

**ROCK RIVER WATER RECLAMATION DISTRICT
ADDENDUM NO. 1
to the
REQUEST FOR PROPOSALS #21-211
JANITORIAL SERVICE**

May 25, 2021

AD1-1 Notice

This Addendum No. 1, dated May 25, 2021, to the Request for Proposals: Janitorial Service, supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

AD1-2 General Information

The District submits this Addendum to answer questions, make clarifications, and provide information.

AD1-3 Instructions

Proposer shall initial the bottom of this Addendum No. 1, and include it with his/her sealed proposal.

Question 1: How many days per week is the janitorial work schedule?

Answer 1: Five days per week.

Question 2: When is the daily start time?

Answer 2: 2:30 p.m. – cleaning is done after hours.

Question 3: How many people are needed to clean?

Answer 3: As many as the contractor decides is needed to clean the designated areas within the defined timeframe and to the District's expected standards of cleanliness.

Question 4: Who conducts background checks?

Answer 4: Contractor is responsible for conducting background checks on their employees.

Question 5: Does the Prevailing Wage Act apply?

Answer 5: No.

Question 6: Is window cleaning included?

Answer 6: Interior only.

Question 7: How much time is spent cleaning?

Answer 7: We don't know. It is up to the contractor to determine the length of time to be spent at each location.

Question 8: Is recycling included?

Answer 8: Yes, except for the Customer Service Dept.

Question 9: Are high traffic carpeted areas to be shampooed?

Answer 9: Yes, as requested by the District.

Question 10: Are refrigerators to be cleaned?

Answer 10: Only the outside of refrigerators are to be cleaned (breakroom refrigerators in Admin, Maintenance, Lab, Plant Ops. Office).

Question 11: Is the current contractor to clean the Old Admin Building?

Answer 11: The contractor awarded the contract will clean the Old Admin Building.

Attached to this addendum are the proposal tab from the last request for proposals (please note, the total in the 2018 proposal tab was for one year), the list of mandatory meeting participants, the floor plans for the Admin Building at 3501 Kishwaukee St., and the Old Admin Building at 3333 Kishwaukee St.

_____ Proposer's Initials

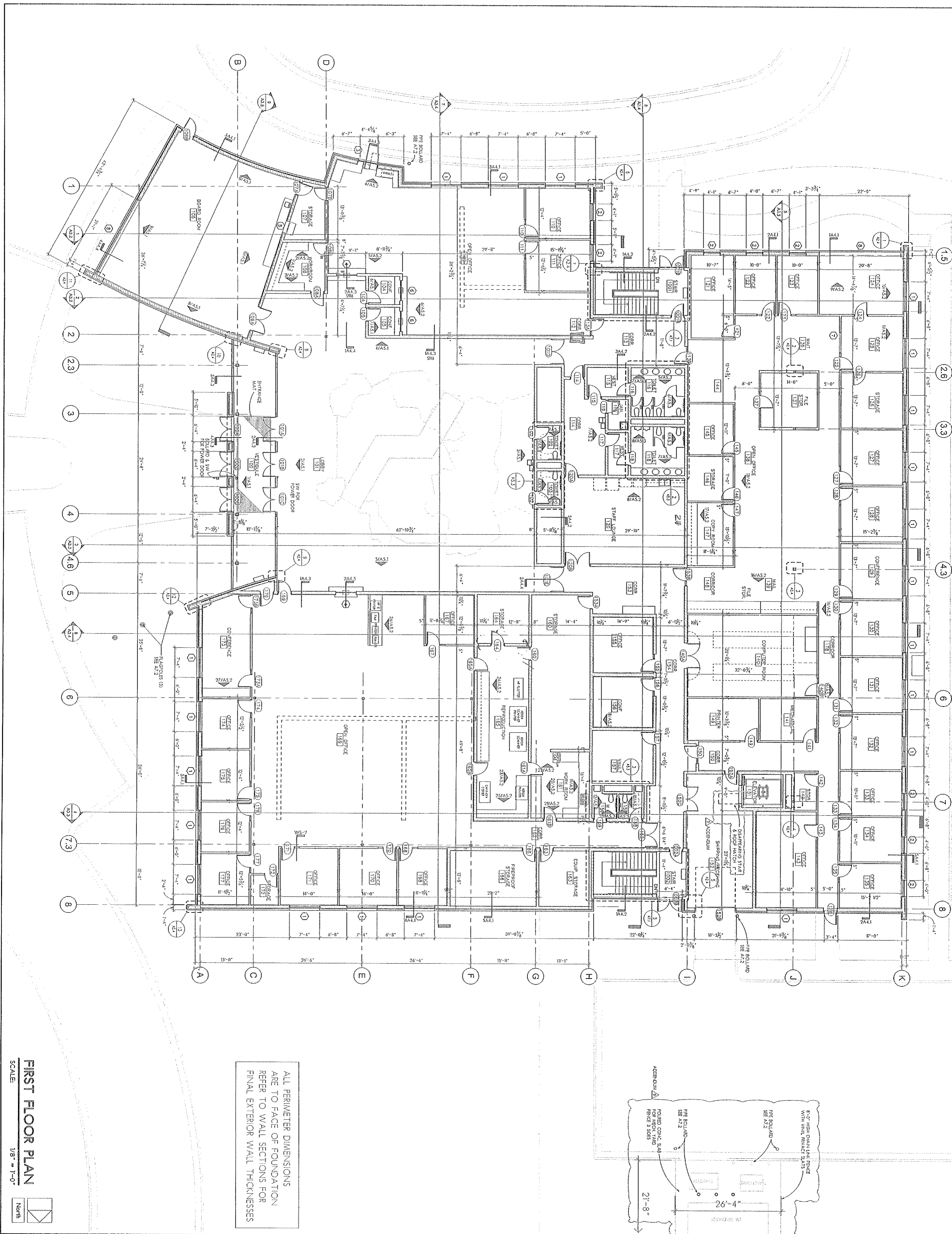
**RRWRD RFP #21-211 Janitorial Service
Mandatory Meeting 5/24/2021 List of Attendees**

