

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
FOUR RIVERS SANITATION AUTHORITY
AUGUST 22, 2022
5:15 P.M.
(IMMEDIATELY FOLLOWING MEETING OF
THE COMMITTEE OF LOCAL IMPROVEMENTS)**

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and staff met in-person at Four Rivers Sanitation Authority, 3501 Kishwaukee Street.

Members of the public were invited to participate in-person or listen via GoToMeeting by dialing (872) 240-3412 or toll-free (877) 309-2073; access code: 877 497 733, and to address the Board during the Public Participation section. No members of the public joined the meeting.

Pollack called the Regular Meeting of the Board of Trustees to order at 5:25 p.m. and advised that the meeting was being recorded.

The following Trustees were present:

Rick Pollack	President
Ben Bernsten*	Vice President
Ginger Haas	Clerk/Treasurer
Don Massier	Trustee
Elmer Jones	Trustee

*Bernsten joined the meeting at 5:30 pm; thus, was absent for the first nine items considered for passage.

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Management Services; Ed Fitzgerald, General Counsel/Director, Internal Services; Greg Cassaro, Director, Plant Operations; Jim Reader, Director of Collection Systems; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Lisa Mittel, Assistant Director of Management Services; Kwame Calvin, Assistant Director, Internal Services; and Susan Skinner, Executive Services Coordinator.

Jones moved to approve the minutes of the Regular Meeting of July 25, 2022; seconded by Massier; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Haas stated the Investment Report reflects \$53,777,065.90 total funds invested for the month of July 2022 and earned interest in the amount of \$48,633.64. Total Cash and Investments are \$63,483,370.34. Report placed on file.

Haas moved to approve Total General Fund Expenditures for the month of July 2022, in the amount of \$4,048,411.86; with Total Special Assessments at \$50,221.34; seconded by Massier; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Regarding Old Business, Baer reported no change to McDonald Creek Trunk South Branch (Machesney Park); McCurry Road Trunk (Roscoe).

Massier moved to reject the bids as received for Collection Systems Administration Site Improvements, Cap. Proj. No. 2206 due to exceeding the estimated and budgeted amount allocated for the project; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve award for Soper Street Pump Station Access Improvements; Cap. Proj. No. 2224; August 16, 2022, Bid Opening, to the lowest responsive and responsible bidder, Stenstrom Excavation & Blacktop Group, for the sum of \$317,957.60; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve award for 2022-23 Service Lateral Lining, Cap. Proj. No. 2333, August 16, 2022, Bid Opening, to the lowest responsive and responsible bidder, Performance Pipelining Incorporated, for the sum of \$637,025.00; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye

Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve a Cooperative Purchase for two (2) Caterpillar C15 500kW Indoor Diesel Standby Generators to Altorfer Cat Power Systems, in the amount of \$212,048.00; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Hanson commended the Engineering and Legal Departments for exemplary representation of Four Rivers at the City of Rockford ZBD meeting this month. In particular, Hanson complimented Tyler Nelson, Senior Civil Engineer, for a job well-done.

Massier moved to approve Amendment No. 2 of an Intergovernment Agreement (IGA) with the Village of Winnebago, seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve a month-to-month agreement with Per Mar Security Services to operate FRSA's guard shack post until an RFP can be issued and a new vendor contract can be put in place; Per Mar hourly cost is \$ 28.50; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Calvin presented the Information Technology Monthly Report as of August 2022.

Scott-Valdez provided an update regarding Human Resources Department initiatives and achievements for the previous month and future.

Scott-Valdez advised that Zach Kluesner has joined the organization as a Utility Technician for Collection Systems.

Scott-Valdez invited the trustees to join a FRSA wellness event on September 20, 2022.

Mittel presented the Finance Management Report, advising that, for the period ending July 31, 2022, Total Revenue is 13.4% over budget YTD; User Fee Revenue is 1.1% below budget YTD; Operations & Maintenance Departmental Expenses are 2.3% under budget YTD for the three-month period; Capital Project Expenditures for July totaled approximately \$724,000; Operating Income reflects a gain of \$4,035,715; the Statement of Cash Flow reflects an increase of \$4,404,275 for the fiscal year; and the General Fund Cash ended the month of July at \$55.7M.

Massier moved to approve the following updated plumbing contractor bonds and completed registrations for the period of June 1, 2022 – May 31, 2023

Company	Bond Type	Bond No.	Date of Expiration
Foster's Plumbing	PV	66329301	5/31/2023
Overflow Plumbing	PV	63592149	5/31/2023
Collins Plumbing Services, LLC	PV	66385960	5/31/2023

seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve Meander Drive Sanitary Sewer Extension, S/A 136, Final Quantities, Change Order No. 1, Contractor: Stenstrom Excavation & Blacktop Group; seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Massier moved to approve Collection Systems Operation Facility Structural Steel Package, Cap. Proj. No. 2217, Change Order No. 1, Contractor: Rockford Ornamental Iron, Inc.; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye

Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

Baer advised that Engineering Report data for the month is included in the Board packet.

Cassaro presented the Plant Operations Monthly Management Report, Monthly Snapshot and Trend Report for the previous month. Cassaro also presented a copy of a recent FRSA ComEd bill as an example of cost savings realized by FRSA. No Board action required.

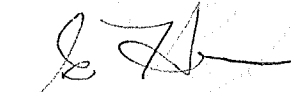
Bernard provided status reports on activity for Customer Service, Industrial Waste Surveillance and the Lab for the previous month.

Reader provided a status of Collection Systems activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the previous month. Reader also presented the Collection Systems Monthly Management Report.

As no Closed Session was necessary, Massier moved to adjourn the Regular Meeting; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Ginger Haas	Aye
Don Massier	Aye

The Regular Meeting of the Board of Trustees adjourned at 6:04 p.m.


Clerk