



3501 Kishwaukee Street
P.O. Box 7480
Rockford, IL 61126-7480
815-387-7400
815-387-7538 (FAX)

Donald Massier, President
Elmer Jones, Vice President
Rick Pollack, Clerk/Treasurer
Ben Bernsten, Trustee
John Sweeney, Trustee
Timothy S. Hanson, District Director

REQUEST FOR PROPOSAL #18-217 CORE SWITCH REPLACEMENT

September 12, 2018

Name of Proposing Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Proposal Due Date and Time: October 3, 2018, 2:00 P.M.

Proposals will be accepted until the specified opening time and date. Any proposal delivered after the due date and time will be refused.

Bid Deposit/Bid Bond: NO
Prevailing Wage: NO
Performance Bond: NO

PLEASE MARK THE RETURN SEALED ENVELOPE:

1. Proposal Due Date and Time
2. Title of Job
3. Proposal Number

SEND BIDS TO:

Rock River Water Reclamation District
3501 Kishwaukee Street
Rockford, IL 61109

PROPOSALS WILL NOT BE ACCEPTED BY FAX OR EMAIL.

If the Illinois Department of Human Rights registration number has not been obtained, this number must be provided within 5 business days after the date proposals are due.

Proposal results are available after contracts are awarded at the Regular Meeting of the Board of Trustees, held on the fourth Monday of the month. Please call 815-387-7425 or visit www.rwrdd.dst.il.us

I
ROCK RIVER WATER RECLAMATION DISTRICT
NOTICE
REQUEST FOR PROPOSALS
CORE SWITCH REPLACEMENT

The Rock River Water Reclamation District will receive sealed, signed proposals for **CORE SWITCH REPLACEMENT** at the District's offices, 3501 Kishwaukee Street, until 2:00 P.M. on Tuesday, October 3, 2018.

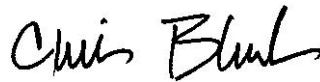
The scope of this proposal involves supplying, configuring, testing and installing Aruba/HPE 5406r z12 "core" switches to replace the District's current HP ProCurve 5308XL Ethernet switches located in the District's Data Center as specified in this document.

A MANDATORY pre-proposal meeting will be held on September 19, 2018 at 10:00 a.m. at the Administration offices.

No proposal shall be withdrawn after the opening of proposals without consent of the Rock River Water Reclamation District for a period of 60 days after the scheduled time of receiving proposals.

Copies of the Request for Proposal for review purposes only are available through the Rock River Water Reclamation District web site, www.rrwr.district.il.us. Proposal documents for submittal are available by contacting Melinda Roach at the Rock River Water Reclamation District, 3501 Kishwaukee Street, Rockford, Illinois, 61109 (815) 387-7425.

The District will confirm any award decision in writing, to the successful respondent.



Business Manager
Rock River Water Reclamation District

II
GENERAL SPECIFICATIONS AND INSTRUCTIONS
REQUEST FOR PROPOSALS
CORE SWITCH REPLACEMENT RFP #18-217

2.1 Important Dates

- Proposal Release Date: September 12, 2018
- Mandatory Meeting: September 19, 2018, 10:00 A.M.
- Proposal Due Date: October 3, 2018, 2:00 P.M.
- Anticipated Award Date: October 22, 2018

2.2 Definitions

In order to simplify the language throughout this RFP, the following definitions shall apply:

RRWRD – Same as Rock River Water Reclamation District, Rockford, Illinois.

Contract – An agreement between RRWRD and a successful respondent/contractor to furnish products and services related to this request.

Firm – A company doing business related to this system's procurement.

Proposer – The offeror of the response to this request.

RFP – Request for Proposal.

Contractor or Prime Contractor – Successful respondent to this RFP. The lead firm in a successful offer from multiple companies.

Respondent – Offeror of proposal; Proposer

Subcontractor – A company supporting the Prime Contractor in preparing the successful offer and performing specific work functions as part of a contract.

2.3 Proposal Preparation

Where applicable, the respondent shall submit his proposal on the forms the District provides in this document. **The respondent shall complete all applicable blanks.** He may submit additional information as he believes necessary on his stationery, under signature of the authorized representative who completes this document's forms.

If this Request for Proposals contains inconsistencies between sections, Section III - Detailed Specifications shall supersede Section II - General Specifications, which shall supersede Section I - Notice. **No warranty is made or implied as to information contained in these specifications.**

An authorized officer or individual must sign the proposal. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership, or the corporation officer who is authorized to sign for a firm and whose title is affixed.

All prices and notations shall be in ink or typewritten. The respondent may cross out mistakes and type corrections adjacent to the point of error. The person who signs the proposal shall initial such corrections, in ink. **If the District finds a respondent's entry to be illegible, it may, at its sole discretion, reject the proposal.**

2.4 Submission of Proposals

The District **will not** receive bids in an electronic format or by facsimile. The respondent shall return his proposal, clearly marked as "RFP #18-217: Core Switch Replacement." **The District cannot ensure that the sealed proposal will not be prematurely opened if the respondent does not properly label his proposal envelope.**

Mailing labels should be addressed to:

Rock River Water Reclamation District
P.O. Box 7480
Rockford, IL 61126-7480

Proposals sent via package delivery service should be addressed to:

Rock River Water Reclamation District
3501 Kishwaukee Street
Rockford, IL 61109

If the respondent chooses to hand-deliver his proposal, he shall deposit it with the Main Entrance Receptionist, 3501 Kishwaukee Street, Rockford, IL 61109, between the hours of 8:00 A.M. and 4:30 P.M.

