

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
APRIL 25, 2022
5:15 P.M.**

AGENDA

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and Staff will meet in-person in the Board Room of Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Members of the public are welcome to attend. Per the State of Illinois, masks will not be required but are still encouraged. Alternatively, members of the public may participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements by dialing (786) 535-3211 or toll-free: (877) 309-2073; access code: 613-208-957. Members of the public may address the Board via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Regular Meeting of March 28, 2022 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**
 - A. Hot Mix Asphalt Patching FY 2023; 70-713000 (doc)
 - B. Old Main Pump Building Window Replacement; CIP 2022 (doc)
 - C. Coll Systems Operations Facility Steel Package; CIP 2217 (doc)
 - D. 2022-23 Collection System Repairs; CIP 2354 (late doc)

IX. New Business & Reports

A. Executive Director

1. Update

B. Internal Services

1. Legal / Risk Management
 - a. Purchase of and Delegation of Authority for 616 Barry Road (doc)
2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. New Employee – Jamie McIntyre (doc)
 - c. Casualty and Worker’s Compensation Insurance Renewal (doc)
2. Finance
 - a. FRSA Hardship Program Board Memo (doc)
 - b. FRSA Hardship Policy (doc)
 - c. Loan Pay Off Proposal Memo (doc)
 - d. Finance Monthly Report (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. Easement Memo 1 (doc)
3. Easement PIN 11-12-101-037 & 038; N. Main LLC (doc)
4. Easement PIN 11-30-101-001; AG Feed Services, LLC (doc)
5. IGA Construction Contract Award, City of Loves Park; River Lane Phase 2 Roadway Improvements (no doc)
6. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)
3. Watershed Meeting Minutes – April 13, 2022 (doc)
4. CS/IWS/Lab Monthly Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

XI. Adjourn