

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
JULY 22, 2019**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Christopher Baer, Engineering Manager; Julia Scott-Valdez, Chief Human Resource Officer; Chris Black, Business Manager; Jim Reader, Supporting Services Manager; Greg Cassaro, Assistant Plant Manager; Mike Robertson, ITS Supervisor/CIO; and Susan Skinner, Executive Services Coordinator.

General Counsel Joseph Hanley was absent.

Also in attendance was Attorney Michael Iasparro, Hinshaw & Culbertson, LLP, and representatives from Black & Veatch.

Trustee Pollack moved to approve the minutes of the Public Hearing, Regular Meeting and Closed Meeting of June 24, 2019; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Engineering Manager Baer introduced Dave Koch and Leon Downing from Black & Veatch, who gave a presentation regarding Phase II of the Nutrient Removal Facility Plant update.

Trustee Pollack stated the Investment Report reflected \$32,968,789.58 total funds invested for the month of June, 2019, and earned interest in the amount of \$61,731.60. Report placed on file.

Trustee Pollack moved to approve Total General Fund Expenditures for the month of June, 2019, in the amount of \$3,190,283.39 seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Trustee Pollack moved to approve Total Special Assessment Expenditures for the month of June, 2019, in the amount of \$57,834.45; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

Trustee Pollack moved to award a contract for VFD Procurement for Cherry Valley Lift Station Pump Replacement, Capital Project 1911, to the low responsive, responsible bidder, Gasvoda & Associates, Inc., at a cost of \$ 119,054.00; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye

Controls will be meeting with the District for further discussion within the next two weeks. Hanson will update the Board after the meeting with Johnson Controls. Business Manager Black then provided more specific data regarding the financial impact this could entail.

Chief Human Resource Officer Valdez provided a summary of HR Department initiatives, achievements for the month of June, and future plans, including employment, system improvements, organizational development, benefits and branding.

Trustee Jones moved to approve the following updated bonds and completed registration for the District's 2019-20 Plumber Registration for the time period of June 1-30, 2019:

<u>Company</u>	<u>Type</u>	<u>Bond</u>	<u>Expiration</u>
Atlas Plumbing and Heating, Inc.	Private	LSM0067660	5/31/2020
Automatic Fire Systems, Inc.	Private	LSM0803892	5/31/2020
Design Plumbing & Piping, Inc.	Public	62706058	5/31/2020
Design Plumbing & Piping, Inc.	Private	62704068	5/31/2020
Foster's Plumbing	Private	64639785	5/31/2020
Freed Plumbing	Private	RLI0630523	5/31/2020
Hartwig Plumbing & Heating	Public	2283376	5/31/2020
Hartwig Plumbing & Heating	Private	2283372	5/31/2020
Held Brothers Plumbing	Private	B059197	5/31/2020
Infinity Plumbing, Inc.	Private	63074955	5/31/2020
Landmark Excavating	Contractor	32S541706	5/31/2020
Master Mart Plumbing	Private	63811610	5/31/2020
MO-ST Plumbing & Mechanical	Public	397083C	5/31/2020
MO-ST Plumbing & Mechanical	Private	774960C	5/31/2020
Overflow Plumbing	Private	63592149	5/31/2020
Pearson Plumbing & Heating	Public	RLI0488281	5/31/2020
Pearson Plumbing & Heating	Private	RNB0488280	5/31/2020
Service Plumbing	Public	6099192	5/31/2020
Service Plumbing	Private	9899543	5/31/2020
Spain Construction, Inc.	Contractor	61698249	5/31/2020
Troy Lee Excavating	Contractor	IL 100244	5/31/2020
Warren Plumbing	Private	0491167	5/31/2020
William Charles Construction Co.	Contractor	K15395126	5/31/2020
William Charles Construction Co.	Public	K15395114	5/31/2020
William Charles Construction Co.	Private	K15395012	5/31/2020

seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve an easement for Mantle Development Group, LLC, PIN 14-09-126-013 and 14-09-127-007; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Change Order No. 2 (Final) for Plant Concrete Repairs, 2019, Chlorine Contract Tank Sidewalk and Plant Drainage Improvements, CIP 1950; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent*

*Trustee Sweeney departed the meeting at 6:00 p.m.

Trustee Jones moved to approve Change Order No. 1 (Final), Mulford Road Sanitary Sewer Extension Special Assessment No. 131; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Trustee Jones moved to approve Professional Services Contract Amendment No. 2, Substation 3-6 Electrical Upgrades, CIP 1930, Engineer: System Design Service Engineering (SDS); seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Trustee Pollack moved to approve Contract Amendment No. 1, Nutrient Removal Facility Plan Update, Phase II and III, Capital Project No. 1763, Black & Veatch Corporation, related to changes in the scope of work; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Trustee Pollack moved to approve Ordinance 19/20-2-01, providing for the construction of sanitary sewers in the North Second Street sanitary sewer area under Special Assessment No. 133; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Assistant Plant Manager Cassaro provided a status report for the month of June, 2019, including:

- Digester #3 cleaning is complete;
- Minor adjustments to chlorine delivery system has made a positive impact on monthly fecal count;
- Monthly average flows continue to decline. June flow was 42.4 MGD, with average river elevation of 87.4 feet.

Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of June. Reader also provided an update on plans to refurbish the train and relocate it to an area where it will serve as a highlight for visitors.

Business Manager Black reported that, as of the end of June, 2019, total revenue is 21.1% under budget YTD, O&M expenses are 7.5% over budget YTD; the Income Statement reflects \$159,726 net operating loss, and the Statement of Cash Flows shows an increase of \$2.8M. The General Fund ended the month at \$33.7M.

Trustee Pollack moved to adjourn regular meeting for Meeting of Committee of Local Improvements and Closed Session to discuss pending litigation (5 ILCS 120/2(c)(11)); seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

The Regular meeting adjourned at 6:20 p.m.



Clerk