

**REGULAR MEETING  
FOUR RIVERS SANITATION AUTHORITY  
BOARD OF TRUSTEES  
SEPTEMBER 26, 2022  
5:15 P.M.**

**(Immediately Follows Meeting of the Committee of Local Improvements)**

**AGENDA**

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The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements by dialing (872) 240-3412 or toll-free: (877) 309-2073; access code: 373 032 861. Members of the public may address the Board via teleconference during the Public Participation section.

**I. Call Meeting to Order**

**II. This Meeting is Being Recorded**

**III. Approval of Minutes**

- A. Regular Meeting of August 22, 2022 (doc)

**IV. Public Participation/Presentations**

- A. Presentation of FY22 Audit – Lauterbach and Amen, LLP;  
Presented by Brad Porter, Principal (Hard copies of associated docs provided to Trustees in advance of this meeting. Additionally, electronic copies of docs e-mailed to Trustees in advance of this meeting.)

**V. Appearance Before the Board**

**VI. Reports from Board Members**

**A. President**

1. Disconnect Hearings
  - a. Memorandum of Decision & Order – 203 Lincoln Park Blvd. (doc)
  - b. Memorandum of Decision & Order – 215 S. Springfield Ave. (doc)
  - c. Memorandum of Decision & Order – 305 Garver Ave. (doc)
  - d. Memorandum of Decision & Order – 319 Monroe St. (doc)
  - e. Memorandum of Decision & Order – 503 Lincoln Park Blvd. (doc)
  - f. Memorandum of Decision & Order – 828 Waveland Ave. (doc)
  - g. Memorandum of Decision & Order – 3215 Hazel St. (doc)
  - h. Memorandum of Decision & Order – 3616 Algonquin Blvd. (doc)
  - i. Memorandum of Decision & Order – 4307 Nina Terrace (doc)
  - j. Memorandum of Decision & Order – 10850 Third St. (doc)

**B. Clerk/Treasurer**

1. Investment Report (doc)
2. Details of Expenditures to be Approved (doc)

**VII. Old Business**

- A.** Status of Outstanding Agreements – Baer (doc)

**VIII. Purchasing Items**

- A.** Collection Systems Operations Facility – Perimeter Fence; Capital Project No. 2217 (doc)
- B.** Collection Systems Administration Building Site Improvements; Capital Project No. 2206 (doc)
- C.** Polymer Supply, Bid #220211 (doc)
- D.** Scum Separator; Capital Project No. 2393 (late doc)

**IX. New Business & Reports**

**A. Executive Director**

1. Update

**B. Internal Services**

1. Legal / Risk Management
  - a. Property Lease – 616 Barry Road (doc)
  - b. RFP 22-206 – Copier/Multifunction Printer Replacement (doc)
  - c. Connection Fee Payment Agreement – 8210 Ravere Street (doc)
2. Information Technology
  - a. IT Monthly Report (doc)

**C. Management Services**

1. Human Resources
  - a. Human Resources Monthly Report (doc)
  - b. New Employees: Benji Vasquez, Charles Bolden, Jr. (doc)
2. Finance
  - a. Finance Monthly Report (doc)
  - b. Audit for Fiscal Year Ended April 30, 2022 – Trustee Acknowledgement of Receipt and Approval (doc)  
(Hard copies of associated docs provided to Trustees in advance of this meeting. Additionally, electronic copies of docs e-mailed to Trustees in advance of this meeting.)

#### **D. Engineering**

1. Plumbers Bond Report (doc)
2. Easement PIN 12-35-251-019; Cherryvale N Blvd (doc)
3. 2022-23 Service Cleanout Installations; Capital Project No. 2301; Change Order No.1 (doc)
4. N. Rockton Ave. Trunk Sewer Repairs; Capital Project No. 2335; Change Order No. 1 – Final (doc)
5. Professional Services Contract; FPCIP Nutrient Removal – Conditional Letter of Map Revision (CLOMR); CIP No. 1763 (doc)
6. Professional Services Contract; Smoke Testing – Soper Street Pump Station Service Area; CIP No. 2318 (doc)
7. Charles Street Reconstruction (28<sup>th</sup> St. to Parkside Ave.) IGA Contract Award Concurrence Update; CIP No. 2320 (no doc)
8. Engineering Report (doc)

#### **E. Plant Operations**

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. Minutes from Watershed Meeting of September 14, 2022 (doc)
4. CS/IWS/Lab Monthly Report (doc)

#### **F. Collection Systems**

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

#### **X. Closed Session**

#### **XI. Adjourn**