Name, Company Name

Eva Kretschmar, RBG Janitorial
Lydia Gibson, Blue Fox Cleaning Service
Kelly Ammons, Total Facility Maintenance, Inc.
Brian Crowley, Crowley Services
Mike Borgen, Valley Expo & Displays
Perla Rodriguez, Advanced Cleaning
Veronica Phillips, V&C Cleaning
Joel Sanchez, Eco Clean Maintenance, Inc.

Rock River Water Reclamation District RFP #18-206 Janitorial Service Proposal Tabulation

[illegible]



FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"
North



McClellan Blakemore
Architects
400 North First Street
Rockford, Illinois 61107

T 815-222-0023
Web www.m-b-arch.com

RRWRD Capital Project No: 1904



3501 Kishwaukee St.
Rockford, Illinois 61109

Old Amistration Building Interior Remodeling

for
Rock River Water
Reclamation District

3333 Kishwaukee St.
Rockford, Illinois

THE CONTRACTOR SHALL DETERMINE EXACT
DIMENSIONS AND CONDITIONS AT THE SITE PRIOR
TO BEGINNING A BUILDING. THE CONTRACTOR SHALL
COORDINATE ALL UTILITIES AND SERVICES TO THE
BUILDING PRIOR TO PROCEEDING WITH THE
WORK AND NOTIFY THE ARCHITECT OF ANY
DISCREPANCIES. THIS DRAWING IS THE PROPERTY
OF THE ARCHITECTS AND MAY NOT BE REPRODUCED OR
WRITTEN PERMISSION OF THE ARCHITECT.

NO.	DATE	DESCRIPTION
1)	11-15-18	Initial Layout
2)	12-20-18	Revised Layout
3)	1-18-19	Revised Layout #2
4)	2-8-19	Design Development
5)	5-23-19	OAS Review Meeting
6)	6-18-19	50% CD Review Set
7)	7-18-19	75% CD Review Set
8)	12-2-19	Issued for Permits
9)	2-20-20	Plan Review Response One
10)	3-21-20	Issued for Construction
11)	2-19-20	Owner Revisions

