

**MINUTES OF REGULAR MEETING
AND PUBLIC HEARING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
FEBRUARY 25, 2019**

At 5:15 p.m., President Massier called to order a Public Hearing regarding the Charles Street Sanitary Sewer Extension, Special Assessment No. 132. The Public Hearing and subsequent Board Meeting were held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. Massier reminded that the meetings were being recorded. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; Michael Robertson, ITS Supervisor; and Susan Skinner, Executive Services Coordinator.

General Counsel Hanley opened the floor to public comment. Longtime (approximately 45 years) Charles Street resident/homeowner Greg Baker expressed his appreciation to the District for these improvements. Baker was followed by a second (unidentified) Charles Street resident, who also expressed her gratitude and support of the project. No further activity took place at the hearing.

President Massier then called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:20 p.m.

Larry Carlson, Collins Aerospace, presented remarks in support of Collins Aerospace's Variance Petition Extension request to be considered later at tonight's meeting.

Eric Rothstein, Galardi Rothstein Group, gave a presentation regarding Wastewater Rates and Capital Improvements.

Trustee Jones moved to approve the minutes of the Regular and Closed Meetings of

January 28, 2019; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Trustee Pollack stated the Investment Report reflected \$29,772,177.60 total funds invested for the month of January, 2019, and earned interest in the amount of \$58,880.48. Report placed on file.

Trustee Pollack moved to approve Total General Fund Expenditures for the month of January, 2019, in the amount of \$3,310,762.53; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

Trustee Pollack moved to award a contract for Laboratory Supplies, to the low responsive and responsible bidder, ThermoFisher Scientific, for a three-year term at a bid tabulation of \$5,261.20; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to award a contract for Unleaded Gasoline and Diesel Fuels Supply to the low responsive and responsible bidder, Blake Oil Company, at an estimated cost of \$179,992.50 per year, with the contract beginning May 1, 2019, and extending for 24 months; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for Manhole Frames, Lids and Rings, to the low responsive and responsible bidder, Core & Main, at a cost of \$ 103,360.00 for a one-year term; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to award a contract for Portable Flow Monitoring Equipment to the low responsive and responsible bidder, Gasvoda & Associates. Inc., at a cost of \$ 38,196.18; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Based on recent personnel events, Director Hanson expressed that it would be in the best interest of the District to add a position in Human Resources. Hanson's plan is to repurpose an open position that had been allocated to Plant Operations to a Human Resources position. Hanson has already allocated funding in the budget.

Trustee Pollack moved to approve an amendment to the Easement Acquisition Policy; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

There were no updates to the RRWRD Plumber Registration for this month.

There were no Easements or Annexations for this month.

Trustee Jones moved to approve Change Order No. 2, Fuller Creek Phase F Pump Station Installation, CP 1566, IEPA L17-5306, resulting in extension of contract time; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Professional Services Contract for Substation 3-6 Electrical System Analysis and Design Services, CIP No. 1930, to System Design Service Engineering (SDS) for an amount not to exceed \$48,945.00; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Professional Services Contract for Design – Railings for Clarifiers, CIP No. 1706, with Hanson Professional Services, Inc., for an amount not to exceed \$8,500.00; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
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Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to authorize the Director to approve a purchase order for an amount not to exceed \$6,500.00 to Terracon and Testing Services Corporation (TSC) for Charles Street Proposed Special Assessment No. 132. TSC submitted the low proposal to complete three soil borings along the proposed sanitary sewer main alignment and to provide the District with a full geotechnical report upon completion; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Ordinance 18/19-M-10, Water Pollution Control Loan Program Authorizing Loan Agreement – Non-Home Rule Entity, authorizing the District to borrow funds from the Water Pollution Control Loan Program for Cherry Valley Parallel Forcemain, CIP No. 1420; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Resolution 18/19-05, Authorization to Borrow Funds from the Water Pollution Control Revolving Loan Fund for Cherry Valley Parallel Forcemain, CIP No. 1420; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Resolution 18/19-07, Authorization of a Loan Applicant's Authorized Representative to Sign WPCLP Loan Application Documents; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Ordinance 18/19-M-11, Water Pollution Control Loan Program Authorizing Loan Agreement – Non-Home Rule Entity, authorizing the District to borrow funds from the Water Pollution Control Loan Program for 2019-20 Sanitary Sewer System Lining and Collection System Repairs, CIP Nos 2037 and 2034; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Resolution 18/19-06, Authorization to Borrow Funds from the Water Pollution Control Revolving Loan Fund for 2019-20 Sanitary Sewer System Lining and Collection System Repairs, CIP Nos. 2037 and 2034; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to approve Collins Aerospace Variance Petition Five –Year Extension Request, allowing Collins to maintain the increased groundwater recovery Design Maximum Flow

Rate (DMFR) at 60 gpm, thus reducing long-term necessity of the system; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of January.

Business Manager Black reported total revenue 4% over budget YTD. Operating expenses were 1% over budget YTD, and income statement reflects approximately \$4.8M net operating income through January 31, 2019. Cash increased approximately \$6.3M YTD. General fund cash total at the end of the month was approximately \$29M. Total number of filled, authorized full-time positions is 116.

Business Manager Black gave a detailed presentation on the Proposed 2019-20 Budget. Final Budget Ordinance will be presented for vote at a future meeting.

Trustee Jones moved to approve the Combined Rate Ordinance 18/19-R-01; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

At 6:40 p.m., Trustee Pollack moved to recess the Regular Meeting to move into the Meeting of the Committee of Local Improvements and Closed Session to discuss Pending Litigation and Personnel Issue – 5 ILCS 120/2(c)(1); 5 ILCS 120/2(c)(11); seconded by Trustee Sweeney; motion passed upon roll call as follows:

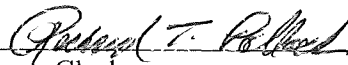
Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting of the Board of Trustees reconvened at approximately 6:55 p.m. President Massier stated that no decisions had been made during closed session.

Trustee Sweeney moved to adjourn the Regular Meeting at 6:55 p.m.; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting adjourned at 6:55 pm.


Clerk