

**REGULAR MEETING
ROCK RIVER WATER RECLAMATION DISTRICT
BOARD OF TRUSTEES
DECEMBER 14, 2020
5:15 P.M.**

AGENDA

The RRWRD Board of Trustees and District Staff will participate via WebEx (audio only), and not in-person.

In accordance with the Government Emergency Administration Act and State of Illinois Executive Order in Response to COVID-19 (Executive Order No. 5), Section 6, the public may participate and listen to the meeting via WebEx (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (408) 418-9388 (U.S. Toll) or (844) 992-4726 (U.S. Toll Free); Access code: 146 741 3395. Members of the public may address the Board via teleconference but may **NOT** participate in person.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Regular Meeting of November 16, 2020 (doc)
- IV. Public Participation/Presentations**
- V. Appearance Before the Board - none**
- VI. Reports from Board Members**
 - A. **President**
 - B. **Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
 - 3. Disconnect Hearings – none
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)
- VIII. Purchasing Items**
 - A. Sole Source Purchase – Additional Gas Compressor (doc)
- IX. New Business & Reports**
 - A. **Executive Director**
 - 1. Update

B. Internal Services

1. Legal / Risk Management
 - a. Purchase of Properties from R1 Planning Council:
412 Sawyer Road, 412 Fitch Road, 3205 Kishwaukee Street
(docs)
2. Information Technology
 - a. IT Monthly Report (doc)
 - b. Active Directory Service Implementation – Phase 4 (docs)
 - c. Telecommunication System Design & Selection (docs)

C. Management Services

1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. New Employees (docs)
 - c. Strategic Message / Mission Statement and Principles (docs)
2. Finance
 - a. Management Report (doc)
 - b. COVID Hardship Program and Policy (docs)

D. Engineering

1. Plumbers Bond Report (doc)
2. Cherry Valley Parallel Force Main; IEPA #L17-4667; CIP No. 1420;
Change Order No. 3 (doc)
3. Collection System Repairs; CIP No. 2154; Change Order No. 3 – Final
(doc)
4. IGA for Buckbee Drainageway Improvement – 2020 (doc)
5. Professional Services Contract; IEPA NPDES Permit Requirements SC
19; Account No. 70-7130 (doc)
6. Professional Services Contract; Primary Filtration Project – Phase 1; CIP
No. 2022 (doc)
7. Proposed Special Assessment; Meander Drive (doc)

E. Plant Operations

1. Monthly Snapshot and Trend Report (docs)

F. Collection Systems

1. Monthly update (doc)

X. Closed Session

XI. Adjournment