

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
FOUR RIVERS SANITATION AUTHORITY
(formerly Rock River Water Reclamation District)
MAY 23, 2022
5:15 P.M.**

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and staff met in-person at Four Rivers Sanitation Authority, 3501 Kishwaukee Street.

Members of the public were invited to participate in-person or listen via GoToMeeting by dialing (224) 501-3412 or toll-free (877) 309-2073; access code: 737 327 045, and to address the Board during the Public Participation section. Two members of the public joined the meeting but did not request to address the Board.

Pollack called the Regular Meeting of the Board of Trustees to order at 5:20 p.m. and advised that the meeting was being recorded.

The following Trustees were present:

Rick Pollack	President
TBD*	Vice President*
Ben Bernsten	Clerk/Treasurer
Don Massier	Trustee
Elmer Jones	Trustee
Ginger Haas	Trustee

*Former Vice President John Sweeney is no longer on the FRSA Board of Trustees. A new Trustee has been appointed, but a Vice President has not yet been elected.

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Management Services; Ed Fitzgerald, General Counsel/Director, Internal Services; Greg Cassaro, Director, Plant Operations; Jim Reader, Director of Collection Systems; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Lisa Mittel, Assistant Director of Management Services; Kwame Calvin, Assistant Director of Internal Services; and Melinda Roach, Purchasing & Administration Support Specialist.

Massier moved to approve the minutes of the Regular Meeting of April 25, 2022; seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye

Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve sanitary sewer disconnects at seven properties following Show Cause hearing of May 10, 2022; 108 Lincoln Park Blvd., 114 Ashley Ave., 302 Lincoln Park Blvd., 1017 Iroquois Ave., 3018 City View Dr., 3310 Hazel St., 3405 City View Dr.; seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Jones nominated Massier for Board President to begin the election of officers of the Four Rivers Sanitation Authority Board of Trustees; a majority vote for Massier as Board President was not reached:

Ben Bernsten	Nay
Elmer Jones	Aye
Rick Pollack	Nay
Don Massier	Aye
Ginger Haas	Pass

Massier moved to hold over the election of Board of Trustees officers and Committee of Local Improvements appointees to the June 27, 2022 Regular Board Meeting; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Bernsten stated the Investment Report reflects \$48,036,167.93 total funds invested for the month of April 2022 and earned interest in the amount of \$14,328.98. Total Cash and Investments are \$57,864,497.22. Report placed on file.

Bernsten moved to approve Total General Fund Expenditures for the month of April 2022, in the amount of \$5,002,941.82; with Total Special Assessments at \$117,440.04; seconded by Massier; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye

Don Massier	Aye
Ginger Haas	Aye

Regarding Old Business, Baer reported no change to McDonald Creek Trunk South Branch (Machesney Park) or McCurry Road Trunk (Roscoe).

Massier moved to approve 2022-23 Service Cleanout Installations; Capital Project No. 2301; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Jones moved to approve Old Main Pump Building Gutter, Soffit, and Cornice Work; Capital Project No. 2321; seconded by Massier; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve Collection Systems Operations Facility Steel Package, Re-bid; Capital Project No. 2217; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve RFP #22-208 Tree Removal Service; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Hanson reported he sits on the Northern Illinois Council of Governments, a committee of the Region 1 Planning Committee. To increase environmentally conscious practices in the NICG area, the committee is researching companies to provide solar panels and vehicle charging stations,

and locations for these. Solar panels and vehicle charging stations would add another component to the Authority’s environmentally conscious practices of cleaning and recycling wastewater, electricity generation from biogas, and land application of biosolids as fertilizer on farm fields.

Three locations on Authority property were given by Hanson as options for solar panels. The solar panels would be placed free of charge, and a portion of the proceeds would be shared with the Authority. R1PC is considering Econergy, LLC to provide and maintain the solar panels.

With its proximity to Bypass 20, the Authority could potentially provide a convenient location for public access to charging stations. Future electric vehicle purchases by the Authority are anticipated, and charging stations would be necessary on the Plant facility. The charging stations would be placed free of charge, and a portion of the proceeds would be shared with the Authority. R1PC is considering Blink to provide and maintain the vehicle charging stations.

Hanson welcomed Ginger Haas, the newly appointed Four Rivers Sanitation Authority Board Trustee.

Massier moved to approve Petitions for Annexation: 47XX South Main Street – PIN#15-10-377-003 and 3900 South Main Street – PIN #15-03-451-008 seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Calvin presented the Information Technology Monthly Report as of May 2022.

Scott-Valdez provided an update regarding Human Resources Department initiatives and achievements for the previous month and future.

Scott-Valdez announced that new employee Catherine Krumwiede has joined FRSA as Lab Technician I.

Mittel presented the Finance Management Report, advising that, for the period ending April 30, 2022, Total Revenue is 5.5% over budget YTD; User Fee Revenue is 1.0% below budget YTD; Operations & Maintenance Departmental Expenses are 7.0% under budget YTD for the twelve-month period; Capital Project Expenditures for April totaled approximately \$1.2 million; Operating Income reflects a gain of \$14.3M; the Statement of Cash Flow reflects an increase of \$11,138,072 for the fiscal year; and the General Fund Cash ended the month of April at \$51.1M.

Mittel reported that the auditors sent fraud questionnaires to the members of the Board of Trustees and asked that they be returned in a timely manner.

Massier moved to approve the following updated plumbing contractor bonds and completed registrations for the period of March 1-31, 2022

<u>COMPANY</u>	<u>BOND TYPE</u>	<u>BOND NO.</u>	<u>EXPIRATION</u>
Briarwood Builders	PV	63047649	5/31/2022

seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve Annexation of 1203 South Meridian Road, Ordinance 22 23 A 02; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve Madigan Creek Sanitary Sewer Repairs; CIP No. 2203; Change Order No. 2 – Final; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve 2021-22 Service Lateral Lining; CIP No. 2233; Change Order No. 1 – Final; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Massier moved to approve Professional Services Contract; Collection Systems Operations Facility Design; CIP No. 2217; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye

Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Bernsten moved to approve Meander Drive Sanitary Sewer Extension SA 136 Progress Payment No. 1 and Vouchers 1-2; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
Ginger Haas	Aye

Baer advised that Engineering Report data for the month is included in the Board packet.

Cassaro presented the Plant Operations Monthly Management Report, Monthly Snapshot and Trend Report for the previous month. No Board action required.

Cassaro advised that minutes of the May 11, 2022, Watershed Group Meeting are included in the Board packet.

Bernard provided status reports on activity for Customer Service, Industrial Waste Surveillance and the Lab for the previous month.

Reader provided a status of Collection Systems activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the previous month. Reader also presented the Collection Systems Monthly Management Report.

As no Closed Session was necessary, Massier moved to adjourn the Regular Meeting; seconded by Bernsten; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
Ginger Haas	Aye

The Regular Meeting of the Board of Trustees adjourned at 7:00 p.m.


Clerk