

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
MAY 20, 2019**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:16 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee

Trustee Ben Bernsten was absent.

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Warren Adam, Maintenance Supervisor/Project Engineer; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; Mike Robertson, ITS Supervisor/CIO; and Susan Skinner, Executive Services Coordinator.

Also in attendance were David Koch and Leon Downing, Black & Veatch.

Trustee Pollack moved to approve the minutes of the Regular and Closed Meetings of April 22, 2019; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Engineering Manager Baer introduced representatives from Black & Veatch, who gave a presentation regarding a RRWRD Facility Plan and answered questions from members of the Board.

Trustee Pollack stated the Investment Report reflected \$31,388,667.39 total funds invested for the month of April, 2019, and earned interest in the amount of \$60,584.11. Report placed on file.

Trustee Pollack moved to approve Total General Fund Expenditures for the month of April, 2019, in the amount of \$2,314,497.08 seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

Trustee Pollack moved to award a contract for digester cleaning and hauling of debris to the low responsive and responsible bidder, Stewart Spreading, at a cost of \$ 272 per ton of debris hauled to the Advanced Disposal landfill; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for Plant Roadway Replacement 2019, Capital Project No. 2006, including construction and reconstruction of roadways, curbs, manhole structures and storm sewers in the vicinity of the Gravity Belt Thickener Building and Primary Clarifiers at the District's treatment plant, to the low responsive and responsible bidder, Stenstrom Excavation & Blacktop Group, for the sum of \$ 301,729.70; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye

Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for Charles Street Sanitary Sewer Extension, Special Assessment No. 132, to the low responsive and responsible bidder, Northern Illinois Service Co., for the sum of \$ 118,446.00; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve a Cooperative Procurement Award for Multiple Vehicles and Equipment; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Sweeney moved to approve date changes for September and November 2019 Board Meetings (to be changed to September 16 and November 18); seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve addition of the Special Meeting of the Board of Trustees and a Special Meeting of the Committee of Local Improvements to be held June 4, 2019, at noon, at the District Administration Building; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to approve the following updated bonds and completed registration for the District's 2018-19 Plumber Registration for the time period of April 1-30, 2019:

COMPANY	TYPE	BOND	EXPIRATION
Service Plumbing	Public	6099192	5/31/2019

seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

There were no Easements or Annexations for this month.

Trustee Jones moved to approve Change Order No. 1, Clarifier Railings (Primary Tanks 1-4 & Parshall Flume), Capital Project No. 1706, Contractor: Civil Constructors, Inc.; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Change Order No. 2 (Final), Clarifier Railings (Primary Tanks 5-10), Capital Project No. 1706, Contractor: Sjostrom & Sons, Inc.; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye

Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Change Order No. 1 (Final), Screening Equipment Replacement, Capital Project No. 158, Contractor: Nelson Carlson Mechanical Contractors, Inc. seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Main Pump Building HVAC Upgrades, Capital Project No. 2002, Professional Services Contract, with System Design Service Engineering (SDS), for an amount not to exceed \$ 31,650.00; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Professional Services Contract Amendment No. 1, Substation 3-6, Electrical Upgrades, Capital Project No. 1930, Engineer: System Design Service Engineering (SDS); resulting in addition of \$ 3,950.00 to the approved Professional Services Contract price; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to authorize staff to continue with North Second Street Service Road, Proposed Special Assessment No. 133, and begin the statutory process necessary for a Special Assessment; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to authorize staff to obtain appraisals and conduct an Informational Meeting with residents regarding a proposed Cavendish Drive Cost-Sharing Project; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Warren Adam, Maintenance Supervisor/Project Engineer provided an update for Operations. From the over 50M-gallon per day flows earlier this year, last month's numbers reflected a brief reprieve down to approximately 42M gallon/day average. However, with the excessive rain, levels are back up to approximately 53M gallons/month average. Despite all this, staff has done a remarkable job of keeping the plant running smoothly. Adam also remarked that the perf screens have proven to be a significantly worthwhile investment.

Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of April.

Business Manager Black reported total user-fee revenues are 4.9% over budget YTD. O&M expenses are 1.7% over budget YTD; however, Black pointed out that the total is approximately 4% under budget for Operating Expenses once appreciation and bond-issuance costs are removed. Net Operating income is at \$5.9M through the end of April, there is an \$8.2M increase in cash for the

fiscal year, and the General Fund ended the month at \$30.8M. Total number of authorized full-time positions is 116; 115 are filled. One vacant position is for a Land Survey/Right of Way Coordinator.

Trustee Pollack moved to approve Budget and Appropriations Ordinance 19/20-B-01; seconded by Trustee Sweeney; motion passed upon roll call as follows:

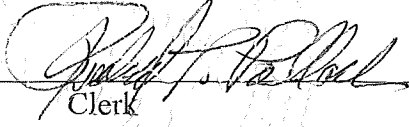
Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Black advised that the Final Property Tax Levy increased \$107,940 from the previous year (approximately 2.2%). The rate decreased from \$0.2040 in 2017 to \$0.1965 for 2018.

At 6:28 p.m., Trustee Sweeney moved to adjourn the Regular Meeting to enter into a Meeting of the Committee of Local Improvements; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting adjourned at 6:28 p.m.


Clerk