

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
AUGUST 26, 2019**

Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Christopher Baer, Engineering Manager; Julia Scott-Valdez, Chief Human Resource Officer; Chris Black, Business Manager; Joseph Hanley, General Counsel; Jim Reader, Supporting Services Manager; Larry McFall, Operations Manager; Greg Cassaro, Assistant Plant Manager; Susan Skinner, Executive Services Coordinator; and Dave Frerichs, Network Administrator.

Also in attendance were Sam Smith, Polydyne, Inc.; Andrew Rossetti, Solenis; Mandy Sheposh, Johnson Controls; Ermin Arslanagic, Johnson Controls; Todd Cagnoni, City of Rockford; Xavier Whitford, City of Rockford; Kyle Saunders, City of Rockford.

Pollack moved to approve the minutes of the Regular Meeting and Closed Meeting of July 22, 2019; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Hanson introduced Todd Cagnoni, Xavier Whitford and Kyle Saunders from the City of Rockford, and Ermin Arslanagic and Mandy Sheposh from Johnson Controls, who gave a presentation regarding the efficiency of new water meters to be implemented in the City of Rockford's Water Meter Replacement Program. Cagnoni, Whitford, Saunders, Arslanagic and Sheposh departed the meeting at the conclusion of the presentation.

meters, both the City and District will see increased revenue from use of the new meters. The City's proposal is for the District to share the costs of the new meters. This would include a payment of \$475k in the first year following installation.

One District concern is that, in addition to the approximately 51,000 meters the City is buying, there are an additional approximately 30,000 meters in other District municipalities. If a precedent is set by the District paying for City meters, this could be problematic when the other municipalities are in need of new meters.

The Board advised Hanley to draft a letter to be sent to the City which would decline its proposal under the current terms.

Hanson then moved on to the topic of updating District management titles. As the District is entering into the process of rebranding, and updating job descriptions, Hanson feels the titles of the management group should be updated to reflect today's views. Trustee Pollack asked for examples of title structures of similar organizations. The topic will be re-addressed.

Hanson announced the upcoming retirements of Kathy Burfield, DeWayne Whitlock and Mike Massier.

Scott-Valdez provided a summary of HR Department initiatives, achievements for the month of July, and future plans, including employment, system improvements, organizational development, benefits and branding.

Pollack moved to approve the following updated bonds and completed registration for the District's 2019-20 Plumber Registration for the time period of July 1-31, 2019:

<u>Company</u>	<u>Type</u>	<u>Bond</u>	<u>Expiration</u>
Held Brothers Plumbing	Public	B117944	5/31/2020
Ian Hubbard Mechanical Services	Private	0000751419	5/31/2020
King's Plumbing	Private	66285438	5/31/2020
Vander Vennet Plumbing	Private	W150351916	5/31/2020
Walter Bros Plumbing	Public	LSM1287003	5/31/2020
Walter Bros Plumbing	Private	LSM1287000	5/31/2020

seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye

Cassaro provided a report for the month of July, 2019, presenting trend graphs including status of main pump rag removal with new bar screens; grit accumulation and overall Plant Operations monthly snapshot. Cassaro also discussed changes due to a new IEPA permit going into effect September 1, 2019,

Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of July, 2019.

Black reported that, as of the end of July, 2019, total revenue is 4.3% below budget YTD, O&M expenses are 2.3% over budget YTD; income reflects approximately \$2.2M, and the Statement of Cash Flows shows an increase of \$2.9M. The General Fund ended the month at \$34.8M.

Pollack moved to approve Refunding of 2010B Series Bonds, Ordinance No. 19/20-M-01; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

At 6:45 p.m., Pollack moved to suspend regular meeting for Meeting of Committee of Local Improvements and Closed Session to discuss pending litigation (5 ILCS 120/2(c)(11)); seconded by Sweeney; motion passed upon roll call as follows:

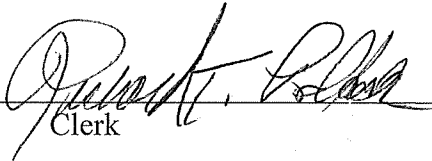
Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting reconvened at 7:05 p.m. President Massier stated that no decisions had been made nor any votes been taken in Closed Session. Hanley added that, in closed session, employee performance had been discussed under 5 ILCS 120/2(c)(1).

Pollack motioned to adjourn the Regular Meeting; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular meeting adjourned at 7:10 p.m.


Clerk