2.5 Illinois Department of Human Rights Registration Number

All proposers inside and outside of Illinois must provide an Illinois Department of Human Rights Registration Number. If the number has not been obtained, it must be provided within 5 business days after the date proposals are due. This number shall be written or typed on the line in the Fair Employment Affidavit of Compliance (included in the documents you receive). The following link may be used to access the website where the number can be obtained:

http://www.illinois.gov/dhr/PublicContracts/Pages/Vendor_On_Line_Renewal.aspx

2.6 Proposal Format

Submit three copies of the proposal. Proposal format should conform to that prescribed below. Submit your Proposal within three-ring binders (number defined under "Introduction"), **labeled on each cover with "RRWRD" and Proposer's company name.**

Use labeled tabs to divide the sections, as follows:

Section 1 – Required Documents

1. Proof of required insurance (COIs and additional insured endorsements)
2. Proposal Form
3. Fair Employment Practices Affidavit of Compliance
4. Forms of Affidavit

Section 2 – Executive Summary/Overview

Cover letter – Include 1) short introduction to Manufacturer and Proposer; 2) any special conditions; 3) why RRWRD should select the Proposer.

Section 3 – Main Body of Response

Include a complete copy (all pages and content) of this RFP document and specifications document with all sections completed. A complete, point-by-point

response is required; incomplete documents may be deemed unresponsive and therefore eliminated from consideration.

Section 4 – Exceptions

It will be assumed that the Proposer accepts all conditions and considerations as outlined within this document unless specifically noted in this Exceptions section, **and** within the Main Body of Response at the section and point where the exception is taken.

Section 5 – Required Information (on CD or memory stick only, within each proposal copy)

Proposal responses that fail to include these may be disqualified. Organize and number your information as noted below:

1. Project plan and schedule, including tasks and timelines presented in terms of week(s) from contract signing through project closeout
2. Name of your designated Project Manager with experience listing for similar projects.
3. Proof of Proposer's status as an authorized dealer for each proposed system/sub-system.
4. Names, titles, roles, and experience of project technicians, along with copies of their manufacturer training and certifications on proposed systems.
5. Copies of all applicable Service Level Agreements (SLAs).

Section 6 – Financial Litigation Information

1. Include an audited financial statement for the most current quarter and last year-end including Balance Sheet, Income Statement, and Statement of Cash Flows for your company (Proposer, not manufacturer of equipment).
2. Include a description of any litigation in which Proposer is currently involved. Indicate any potential conflict of interest with vendors that could affect RRWRD's interests and plans for avoiding the conflict.

Place this information in a separate, single sealed envelope, labeled Section 6 (with your company name) in the original proposal copy. This information will be used to determine overall financial strength and maintained as confidential by RRWRD, to the extent permitted by law.

2.7 Taxes

This District is exempt, by law, from paying Federal Excise Tax and Illinois Retailers' Occupational Tax. Therefore, the respondent shall exclude those taxes from his proposal. The District's tax exemption number is E9992-3696-07. The respondent shall include all applicable taxes in his proposal price.

2.8 Withdrawal of Proposals

At any time prior to the scheduled proposal deadline, the respondent may withdraw his proposal. In order to do so, he shall submit a written request to the Business Manager.

2.9 Laws and Regulations

The respondent who is awarded the contract shall comply with all laws of the United States of America, the State of Illinois, and all lawful regulations of the Rock River Water Reclamation District and the respective cities and villages in which the professional service and material supplied is to be performed respecting labor and compensation and all other statutes, ordinances, rules and regulations applicable and having the force of the law.

2.10 Terms

A. Payments to the Successful Respondent. If the District receives an acceptable invoice for conforming materials prior to the fifth day of the month, the District shall issue payment before the fifth day of the succeeding month. If received on or after the fifth day of the month, payment will be issued the following month.

B. Default. In case of default, the District will procure the materials and service described in this Request for Proposals from other sources. The District shall hold the defaulting successful respondent responsible for any excess cost incurred. The defaulting successful respondent shall make such payment no more than 60 calendar days after the District notifies him, in writing, of such an occurrence.

C. Brand Substitutions. Brand substitutions not accepted.

D. Delivery Hours. Unless otherwise specified, all items shall be delivered to: the Rock River Water Reclamation District, 3333 Kishwaukee Street, Rockford, Illinois, 61109, Monday through Friday, between the hours of 7:30 A.M. and 3:00 P.M., excluding holidays.

E. F.O.B. Point and Shipping Charges. All prices shall be quoted F.O.B. destination, Rock River Water Reclamation District, Rockford, Illinois. All shipping, handling and freight charges shall be included in the proposal amount.

F. Use of District Name Prohibited. In the absence of the District's written permission, the successful respondent shall not use the District's name in any form or medium of public advertising.

2.11 Investigation

It shall be the responsibility of the respondent to make any and all investigations necessary to become thoroughly informed of what is required and specified in the proposal. No plea of ignorance by the respondent of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the respondent to make necessary examinations and investigations will be accepted on a basis for varying the requirements of the District or the compensation of the respondent.

2.12 Addenda

If the District issues written addenda, such addenda shall become part of the contract documents. The District will email, fax, or mail the addenda:

- a. not less than 3 working days prior to the proposal's due date;

- b. via email, facsimile transmission or mail;
- c. to each recipient of the specifications, at either the:
 - i. email address furnished by the proposer;
 - ii. facsimile number the prospective respondent sent the District;
 - iii. address to which the District mailed the original proposal document;
 - iv. or the corrected address the prospective respondent subsequently furnished.

