

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
MONDAY, JANUARY 22, 2018**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present representing the full membership of the Board:

|                 |                 |
|-----------------|-----------------|
| Donald Massier  | President       |
| Elmer Jones     | Vice President  |
| Rick Pollack    | Clerk/Treasurer |
| John F. Sweeney | Trustee         |
| Ben Bernsten    | Trustee         |

Staff present: Timothy S. Hanson, District Director; Joseph W. Hanley III, Esq., General Counsel; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Chris Black, Business Manager; Michael Robertson, ITS Supervisor; Susan Skinner, Legal Secretary, and Deborah Lyons, Executive Services Coordinator.

Also present: Kimberly Bruce, Larson & Darby Group.

President Massier stated the meeting was being recorded.

Trustee Pollack moved to approve the minutes for the Regular Meeting and Closed Session of December 22, 2017; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                 |     |
|-----------------|-----|
| Ben Bernsten    | Aye |
| Elmer Jones     | Aye |
| Donald Massier  | Aye |
| Rick Pollack    | Aye |
| John F. Sweeney | Aye |

President Massier asked Supervisor Robertson to report on WinGIS. Robertson stated the Technical Committee met and a Policy Committee meeting is planned in February. The cost of the flyover will be \$43,475 which includes Winnebago County and parts of Boone and Ogle Counties. The award will go to Sidwell. The aerials and associated data will likely be available in September 2018.

Trustee Pollack stated the Investment Report showed the District had \$21,228,970.05 Total Funds invested for the month of December and earned interest in the amount of \$23,303.17. Report placed on file.

# 014023

Trustee Pollack moved to approve Total General Fund Expenditures for the month of December 2017 in the amount of \$6,793,358.35; seconded by Trustee Jones; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Pollack moved to approve Total Special Assessment Fund Expenditures for the month of December 2017 in the amount of \$193,028.90; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Engineering Manager Baer reported no change in the status of the McDonald Creek Trunk South Branch, W. State Street Reconstruction, Phase 2, or McCurry Road Trunk Sewer, Phase 4 agreements.

Trustee Jones moved to award the contract for Pavement Repairs – Large Patches, Bid No. 18-201, to the low responsive and responsible respondent, Norwest Construction, for a contract cost of \$275,600; seconded by Trustee Pollack; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Sweeney moved to award the contract for Pavement Repairs - Small Patches, Bid No. 18-202, to the low responsive and responsible respondent, Stenstrom Excavation and Blacktop Group, for a contract cost of \$267,725; seconded by Trustee Pollack; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Pollack moved to award the contract for Sodium Bisulfite Solution Supply, Bid No. 18-204, to the low responsive and responsible respondent, Viking Chemical Company, for the cost of \$1.45 per gallon for a one-year term; seconded by Trustee Sweeney; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Pollack moved to award the contract for Sodium Hypochlorite Solution Supply, Bid No. 18-205, to the low responsive and responsible respondent, Alexander Chemical, for the cost of \$.817 per gallon for a one-year term; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Pollack moved to award the contract for Biosolids Utilization, Bid No. 18-207, to the low responsive and responsible respondent, Stewart Spreading, for the cost of \$15.44 per wet ton, for a three-year term; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

District Director Hanson stated IAWA Mini-Conference is scheduled for February 27 – March 1. When staff receives the agenda, we will forward it to the Trustees. Trustee Massier stated he recommends the conference highly for the new trustees.

Trustee Jones moved to approve the Plumber Bond Report for the month of December 2017 as presented; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

| <b>Company</b>                  | <b>Type</b> | <b>Bond</b> | <b>Expires</b> |
|---------------------------------|-------------|-------------|----------------|
| Montes Solutions Plumbing, Inc. | Private     | 3367276     | 5/31/2018      |

# 014025

Trustee Sweeney moved to approve Spring Creek Trunk Sewer Replacement, CIP 1402, Change Order No. 3, for discretionary work and reductions in roadway replacement quantities attributable to the use of narrower trenches for a decrease of \$741,427.13 from the current contract amount and an updated contract value of \$9,122,425.90; seconded by Trustee Pollack; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Trustee Pollack moved to approve 2017-18 Sanitary Sewer Lining, Contract B, CIP 1855; Change Order No. 2, for additional 264' of 12" diameter lining and 816' of 9" diameter lining for an increase of \$34,032 to the value of the contract and an updated contract price of \$1,495,721.40; seconded by Trustee Sweeney; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Supporting Services Manager Reader stated crews had a good month; all work is where we want it to be. We had a record low of backups for the year; we also had a record low last year. The mild weather allowed us to finish 45 restoration tickets. We started with 238 manhole tickets. 24 tickets were written, 46 were completed, leaving 216 - reducing the total by 22. Staff finalized review and prioritizing of all of the manhole tickets. Staff expects to report a lower number next month.

Business Manager Black stated for the month ending December 31, 2017, the Income Statement shows user revenue is 11% over budget month to date and 2% under budget year to date. Total revenue is 10% over budget month to date and 2% over budget year to date. This is typically the time of year we catch up on user fee revenue. O&M expenses are 4% under budget year to date. The Income Statement shows \$4,866, 931 net operating income through December 31, 2017. The Statement of Cash Flows shows \$2,733,060 decrease in cash for the 2017-2018 fiscal year. General Fund cash ended the month at \$19,527,050. District had 116 authorized full time employee positions and 115 employees on staff.

Trustee Pollack moved to approve AXA Equitable as a 457 Deferred Compensation Plan provider; seconded by Trustee Jones. After discussion, the motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |

|              |     |
|--------------|-----|
| Rick Pollack | Aye |
| John Sweeney | Aye |

Trustee Bernsten moved to amend the property tax levy request, effectively reducing the Public Benefit portion approximately \$111,300; seconded by Trustee Jones; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

Business Manager Black presented a brief overview of the FY 2018/2019 Proposed Budget and fielded questions from the Trustees.

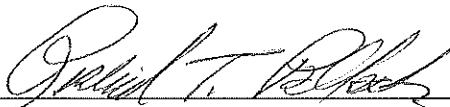
Trustee Sweeney moved to approve FY 2018-2019 Proposed Budget as presented to the Board; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

There being no other business to come before the meeting, Trustee Sweeney moved to adjourn; seconded by Trustee Bernsten; motion passed upon roll call as follows:

|                |     |
|----------------|-----|
| Ben Bernsten   | Aye |
| Elmer Jones    | Aye |
| Donald Massier | Aye |
| Rick Pollack   | Aye |
| John Sweeney   | Aye |

The Regular Meeting of the Board of Trustees adjourned at 6:10 p.m.

  
 Clerk

This page intentionally left blank.