

**ROCK RIVER WATER RECLAMATION DISTRICT
ADDENDUM NO. 2
TO THE INVITATION TO BID #20-208
PHYSICAL SECURITY SERVICES**

September 28, 2020

AD2-1 Notice

This Addendum No. 2, dated September 28, 2020, to the Invitation to Bid: Physical Security Services, supersedes all contrary and conflicting information in the above-mentioned instructions, specifications, and contract documents which are hereby supplemented or revised in certain particulars as follows:

AD2-2 General Information

The District submits Addendum No. 2 to provide information and answer questions.

AD2-3 Instructions to Bidders

The Graceffa Administration Building at 3501 Kishwaukee Street is currently closed due to the Covid 19 pandemic. The bid opening for Physical Security Service will be held via Webex at 2:00 P.M. on Friday, October 2, 2020. Please use the following information to access the meeting:

MeetingLink:

<https://rrwr.webex.com/rrwr/j.php?MTID=m22a73be0ab17b3370207bb30685c303a>

Meeting number: 146 579 8574

Password: tAT9EKP8vX7

-OR-

Join by phone and enter meeting number:

+1-408-418-9388 United States Toll

1-844-992-4726 United States Toll Free

The meeting will be recorded.

Bids may still be dropped off in the Bid Box in the vestibule of the Graceffa Administration Building by 2:00 P.M., October 2, 2020.

Question 1: Can you please advise what exactly you are looking for with the Alarm System? Do you already have an alarm system in place that just needs monitoring 24/7? So would need an officer just sitting there?

Answer 1: The alarm system in place is a Bosch RPS Lite, and this is activated during non-business hours. This includes motion sensors, glass breaks, and touch panels at each entrance. Management is done via remote access to the

server controlling the system, and is integrated with our network infrastructure. The guard responds to the alarm. The officer does not have to be just sitting there.

Question 2: The very last page of the bid form – where it says “ATTEST” – is that filled out ONLY if we would get the bid?

Answer 2: Yes. No part of the contract form is completed until the award has been made.

Question 3: Is there a minimum # of hours you are wanting quoted for the “employee protection” above and beyond the 12 regular monthly board meetings?

Answer 3: There is no minimum number of hours, please state the hourly rate. When the District is not operating under COVID 19 restrictions, there are at least 12 Board meetings per year. If the Board meetings are held via WebEx, guard service is not needed at those meetings.

Bidder shall initial the bottom of this Addendum No. 2, and include it with his/her sealed proposal.

_____Bidder's Initials