In the absence of the prospective respondent's written notice of his email or facsimile number, the District will provide addenda via mail.

A respondent that does not receive the District's addenda, and who has previously submitted a proposal, shall not be relieved from any obligation in the proposal he submitted.

2.13 Contract Form

No more than 10 business days following the contract award, the successful respondent shall submit a completed Contract Form to the District's Business Manager. The Contract Form is part of this Request for Proposals. By their mutual agreement, the successful respondent and District may supplement this contract form or replace it with an alternative document. If the successful respondent fails to complete the agreed upon Contract Form within the specified time, he shall be in material default.

2.14 Contract Termination

A. Respondent's Unacceptable Performance. If the successful respondent fails to provide materials and service in conformity with this Request for Proposals, the District shall notify him in writing. If the successful respondent fails to correct the performance deficiency to the District's satisfaction within five working days after he receives the District's notice, he shall be in default. If the same performance deficiency recurs despite the District's notification and the successful respondent's temporary correction, the successful respondent shall likewise be in default. The District may, at its sole discretion, terminate the **Core Switch Replacement** contract with the defaulting successful respondent, and remedy the matter under provisions set forth in this Section of this Request for Proposals.

B. District's Action Following Contract Termination. If the contract is terminated, the District may, at its sole option:

- * request new **Core Switch Replacement** proposals or
- * designate the next-low respondent to provide the **Core Switch Replacement**, provided that said next-low respondent agrees to his original proposal terms.

The District may repeat this option until it obtains an acceptable **Core Switch Replacement** contract.

2.15 Deliveries

The successful respondent shall ship all material as follows: F.O.B. Rock River Water Reclamation District, 3501 Kishwaukee Street, Rockford, Illinois, 61109, freight paid by seller. All deliveries shall conform to the requirements stated in this Request for Proposals.

In the unlikely event that the District is picketed by its employees or by a third party, or if any labor-management dispute between the District and its employees or third parties

becomes known to the successful respondent, then in such event and during the course of any such picketing or labor-management dispute, the successful respondent shall continue to carry out the terms and conditions of this contract as if such pickets were not present or such labor-management dispute did not exist.

Time of delivery is part of the District's consideration of each proposal.

2.16 Verification of Data

The Contractor shall verify all Specifications or other data received from the District and shall notify it of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts, or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work resulting there from nor from rectifying such conditions at his own expense. Contractor will not be allowed to take advantage of any errors or omissions, as full instructions will be furnished by the District, should such errors or omissions be discovered. The Contractor shall assume all responsibility for the making of estimates of the size, kind, and quality of materials and equipment included in work to be done under the Contract.

2.17 "No Proposal" Response Form

In the event you elect not to submit a proposal on the **Core Switch Replacement**, please fill out and return the attached "No Proposal" form.

2.18 Payment Terms

Invoices must be submitted by the firm to: Rock River Water Reclamation District, 3501 Kishwaukee Street, P.O. Box 7480, Rockford, IL 61126-7480. RRWRD will make payments in the following manner:

District's standard payment terms.

FOR REVIEW PURPOSES ONLY

III

DETAILED SPECIFICATIONS
REQUEST FOR PROPOSALS #18-217
CORE SWITCH REPLACEMENT

3.1 Purpose

The purpose of these specifications is to describe **Core Switch Replacement** so that qualified respondents may submit formal proposals.

3.2 Minimum Requirements

See Exhibit A: Technical Specifications and Response Detail

3.3 Payments to the Successful Respondent

The successful respondent shall invoice the District according to schedule in Section 2.10 of this Request for Proposals.

3.4 Indemnification Clause

Successful respondent/contractor shall protect, indemnify, hold and save harmless and defend the District, its officers, officials, employees, volunteers, and agents against any and all claims, costs, causes, actions and expenses, including but not limited to attorney's fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees, officers, independent contractors, or subcontractors of the successful respondent/ contractor or District, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the successful respondent/contractor or subcontractor, whether such loss, damage, injury, or liability is contributed to by the negligence of the District or by premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except that the successful respondent/contractor shall have no liability for damages or the costs incident thereto caused by the sole negligence of the District.

The indemnification shall not be limited by a limitation on amount or type of damages payable by or for the successful respondent/contractor or its subcontractor under any employee benefits act including, but not limited, to the Workers' Compensation Act.

No inspection by the District, its employees, or agents shall be deemed a waiver by the District of full compliance with the requirements of the Contract. This indemnification shall not be limited by the required minimum insurance coverage in the Contract.

3.5 Force Majeure

The obligations of either the District or the successful respondent shall be suspended during the time as such party is prevented from complying therewith in whole or in part because of any cause, except financial, beyond the reasonable control of such party. In the event of either the District or the successful respondent being rendered unable wholly or in part by force majeure to carry out its obligations other than to make payments due, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by facsimile to the other party as soon as possible after the occurrence of the cause relied on, then the obligations of the parties insofar as they are affected by such force majeure shall be suspended during the continuance of any inability so caused but for no longer period, and such cause shall as far as possible be remedied with all reasonable dispatch.

3.6 Insurance

A. The successful respondent/contractor shall, for the duration of the contract, maintain the following:

General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

Auto Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including coverages for owned, hired or non-owned vehicles, as applicable.

