.

- Standard Operating Procedures document (included with RFP document) is updated to current practices; FRSA is open to and will review any changes with guard service contractor to confirm changes make sense.
- FRSA is no longer accepting RV waste dumping.
- Interactions with visitors and delivery drivers is required; visitors/delivery drivers must surrender driver's license to obtain a fob or be escorted by FRSA staff with whom the visitor is meeting.
- Guards will receive a plant tour and a map to familiarize them with delivery and visitor meeting locations.

Proposer shall initial this Addendum No. 1 and include it with their proposal.

_____ Proposer's Initials