

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
NOVEMBER 14, 2022
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public are welcome to dial-in to the Committee of Local Improvements and Regular Meeting of the Board of Trustees by dialing (224) 501-3412 or toll-free: (877) 309-2073; access code: 231 057 581. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Regular Meeting of October 24, 2022 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items - none**
- IX. New Business & Reports**

A. Executive Director

1. Update

B. Internal Services

1. Legal / Risk Management
 - a. FRSA User Refunds and Credits Policy (doc)
 - b. 2023 Meetings Dates for FRSA Committee of Local Improvements and Board of Trustees (doc)
 - c. FRSA By-Laws Update – Informational Only (docs)
2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. FRSA Employee Handbook – FINAL (doc)
 - c. Property & Cyber Renewal December 2022-23 (doc)
 - d. New Employee: Brett Ladd (doc)
2. Finance
 - a. Finance Monthly Report (doc)
 - b. Fact Sheet with User Fee for Discussion (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. Soper St. Pump Station Access Improvements, Cap. Proj. 2224; Change Order No. 1 (doc)
3. 2022-23 Service Lateral Lining, Cap. Proj. 2333; Change Order No. 1 (doc)
4. 2022-23 Collection System Repairs, Cap. Proj. 2354; Change Order No. 2 (doc)
5. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. CS/IWS/Lab Monthly Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

- A. Closed Session for the purpose of discussing collective negotiating matters pursuant to 5ILCS 120/2(c)(2).

XI. Adjourn