

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
FOUR RIVERS SANITATION AUTHORITY
(formerly Rock River Water Reclamation District)
JANUARY 24, 2022
5:15 P.M.**

The Four Rivers Sanitation Authority (FRSA) Board of Trustees and staff met via audio connection ONLY on GoToMeeting by dialing (312) 757-3121 or toll-free (877) 309-2073; access code: 812 633 837. No “in-person” meeting was held.

Members of the public were invited to participate and listen to the meeting via GoToMeeting (AUDIO ONLY) and to address the Board via teleconference during the Public Participation section.

Pollack called the Regular Meeting of the Board of Trustees to order at 5:15 p.m. and advised that the meeting was being recorded.

The following Trustees were present:

Rick Pollack	President
John Sweeney	Vice President
Ben Bernsten	Clerk/Treasurer
Don Massier	Trustee
Elmer Jones	Trustee

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Management Services; Ed Fitzgerald, General Counsel/Director, Internal Services; Greg Cassaro, Director, Plant Operations; Jim Reader, Director of Collection Systems; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Lisa Mittel, Finance Manager; Kwame Calvin, Assistant Director of Internal Services; and Susan Skinner, Executive Services Coordinator.

Jones moved to approve the minutes of the Regular Meeting of December 13, 2021, Closed Meeting Minutes of December 13, 2021, and Finance Committee Meeting Minutes of January 10, 2022; seconded by Massier; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

During the Public Participation portion, resident Sam Cornn spoke of his displeasure after an experience with FRSA billing. At the conclusion of Cornn's comments, Hanson referred Cornn to FRSA's Customer Service Department for additional discussion.

Massier motioned for approval of twelve (12) Memorandums of Decision and Order based on Show Cause Hearings held January 18, 2022; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Bernsten stated the Investment Report reflects \$ 45,018,459.77 total funds invested for the month of December, 2021, and earned interest in the amount of \$6,098.57. Total Investments are \$ 53,424,837.19. Report placed on file.

Bernsten moved to approve Total General Fund Expenditures for the month of December, 2021, in the amount of \$ 7,169,016.54; with Total Special Assessments at \$ 0; seconded by Massier; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Regarding Old Business, Baer reported no change to McDonald Creek Trunk South Branch (Machesney Park) or McCurry Road Trunk (Roscoe).

Jones moved to approve Notice of Intent to Award Primary Filtration Project, Phase 1, EPA #L17-5882, Cap. Project No. 2022 to the low responsive, responsible bidder, Williams Brothers Construction, Inc., for \$ 17,620,000.00, pending IEPA review and approval; seconded by Massier; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Jones moved to approve Cooperative Procurement Award re vehicles; seconded by Massier; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Massier moved to approve 21-216, Audit Services; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Massier moved to approve 22-201, Sodium Bisulfite Solution Supply; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Massier moved to approve 22-202, Ferric Chloride Solution Supply; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Hanson announced that February 1, 2022, marks FRSA's 90th anniversary. Hanson has written an Op Ed for the Rockford Register Star which speaks not only to FRSA's current path but also to the future and transition over the next eight years to not only comply with an EPA mandate

but improve the environment and keep our waterways clean. Hanson will share the Op Ed with trustees prior to publication. The Company will mark the anniversary with various activities. Scott-Valdez will provide more information in her report.

Hanson also advised that there has been a rash of COVID-19 cases over the past 1-1/2 months. Hanson expressed his gratitude to the FRSA management staff (in particular Scott-Valdez) for the exemplary job they have done with managing this challenge.

Massier moved to approve Enabling Ordinance 21 22 M 25 Authorizing Condemnation Proceedings (Eminent Domain) for 434 Barry Road; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

As the Board agreed there would be no need for closed session to discuss Release of Select FRSA Closed Meeting Minutes dated June 25, 2001 – January 10, 2022, 5 ILCS 120(c)(21), Jones moved to approve Resolution 21 22 10 Releasing Select FRSA Closed Meeting Minutes dated June 25, 2001 – January 10, 2022 and to keep those minutes not recommended for release sealed; seconded by Massier; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Calvin presented the Information Technology Monthly Report as of January 2021.

Scott-Valdez provided an update regarding Human Resources Department initiatives and achievements for the previous month and future.

Scott-Valdez announced that new employee Taylor Hart has joined FRSA as a Utility Technician in Collection Systems.

Mittel provided updates regarding the FY2022-23 Budget.

Massier moved to approve Combined Rate Ordinance 21 22 R 01; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
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Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Massier moved to approve Tentative Budget Ordinance 21 22 B 02; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Aye

Mittel presented the Finance Management Report, advising that, for the period ending December 31, 2021, Total Revenue is 3.3% over budget YTD; User Fee Revenue is 2.2% below budget YTD; Operations & Maintenance Departmental Expenses are 9.2% under budget YTD for the eight-month period; Capital Project Expenditures for December totaled approximately \$ 866,000; Operating Income reflects a gain of \$ 10.8M; the Statement of Cash Flow reflects an increase of \$7,408,533 for the fiscal year; and the General Fund Cash ended the month of December at \$47.4M.

Baer advised that there were no updated plumbing contractor bonds or completed registrations during the previous month.

Massier moved to approve Madigan Creek Sewer Repairs, CIP No. 2203; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Massier moved to approve Professional Services Contract Amendment No. 4; Primary Filtration Project – Phase 1, CIP No. 2022; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Massier moved to approve Resolution 21 22 24, Authorization of a Loan Applicant's Authorized Representative to Sign WPCLP Loan Application Documents; seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
Don Massier	Aye
John Sweeney	Absent*

*Sweeney departed the meeting at 6:30 p.m.

Baer advised that Engineering Report data for the month is included in the Board packet.

Cassaro presented the Plant Operations Monthly Management Report, Monthly Snapshot and Trend Report for the previous month. No Board action required.

Cassaro advised that minutes of the January 12, 2022, Watershed Group Meeting are included in the Board packet.

Reader provided a status of Collection Systems activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the previous month. Reader also presented the Collection Systems Monthly Management Report.

As no Closed Session was necessary, Massier moved to adjourn the Regular Meeting and move into the Meeting of the Committee of Local Improvements; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent*

The Regular Meeting of the Board of Trustees adjourned at 6:45 p.m.


Clerk