Workers' Compensation and Employers' Liability: Workers' Compensation limits as required by statute and Employers' Liability limits of \$500,000 per accident and \$500,000 per disease.

Umbrella: \$2,000,000 per occurrence/aggregate.

The policies shall contain, or be endorsed to afford Contractual Liability coverages for the following provisions in the General Liability and Automobile Liability coverages:

1. The District, its officers, officials, employees, and volunteers shall be covered as additional insureds as respects liability arising out of activities performed by or on insured's general supervision of the successful respondent/contractor, products and completed operations of the successful respondent/contractor, premises owned, occupied or used by the successful respondent/contractor, or automobiles owned, leased, hired, or borrowed by the successful respondent/contractor. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, officials, employees, volunteers, or agents.

2. The successful respondent's/contractor's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the District, its officers, officials, employees, volunteers, or agents shall be in excess of the successful respondent's/contractor's insurance and shall not contribute with it.

3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its officers, officials, employees, volunteers, or agents.

4. The successful respondent's/contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

B. Proof of Insurance – Certificate of Insurance and Additional Insured Endorsements. No more than 10 calendar days subsequent to the District's issuance of an award letter and no later than 30 days before commencement to work, the successful respondent/contractor shall provide documentation including a Certificate of Insurance and additional insured endorsements for commercial general liability and auto liability to prove that it has obtained all required insurance and bonds. The Certificate of Insurance shall state Rock River Water Reclamation District is additional insured under the commercial general liability and automobile liability on a primary, non-contributory basis. The primary, non-contributory additional insured endorsements for commercial general liability and automobile liability shall be provided. The District shall be the sole judge as to the acceptability of any such proof.

C. Correction of Successful Respondent's/Contractor's Insurance Deficiencies. If the District determines the successful respondent's/contractor's insurance or documentation does not conform to the specifications, the District shall inform said respondent/contractor of the non-conformity. If said respondent/contractor fails to provide conforming insurance or documentation within five calendar days of the District's notice, it shall be in default.

D. Suitability of Insurance. The District shall be the sole judge of whether an insurer's rating is satisfactory. The District's decision shall be final and the District's bidding procedures contain no appeal provision.

E. Best Ratings.

1. Alphabetical Rating. For purposes of this Request for Bids, "insurer" shall mean any surety, insurance carrier, or other organization which proposes to provide an insurance policy or bond for the successful respondent/contractor. No insurer or surety rated lower than "A-," **Excellent**, in the current Best's Key Rating Guide shall be acceptable to the District.

2. Financial Size Rating. Provided an insurer's alphabetical rating is satisfactory, the District will examine said insurer's financial size rating.

a) If Best classifies the insurer XII or larger, said insurer shall be acceptable to the District.

b) If Best classifies the insurer as smaller than XII, but larger than VI, said insurer shall be submitted to the District's Business Manager and/or the District's insurance consultant for review.

Financial Size ratings less than VII are not acceptable and will disqualify the respondent/contractor.

3.7 Questions

Interested parties may direct questions concerning this Request for Proposals to Kelly McKibben: 815-387-7562.

FOR REVIEW PURPOSES ONLY

IV

PROPOSAL FORM
REQUEST FOR PROPOSALS
CORE SWITCH REPLACEMENT

TO: BOARD OF TRUSTEES
ROCK RIVER WATER
RECLAMATION DISTRICT
P. O. Box 7480
ROCKFORD, ILLINOIS 61126-7480

FROM: _____
(Individual, Partnership or Corporation)

(Address of Individual, Partnership or Corporation)

Trustees:

I (We) the undersigned hereby propose to furnish **Core Switch Replacement** in compliance with the attached Introduction, General Specifications and Instructions, Detailed Specifications, Proposal Form, Fair Employment Practices Affidavit of Compliance Form, Forms of Affidavit, and Contract Form.

The Undersigned also affirms and declares:

1. That he (they) has (have) examined and is (are) familiar with all the related contract documents and found that they are accurate and complete and are approved by the undersigned.

2. That he (they) has (have) carefully examined the scope of the required material and service, and that, from his (their) own investigation, has (have) satisfied himself (themselves) as to the nature and location of the delivery point, the character, quality and quantity of materials, and the kind and extent of equipment and other facilities needed for the performance of the service and provision of the materials, the general and local conditions and all difficulties to be encountered, and all other items which may, in any way, affect the materials or services or their performance.

3. That this proposal is made without any understanding, contract or connection with any other person, partnership, or corporation making a proposal for the same purposes, and is in all respects fair and without collusion or fraud; and that he (they) is (are) not barred from submitting a proposal as a result of a proposal-rigging or proposal-rotating conviction.

4. All services provided in response to this request will be produced in compliance with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.

