

Extension of Sewer by a Private Individual, Group or Firm (Applicant)

1. The Applicant hires a consulting engineer licensed to practice in Illinois. A list of engineering firms that have been active in the past two (2) years can be provided for your use.
2. The engineer designs the sewer extension and completes the Four Rivers Sanitation Authority's (FRSA) Illinois Environmental Protection Agency application for sewer construction and operation, including all appropriate schedules.
3. The plans and FRSA permit applications are submitted to the FRSA for review and approval. A Submittal Fee shall be submitted to the FRSA with the applications and plans.
4. When reviewed and approved, the FRSA signs-off on the application forms and issues a permit to construct the sewer. A plan/permit review fee is due to the FRSA prior to the start of construction.
5. The Applicant hires a Contractor registered and bonded with the FRSA to install the sewer. The Contractor must be registered and bonded or become registered and bonded with FRSA before work can begin. A list of the bonded contractors can be provided for your use. The Applicant can get the price quotes from the contractors or have the engineer do this on the Applicant's behalf.
6. When FRSA issues the permit, the review fees have been paid, and FRSA has received a copy of the NPDES General Stormwater Permit issuance, construction may begin. The Contractor shall provide a minimum two (2) days-notice so a FRSA inspector may be assigned to the project. The engineer is normally responsible to provide construction staking for the work; FRSA's responsibility is to inspect the sewer work for compliance with FRSA requirements.
7. After the sewer has been installed and satisfactorily tested, FRSA will provide field construction information to the engineer for the engineer to prepare and submit the record drawings. FRSA also bills the Applicant for the inspection fees. The construction inspection fees are based on the hours of time on the project. Hours may exceed the Contractor's actual work hours, in part because of the travel time between the office and the work site.
8. For FRSA to formally accept the sewer work, all the work including testing must be completed and the following items submitted to FRSA in acceptable form:
 - Executed Dedication Agreement which is provided to the Applicant by FRSA
 - Final lien waivers from the engineer, contractor, and contractor's material suppliers covering all labor and materials for the sewer work
 - Payment of the construction inspection fees
 - Any required sewer easements on the standard FRSA easement form (there are normally prepared by the engineer's land surveyor) and payment of any recordation fees
 - Two (2) copies of the recorded Final plat, if a Plat is involved
9. Upon approval of the sewer, sewer connection permits may be issued to licensed plumbers who are registered and bonded with FRSA. Prior to the issuance of service connection permits, for individual lots, connection fees as defined in Title 5 of the FRSA's Code of Ordinances shall be paid in full.
10. The Applicant may request FRSA assistance in securing payment from the parties directly served by the new sewer but not participating in the cost of constructing the sewer. The Board may agree to establish a Payback Agreement to provide for pro-rated cost reimbursement of the improvements.

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