

**MINUTES OF SPECIAL MEETING
BOARD OF TRUSTEES
FOUR RIVERS SANITATION AUTHORITY
(formerly Rock River Water Reclamation District)
OCTOBER 13, 2021
12:00 P.M.**

The Four Rivers Sanitation Authority Board of Trustees and staff met in-person at Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee St., Rockford, Illinois.

Members of the public were welcome to join the meeting in-person as space permitted. All members of the public were required to wear a mask for the safety of all attendees. Socially-distanced seating was enforced. Alternatively, the public was invited to participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public were welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (408) 650-3123; access code: 497 444 005. Members of the public were invited to address the Board in-person or via teleconference during the Public Participation section.

Pollack called the Special Meeting of the Board of Trustees to order at 12:00 p.m. and advised that the meeting was being recorded.

The following Trustees were present:

Rick Pollack	President
John Sweeney	Vice President
Ben Bernsten	Clerk/Treasurer
Don Massier	Trustee
Elmer Jones	Trustee

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Management Services; Ed Fitzgerald, General Counsel/Director, Internal Services; Jim Reader, Director of Collection Systems; Lisa Mittel, Finance Manager; Greg Cassaro, Director, Plant Operations; Kwame Calvin, Assistant Director of Internal Services; and Susan Skinner, Executive Services Coordinator. Ashley Bernard, Asst. Director, Plant Operations/Customer Service, was absent.

Fitzgerald invited comments/questions regarding an update to the Rock River Water Reclamation District By-Laws and Code of Ordinances whereby all references to Rock River Water Reclamation District (and abbreviations/acronyms) would be changed to Four Rivers Sanitation Authority, reflecting the new name of the organization. This proposal is for information only and will be presented for vote at the November, 2021, meeting. No Board action required.

Mittel advised that a property tax levy must be approved annually by the FRSA Board of Trustees and submitted to the County by the last Tuesday in December. As such, Mittel provided data for Board consideration, along with a staff recommendation to approve the allowable increase for 2021. Finance will prepare the requisite ordinance for approval at a subsequent Board Meeting. No Board decision required at today's meeting.

Scott-Valdez initiated a discussion regarding expansion of Policy 7.10 (Vaccination Policy) from a volunteer program to a program with some voluntary and some mandated vaccinations. The intention is to provide FRSA with the flexibility to recommend or require vaccines as needed.

Scott-Valdez also introduced a potential new Policy 7.11 (Employee COVID Policy), which reflects a pending Federal Government mandate. She advised that, by mutual agreement with Teamsters Local 325, a Memorandum of Understanding (MOU) has been vetted and fully executed. The proposed new Policy 7.11 reflects the terms of the MOU.

Copies of proposed updates and the MOU were provided to the Board.

A discussion took place addressing the Board's questions, concerns and opinions regarding the policies. No further Board action was required at this meeting. The Policies will be presented for approval at a future Meeting of the Board of Trustees.

Massier motioned to adjourn the meeting; seconded by Jones; motion passed upon roll call vote as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Rick Pollack	Aye
John Sweeney	Aye
Don Massier	Aye

The Special Meeting of the Board of Trustees adjourned at 1:00 p.m.


Clerk