5. The firm which I (we) represent complies with all applicable requirements of the Americans with Disabilities Act (ADA), the Occupational Safety and Health Act (OSHA), rules and regulations of the US Department of Transportation (DOT), and the Federal Drug Free Work Place Act. If said firm is awarded a contract to provide the District's **Core Switch Replacement**, it will:

- complete all OSHA, ADA, and DOT required supervisory, employee and customer training,
- document compliance as required,

- ensure that persons in safety-sensitive positions associated with loading, transportation, and delivery of the merchandise and service detailed in these specifications are subject to all required drug and alcohol testing and are properly licensed,
 - prepare and make available all required information and documentation, and
 - hold harmless and indemnify the District and the District's representatives as defined in Section 3.4 from all:
 - a. Suits, claims, or actions;
 - b. Costs, either for defense (including but not limited to reasonable attorney's fees and expert witness fees) or for settlements, and;
 - c. Damages of any kind (including but not limited to fines, actual, punitive, and compensatory damages) relating in any way to or arising out of the ADA or the OSHA, to which said firm is exposed or which it incurs in the execution of the contract.
6. The firm which I (we) represent has adopted and promulgated written sexual harassment policies that include, at a minimum, the following information:
- a. the illegality of sexual harassment;
 - b. the definition of sexual harassment under Illinois State Law;
 - c. a description of sexual harassment, utilizing examples;
 - d. my (our) organization's internal complaint process including penalties;
 - e. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission;
 - f. directions on how to contact the Department and the Commission; and
 - g. protection against retaliation as provided by Section 6-101 of Illinois Human Rights Act.

Upon request, my (our) organization will provide the Illinois Department of Human Rights with the information described in 6a through 6g above.

In submitting this proposal, I (we) understand that the District may reject part or all of any and all proposals. I (we) agree that I (we) shall not withdraw this proposal for a period of 60 calendar days following the scheduled proposal opening. I (we) have carefully examined the nature of the service and materials. The cost of all the materials and service necessary to complete this contract is given in this proposal.

**PROPOSAL PRICES FOR
CORE SWITCH REPLACEMENT
AS SPECIFIED IN THIS REQUEST FOR PROPOSALS**

Switch Hardware

Part Number	Description	Quantity	Cost
Core Switch #1			
J9821A	Aruba 5406R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	4	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	2	
J9151D	Aruba 10G SFP+ LC LR 10km SMF Transceiver	4	
Core Switch #2			
J9821A	Aruba 5406R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	4	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	2	
J9151D	Aruba 10G SFP+ LC LR 10km SMF Transceiver	4	
Interconnect Cables			
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	2	
		Total	

Optional

Data Center 5406R z12 Edge Switches

Part Number	Description	Quantity	Cost
Data Center Edge Switch #1			
J9821A	Aruba 5406R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2	
J9827A	Aruba 5400R z12 Management Module	1	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4	
Data Center Edge Switch #2			
J9821A	Aruba 5406R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2	
J9827A	Aruba 5400R z12 Management Module	1	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4	
Interconnect Cables			
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	4	
		Total	

Optional

Data Center 5412R z12 Edge Switches

Part Number	Description	Quantity	Cost
<i>Data Center Edge Switch #1</i>			
J9822A	Aruba 5412R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	4	
J9827A	Aruba 5400R z12 Management Module	1	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4	
<i>Data Center Edge Switch #2</i>			
J9822A	Aruba 5412R z12 Switch	1	
J9828A	Aruba 5400R 700W PoE+ z12 PSU	4	
J9827A	Aruba 5400R z12 Management Module	1	
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2	
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4	
<i>Interconnect Cables</i>			
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	4	
		Total	

Date: _____

Respondent: _____	By: _____
(print name of firm)	(authorized rep's signature)
_____	_____
(print street address)	(print rep's name)
_____	_____
(print city, state, zip)	(print rep's title)
_____	_____
(area code and phone number)	(facsimile number)

NOTE: The Rock River Water Reclamation District, a Governmental Unit, pays neither Federal Excise Tax nor Illinois Retailers' Occupational Tax. The respondent shall exclude those taxes from his proposal.

**“NO PROPOSAL” RESPONSE
TO
REQUEST FOR PROPOSALS**

If your firm is unable to submit a proposal at this time, would you please provide the information requested in the space provided below and return to:

Rock River Water Reclamation District
P.O. Box 7480
Rockford, IL 61126-7480

Responses can be delivered in person to:

Rock River Water Reclamation District
3501 Kishwaukee Street
Rockford, IL 61109

Responses can also be faxed to:

Rock River Water Reclamation District
815-387-7538

We have received the Request for Proposals: **Core Switch Replacement**, due no later than 2:00 P.M. on Wednesday, October 3, 2018.

Reason for not submitting a proposal:

BY: _____

Signature

Name & Title, Typed or Printed

Company Name

V
FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

PROJECT: Core Switch Replacement

NOTE: THE BIDDER MUST EXECUTE THIS AFFIDAVIT AND SUBMIT IT WITH ITS SIGNED BID. THE ROCK RIVER WATER RECLAMATION DISTRICT CANNOT ACCEPT ANY BID WHICH DOES NOT CONTAIN THIS AFFIDAVIT

_____, being first duly sworn, deposes and says that:
(Name of person making affidavit)

They are: _____ of _____
(Officer's Title) (Company Name)

that said company is and "Equal Opportunity Employer" as defined by Section 2000(e) of Chapter 21, Title 42 of the United States Code annotated and Federal Executive Orders #11375 which are incorporated herein by reference;

and that said company will comply with any and all requirements of Title 44 Admin. Code 750. APPENDIX A – Equal Opportunity Clause, Rules and Regulations, Illinois Department of Human Rights, which read as follows:

"In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance to this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizen status, age, physical or mental handicap unrelated to ability, military status or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
2. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.
3. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental handicap unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.
4. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
5. That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Departments Rules and Regulations.
6. That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
7. That he or she will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(Source: Amended at 32 I11. Reg. 16484, effective September 23, 2008)"

IL Dept of Human Rights Registration No.: _____ Expiration Date: _____

Signature _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public _____

FORMS OF AFFIDAVIT
REQUEST FOR PROPOSALS #18-217
CORE SWITCH REPLACEMENT

City: _____ County: _____ State: _____

This Section for Sole Proprietorship:

I, _____ (name), being duly sworn, depose and say that the organization I represent is a sole proprietorship, and that I am the person described in and who executed the foregoing proposal and that the several matters therein stated are in all respects true.

