

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
SEPTEMBER 27, 2021
5:15 P.M.**

AGENDA

The Four Rivers Board of Trustees and Staff will meet in-person at the Graceffa Administration Building, Four Rivers Sanitation Authority, 3501 Kishwaukee Street, Rockford, Illinois.

Members of the public are welcome to join the meeting in-person as space permits. All members of the public are required to wear a mask for the safety of all attendees. Socially-distanced seating will be enforced.

Alternatively, the public may participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (571) 317-3112; Access code: 484 409 157. Members of the public may address the Board in-person or via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Regular Meeting of August 23, 2021 (doc)
- IV. Public Participation/Presentations**
 - A. Presentation of FY21 Audit – Sikich LLP (Sikich to attend via phone; hard copies to be distributed at meeting)
- V. Appearance Before the Board - none**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
 - 3. Disconnect Hearings held September 21, 2021:
 - a. Roto Rooter (doc)
 - b. 3237-10th Street (doc)
 - c. 213 S. Springfield (doc)
 - d. 403 Monroe Street (doc)
 - e. 2215 Forest View Road (doc)

VII. Old Business

- A. Status of Outstanding Agreements – Baer (doc)

VIII. Purchasing Items

- A. 2021-22 Service Lateral Lining, Capital Project No. 223 – Bid Analysis (doc)
- B. Blanket Purchase Order (BPO) – Pipe and Fittings (doc)

IX. New Business & Reports

A. Executive Director

- 1. Update

B. Internal Services

- 1. Legal / Risk Management
 - a. Purchase of 3322 Foley Street and Delegation of Authority (docs)
 - b. Letter of Understanding: Brentwood Rd. Sanitary Sewer Extension, Special Assessment #114 (doc)
- 2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

- 1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. Update to Policy 7.1 and 7.11 for Discussion Purposes Only (doc)
 - c. MetLife Renewal for 2022 (doc)
 - d. New Employee – Utility Tech Ryan Derry (doc)
- 2. Finance
 - a. Finance Monthly Reports (doc)

D. Engineering

- 1. Plumbers Bond Report (doc)
- 2. Ordinance 21 22 A 13 - Annexation 2237 Wessman Parkway (doc)
- 3. Cherry Valley Parallel Force Main; IEPA #L17-4667; CIP No. 1420; Change Order No. 6 – Final Quantities (doc)
- 4. 2021-22 Service Cleanout Installations; CIP No. 2201; Change Order No. 1 (doc)
- 5. Professional Services Contract Amendment No. 1; Effluent Outfall Diffuser; CIP No. 1763 (doc)
- 6. Effluent Outfall Diffuser Material Request; CIP No. 1763 (late doc)
- 7. Old Admin Building Interior Renovation Budget Increase; CIP No. 2004 (doc)
- 8. Engineering Monthly Management Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. IWS Trend Report (doc)
3. Watershed Meeting Minutes – September 8, 2021 (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

XI. Adjournment