

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
JANUARY 28, 2019**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; Michael Robertson, ITS Supervisor; and Susan Skinner, Executive Services Coordinator.

Also in attendance was Brian Markgraf, Supporting Services Supervisor, RRWRD.

At 5:15 p.m., President Massier called the meeting to order and stated that the meeting was being recorded. He also directed that, due to inclement weather, any agenda topic not requiring discussion this evening would be laid over for the next Board Meeting. As such, it was decided that the Budget and Rate Ordinance discussions would be rescheduled. Business Manager Black suggested that, if the budget and rate ordinance are not approved at the February meeting, it would be necessary to reschedule the March meeting for earlier in the month to allow for the rate ordinance to be approved, published for 10 days, and be effective April 1.

Trustee Pollack moved to approve the minutes of the Regular Meeting of December 21, 2018; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Trustee Pollack stated the Investment Report reflected \$29,532,319.53 total funds invested for the month of December, 2018, and earned interest in the amount of \$56,622.17. Report placed on file.

Trustee Pollack moved to approve Total General Fund Expenditures for the month of December, 2018 in the amount of \$6,779,771.48; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

Trustee Jones moved to award a contract for pavement repairs, large patches, to the low responsive and responsible bidder, William Charles Construction, LLC, at a cost of \$256,523.00; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for pavement repairs, small patches, to the low responsive and responsible bidder, William Charles Construction, LLC, at a cost of \$278,337.45; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to award a contract for sodium hypochlorite solution supply to the low responsive and responsible bidder, Rowell Chemical Corporation, at a cost of \$0.818/gallon for a one-year term; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for equipment supply for the Cherry Valley Lift Station to the low responsive and responsible bidder, Grundfos Water Utility, at a cost of \$339,640.00; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve an Option to Lease Agreement between the Rock River Water Reclamation District and Samsung; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve updated bonds and completed registration for the following Plumbing Contractors for December 1-31, 2018:

COMPANY		<u>BOND</u>	EXPIRATION
Brian Elmer Company	Private	325598051	5/31/2019
Kings Plumbing	Private	66285438	5/31/2019

seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to approve four easements:

- 1) Andy's Professional Services, Inc., PIN: 16-10-226-017; and
- 2) Mary A. Weber, PIN: 16-04-402-001; and
- 3) Mark Jackson Cook, PIN: 16-02-351-024; and
- 4) Jamie Swanson, PIN: 04-17-400-024

The easements for Andy's, Weber, and Cook are related to the Cherry Valley Parallel FM Project, CP #1420; the easement for Swanson is related to Swanson Commercial Park (Developer Project); seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve Polymer Tank Replacement Change Order No. 1, Final Quantities, CIP No. 1850; resulting in final contract value of \$36,032.00; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to authorize staff to begin statutory process necessary for Charles Street Proposed Special Assessment No. 132; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye

John Sweeney

Aye

Trustee Pollack moved to approve Agreement for Cost Recovery with IDOT, Contract No. 64D70, Agreement No. JN-2-19-030, FAP Route 5128 (IL Rte. 251), Culvert Replacement and Resurfacing; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Operations Manager McFall provided the Board with copies of the report entitled, "Recommendations for Numeric Nutrient Criteria and Eutrophication Standards for Illinois Streams and Rivers," prepared by the Illinois Nutrient Science Advisory Committee. McFall reminded the Board that Rock River is classified as a Seventh Order Non-Wadeable River. McFall invited the Board to review the report with particular attention toward the sections applicable to the Rock River's classification. Standards recommended by the Advisory Committee for rivers the size of the Rock have two criteria: 1) Phosphorous should not exceed 1/10th mg/liter; and 2) Chlorophyll A should not exceed 25 micrograms/liter. Current level of Chlorophyll A in the Rock is unknown; however, studies conducted on phosphorous in the Rock indicate that the current level is two-and-one-half times the recommended amount.

Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of December.

Business Manager Black reported total revenue 3% over budget YTD. Operating expenses were 1% over budget YTD, and income statement reflects approximately \$4.7M net operating income through December 31, 2018. Cash increased approximately \$6.6M for the 2018-19 fiscal year. General fund cash total at the end of the month was \$29,269,777. Total number of authorized full-time positions is 116; 115 filled.

At 5:45 p.m., Trustee Pollack moved to recess the Regular Meeting to move into the Meeting of the Committee of Local Improvements and Closed Session to discuss: 1) Hartco Cable

and Roberts Communications Litigation – 5 ILCS 120/2(c)(11); and 2) Human Resources – 5 ILCS 120/2(c)(1); 5 ILCS 120/2(c)(11); seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

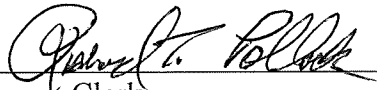
The Regular Meeting of the Board of Trustees reconvened at approximately 6:45 p.m.

Trustee Jones moved to approve the McElmeel Easement; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to adjourn the Regular Meeting at 6:50 p.m.; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye


Clerk