Signature _____

This Section for Partnership:

I, _____ (name), being duly sworn, depose and say that I am a member of _____ (partnership name), the firm described in and which executed the foregoing proposal; that I duly subscribed the name of the firm thereunto on behalf of the firm; and that the several matters therein stated are in all respects true.

Signature _____

This Section for Corporation:

We, _____ (representative who signed the Proposal Form), and _____ (other corporate officer), being duly sworn, depose and say that we reside in the cities of _____ and _____, respectively, and that we are the _____ (representative's title) and the _____ (other corporate officer's title), respectively, of _____ (corporation name), the firm described in and which executed the foregoing instrument; that we are authorized to complete this form and to enter into this contract on behalf of said corporation; that we have signed our names thereto by like order; and that we have knowledge of the several matters therein stated and they are in all respects true.

(representative's signature) (other corporate officer's signature)

This Section for a Limited Liability Corporation:

I, _____ (name), being duly sworn, depose and say that I am a _____ (representative's title) of _____ (company name), the company described in and which executed the foregoing proposal; that I am authorized to complete this form and to enter into this contract on behalf of said company and have knowledge of the several matters therein stated and they are in all respects true.

Signature _____

Notarization (required for all successful respondents):

Subscribed and sworn to before me this ____ day of _____, _____.

Notary Public _____

(Seal) County _____

My Commission Expires _____

VII
CONTRACT
ROCK RIVER WATER RECLAMATION DISTRICT
ROCKFORD, ILLINOIS

THIS CONTRACT, made and concluded this _____ day of _____, 20____, between the Rock River Water Reclamation District, Illinois, also known as "District," and _____ his/their executors, administrators, successors or assigns, known as "Contractor":

In consideration of the payments and contracts mentioned in the Proposal attached hereto, to be made and performed by the District, the Contractor agrees with the District at his/their own proper cost and expense to do all the work, furnish all equipment, materials and all labor necessary to complete the work and furnish the merchandise in accordance with the specifications hereinafter described, and the District's requirements.

1. Scope

Both parties understand and agree that the Introduction, General Specifications and Instructions, Detailed Specifications, Proposal Form, Fair Employment Practices Affidavit of Compliance, and Forms of Affidavit of the **Core Switch Replacement**, all Addenda thereto (if any), and any and all provisions required by law, are all essential documents of the contract, and are a part hereof, as if herein set out verbatim or as if attached, except for titles, subtitles, headings, table of contents and portions specifically excluded.

2. Contract Price

The District shall pay to the Contractor, and the Contractor shall accept, in full payment for the performance of this Contract, in current funds, the prices set forth in the Proposal Form. The Contractor's bid price for **Core Switch Replacement**, in conformity with all specifications shall be the only basis for payment over the Contract's duration.

The District shall make payments to the Contractor, in accordance with and subject to the provisions of Section 4 of this Contract.

3. Contract Execution

The Contractor shall:

- A. Perform all services in a responsible manner, supplying only service, materials, or equipment that meets or exceeds the District's specifications;
- B. Provide the **Core Switch Replacement** in conformity with the specifications;
- C. Sustain all loss or damage arising out of the nature of the work to be done, or from any unforeseen obstruction or difficulty which he may encounter in the prosecution of the work, or from the action of the elements;

- D.** Be responsible for all accidents he, his employees, or agents may incur in the contract's execution;
- E.** Hold the District and its representatives harmless from liability of any nature or kind on account of use of any copyrighted or uncopied composition, secret process, patented or unpatented invention, article or appliance furnished or used under this Contract. The Contractor shall likewise hold harmless and indemnify the District and its representatives from all:
- * suits, claims, or actions,
 - * costs, either for defense or for settlements, and
 - * damages to which the District or its representatives might be exposed by reason of an injury or alleged injury, to the person or property of another:
 - * in the execution of the Contract, or
 - * from actions the District or its representatives take on the Contractor's behalf, except in cases where such suits, claims, actions, or costs are found to be based on the District's negligence. For purposes of this paragraph, "its representatives" means "the Rock River Water Reclamation District's trustees, employees, agents, assigns, and their heirs."
- F.** Comply with all applicable requirements of the Americans with Disabilities Act (ADA), the Occupational Safety and Health Act (OSHA), rules and regulations of the US Department of Transportation (DOT), and the Federal Drug Free Work Place Act, and will:
- 1) complete all OSHA, ADA, and DOT required supervisory, employee and customer training,
 - 2) document compliance as required,
 - 3) ensure that persons in safety-sensitive positions associated with loading, transportation, and delivery of the merchandise and service detailed in these specifications are subject to all required drug and alcohol testing and are properly licensed,
 - 4) prepare and make available all required information and documentation, and
 - 5) hold harmless and indemnify the District and the District's representatives as defined in Section 3.4 from all:
 - (a) Suits, claims, or actions;
 - (b) Costs, either for defense (including but not limited to reasonable attorney's fees and expert witness fees) or for settlements, and;
 - (c) Damages of any kind (including but not limited to fines, actual, punitive, and compensatory damages) relating in any way to or arising out of the ADA or the OSHA, to which said firm is exposed or which it incurs in the execution of the contract.
- G.** Adopt and promulgate written sexual harassment policies that include, at a minimum, the following information:
- 1) the illegality of sexual harassment;
 - 2) the definition of sexual harassment under Illinois State law;
 - 3) a description of sexual harassment, utilizing examples;
 - 4) Contractor's internal complaint process including penalties;

- 5) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission;
- 6) directions on how to contact the Department and the Commission; and
- 7) protection against retaliation as provided by Section 6-101 of Illinois Human Rights Act.