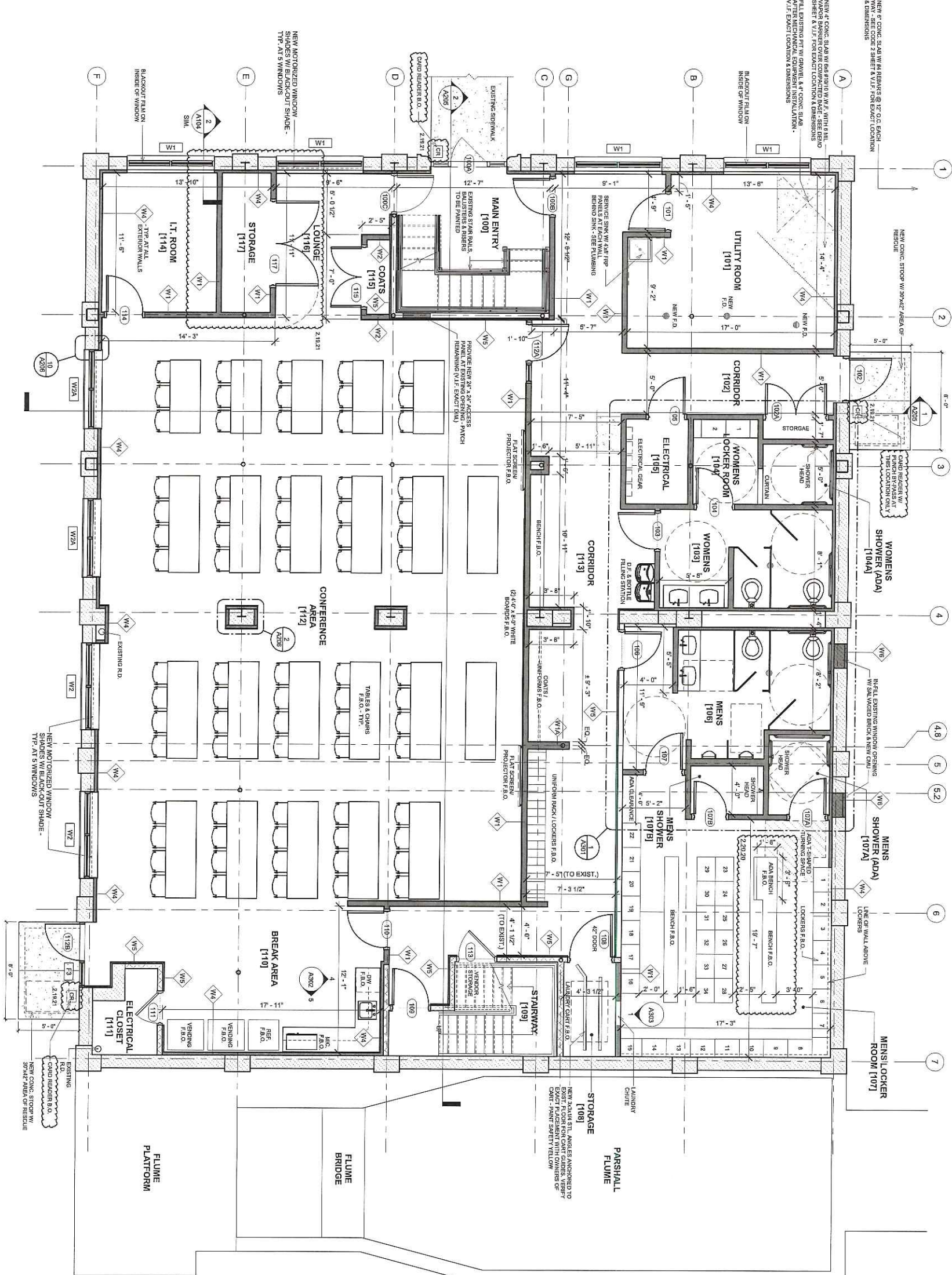
Project No. 1830

Scale 1/4" = 1'-0"

Sheet Title FIRST FLOOR PLAN

Ref. North Sheet No. A101

PROFESSIONAL DESIGN FIRM REGISTRATION #
184-003942



1 First Floor Plan
1/4" = 1'-0"

- GENERAL NOTES
1. ALL FLOOR PATCHING TO BE SMOOTHLEVEL AND READY TO RECEIVE NEW FLOORING.
 2. PROVIDE BLOCKING IN WALLS FOR ALL WHITE BOARDS AND OWNER PROVIDED PLASCSRENS/PROJECTORS



McCellan Blakemore
A R C H I T E C T S
400 North First Street
Rockford, Illinois 61107
T 815-227-0023
Web www.m-b-arch.com

RRWRD Capital Project No: 1804



3501 Kishwaukee St.
Rockford, Illinois 61109

Old Aministration
Building Interior
Remodeling
for
Rock River Water
Reclamation District

3333 Kishwaukee St.
Rockford, Illinois

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12)	3-4-21	Owner Revisions

CONTRACTOR: McCellan Blakemore Architects 2018

Project No.