Upon request, Contractor will provide the Illinois Department of Human Rights with the information described in G(1) through G(7) above.

- H.** Maintain all specified insurance for the duration of the contract.
- I.** In the absence of the District's written permission, the Contractor shall not use the District's name in any form or medium of public advertising.

4. Payments to Contractor

If the District receives an acceptable invoice for conforming materials prior to the fifth day of the month, the District shall issue payment before the fifth day of the succeeding month. If received on or after the fifth day of the month, payment will be issued the following month.

5. Subcontracts

No part of the work herein provided for shall be sublet or subcontracted without the express written consent of the District, and in no case shall consent relieve said Contractor from the obligation herein entered into, or change the terms of this Contract.

6. Contractor's Responsibility

This Contract shall extend to and be binding upon the successors and assigns, and upon the heirs, administrators, executors, and legal representatives of the Contractor.

7. Time

The Contractor agrees to all delivery schedules specified in the Request for Proposals.

8. Seals

IN WITNESS WHEREOF, the parties have hereunto set their hands, and are duly authorized to enter into such contracts on behalf of their respective organizations.

Name of Firm - Contractor

By: _____
Authorized Signature

ATTEST:

By: _____

Its: _____

Rock River Water Reclamation District
Winnebago County, Illinois

By _____
Director

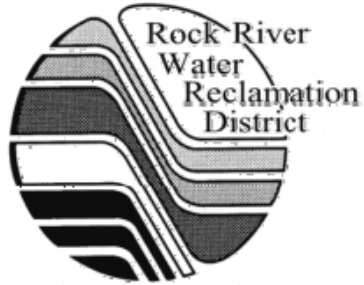
ATTEST: _____
Business Manager

STATE OF ILLINOIS)
COUNTY OF WINNEBAGO)

On this ____ day of _____, 20____, before me, a notary public within and for said County, personally appeared Timothy S. Hanson and Chris Black, to me personally known, who, being each by me duly sworn did say that they are respectively, the Director and Business Manager of the Rock River Water Reclamation District, named in the foregoing instrument, and that said instrument was signed and sealed in behalf of the District, and said Director and Business Manager acknowledge said instrument to be the free act and deed of said District.

Notary Public

(SEAL)



ROCK RIVER WATER RECLAMATION DISTRICT
ROCKFORD, ILLINOIS

**REQUEST FOR PROPOSALS #18-217
CORE SWITCH REPLACEMENT**

**EXHIBIT A
TECHNICAL SPECIFICATIONS AND RESPONSE DETAIL**

FOR REVIEW PURPOSES ONLY

1.0 Overview

The District is beginning a multi-phase refresh of its legacy HP ProCurve Ethernet LAN (Local Area Network) switches. The District has approximately thirty (30) HP ProCurve 10/100Mbps & 10/100/1000Mbps switches. These legacy switches will be upgraded to current generation Aruba/HPE switches in multiple phases. The Aruba/HPE replacement switches have a lifetime warranty and utilize the HPE ProVision Command Line Interface (CLI), providing the District with a familiar, common programming & management interface for both legacy and replacement switches.

This Request for Proposal (RFP) addresses phase 1, which focuses on replacing the District's redundant HP ProCurve 5308XL "core" switches located in the District's Data Center. These "core" switches serve as the backbone of the District's LAN. Optionally, the respondent may also quote additional Aruba/HPE switches to upgrade existing HP ProCurve "edge" switches also located in the Data Center.

2.0 Pre-Proposal Meeting

The respondent shall attend the Pre-Proposal Conference to be held on September 19, 2018 at 10:00 a.m.

The purpose of this meeting is to familiarize the respondent with the Rock River Water Reclamation District's Data Center and review the scope of the Core Switch Replacement Project with the District's Project Manager. The respondent may tour the Data Center.

The District shall supply current switch configurations for reference.

3.0 Request for Proposal – Purpose and Scope

The purpose of the Request for Proposal (RFP) is to solicit proposals to supply, configure, test and install Aruba/HPE 5406R z12 "core" switches to replace the District's current HP ProCurve 5308XL Ethernet switches located in the District's Data Center.

The Data Center is located in the Graceffa Administration Building, 3501 Kishwaukee St., Rockford, IL 61109. General information about the District can be found on the District's website at www.rwrwd.dst.il.us.

4.0 Standards

All work performed on this project shall be in compliance with the rules and regulations of the Federal, State and Local Authorities, the Utilities and the Rock River Water Reclamation District.

5.0 Switch Hardware

The successful respondent shall provide two (2) Aruba/HPE 5406R z12 switch chassis with the specified modules and power supplies installed, power and interconnect cables and mounting brackets (rails). The switches must be new, unused and of the most current manufacture. Refurbished or demonstration equipment is unacceptable.