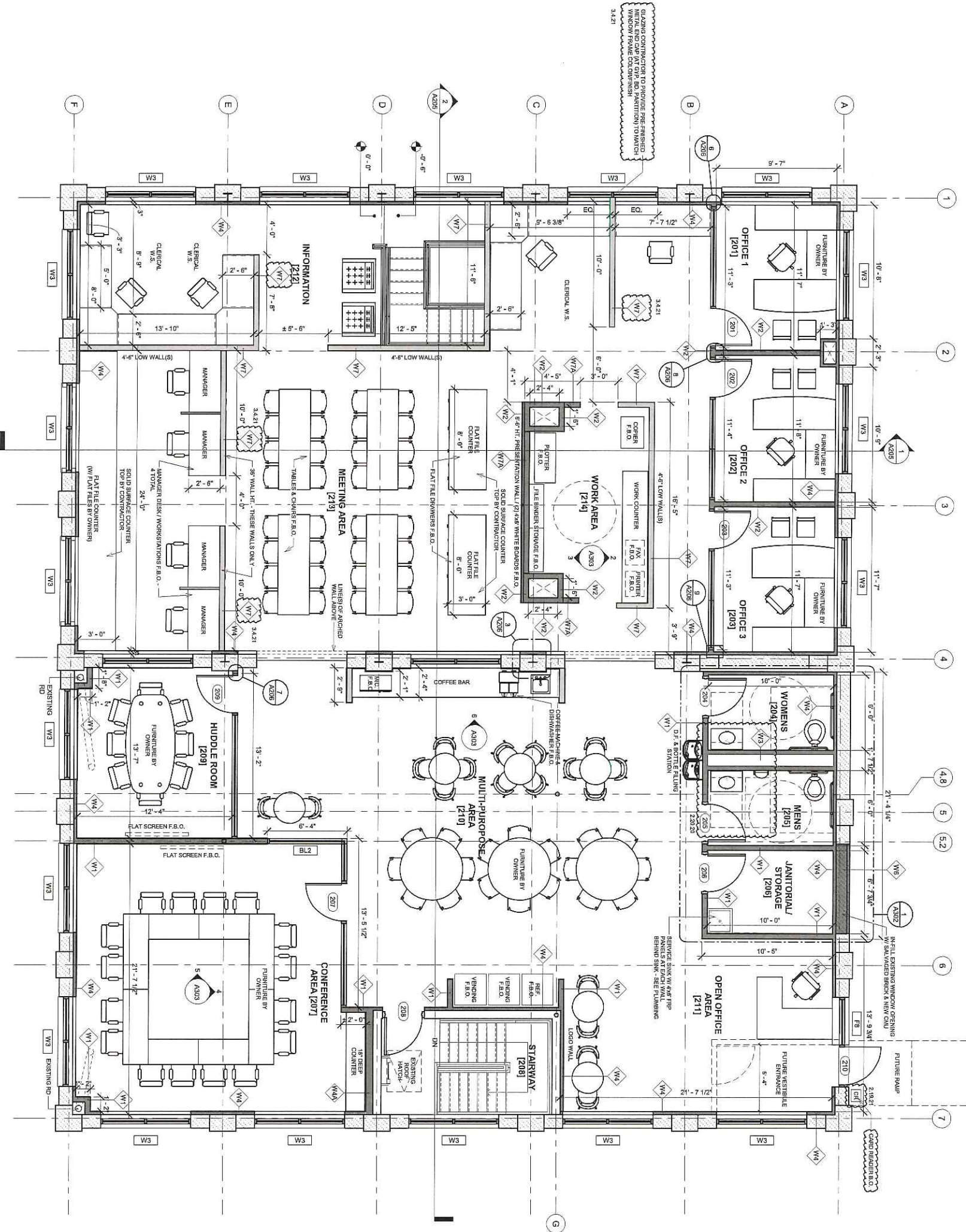
Scale 1/8" = 1'-0"

Sheet Title SECOND FLOOR PLAN

Ref. North Sheet No.

PROFESSIONAL DESIGN FIRM REGISTRATION # A102

184-003342



1 Second Floor Plan
1/4" = 1'-0"