Power cables must be compatible with the District's APC power distribution unit's (PDU) NEMA 5-20R receptacles. Mounting brackets (rails) must be compatible with the District's APC 19" enclosures.

Part Number	Description	Quantity
Core Switch #1		
J9821A	Aruba 5406R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	4
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	2
J9151D	Aruba 10G SFP+ LC LR 10km SMF Transceiver	4
Core Switch #2		
J9821A	Aruba 5406R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	4
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	2
J9151D	Aruba 10G SFP+ LC LR 10km SMF Transceiver	4
Interconnect Cables		
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	2

Note: Existing HP ProCurve 1GB SFP-GBIC LX-LC J4859C transceivers shall be removed from the HP 5308XL switches and reinstalled in the Aruba 5406R switches.

6.0 Configuration

The District's LAN is configured in a distributed "star" architecture with the HP ProCurve 5308XL "core" switches serving as the backbone of the network. Network data is segmented and partitioned using multiple Virtual LANs (Layer 2) with the "core" switches providing inter-VLAN routing (Layer 3).

The District's existing HP ProCurve 5308XL "core" switches leverage HP's XRRP redundant routing protocol for redundancy & failover in an "active/active" configuration. The District is seeking to replace its two (2) aging HP ProCurve 5308XL core switches with two (2) Aruba/HPE 5406R z12 switches configured as one logical switch utilizing Aruba's Virtual Switching Framework (VSF).

The successful respondent shall pre-configure the replacement Aruba/HPE 5406R z12 switches with the District's VLAN definitions and port assignments, routing tables, etc. Port & module assignments shall be translated and configured to ensure a seamless conversion and migration.

Switches shall be delivered and installed as "turn-key", fully patched and updated with the most current firmware & software.

7.0 Testing

On site and prior to installation, the successful respondent shall verify remote management access, VSF functionality (link and device failover & recovery), inter-VLAN routing, port configuration, POE functionality, etc. Testing shall be performed with District's Project Manager, or his designee, present. The successful respondent shall notify the District twenty-

four (24) hours in advance of any planned testing. Testing performed without the District's knowledge and approval will be rejected.

Any issues identified in testing shall be resolved by the respondent. Switches shall be error free and production ready prior to installation.

8.0 Installation

The successful respondent shall assist District staff in developing a transition strategy and implementation plan for removing and replacing the District's "core" switches.

The successful respondent shall be on site during the transition and shall assist District staff to ensure minimal LAN downtime and a successful installation of the Aruba/HPE 5406R z12 switches.

Installation will be scheduled during non-office hours to minimize disruption to the District's workforce and processes.

9.0 Documentation

The successful respondent shall provide the original manufacturer manuals, installation guides, etc.

Individual switch startup configurations shall be provided on a USB memory stick for backup and recovery purposes.

Initial switch startup configurations shall also be documented in Adobe Acrobat (PDF) and included on the USB "thumb" drive for reference.

The successful respondent shall provide network cable map in Microsoft Visio format showing all major fiber/DAC links to network switches.

10.0 Optional

A. Data Center 5406R z12 Edge Switches

Part Number	Description	Quantity
Data Center Edge Switch #1		
J9821A	Aruba 5406R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2
J9827A	Aruba 5400R z12 Management Module	1
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4
Data Center Edge Switch #2		
J9821A	Aruba 5406R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	2
J9827A	Aruba 5400R z12 Management Module	1
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4
Interconnect Cables		
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	4

B. Data Center 5412R z12 Edge Switches

Part Number	Description	Quantity
Data Center Edge Switch #1		
J9822A	Aruba 5412R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	4
J9827A	Aruba 5400R z12 Management Module	1
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4
Data Center Edge Switch #2		
J9822A	Aruba 5412R z12 Switch	1
J9828A	Aruba 5400R 700W PoE+ z12 PSU	4
J9827A	Aruba 5400R z12 Management Module	1
J9990A	Aruba 20p PoE+ / 4p SFP+ v3 z12 Mod	2
J9986A	Aruba 24p 1000BASE-T PoE+ v3 z12 Mod	4
Interconnect Cables		
J9281D	Aruba 10G SFP+ to SFP+ 1m DAC Cable	4

11.0 Warranty

The successful respondent shall unconditionally guarantee in writing the materials, equipment, and workmanship, for the length of the manufacturer's standard warranty period.

The successful respondent shall transfer manufacturer's warranties to the District.

12.0 Proposer's Qualifications and Support Capabilities

12.1 Information about the Proposer

1. Contractor name _____ (Prime Contractor)
2. Legal name (if different) _____
3. Years in business _____
4. Number of years configuring & installing Aruba/HPE switches _____
5. Contact person _____
6. Full mailing address _____
7. Telephone number _____
8. Fax number _____
9. Email address of contact person _____
10. Name and phone number of bonding company _____
11. Number of full-time employees _____

12. Number of full-time technical/installation personnel trained and certified by manufacturer of proposed platform: _____
13. Names, titles, roles, experience and qualifications/certifications of personnel who would work on this project
14. Name of person who would be Project Manager for this project. (also attach project management experience listing similar projects to this)

This person will be required to meet with Rock River Water Reclamation District's (RRWRD) Project Manager and/or his/her designee(s) regularly during the entire course of the installation to report on progress.

12.2 Qualifications and Requirements

1. If more than one vendor is involved in the planning, installation, training and/or support of RRWRD after installation, there must be one contractor acting as Prime Contractor. This Prime Contractor assumes responsibility for all other entities involved. List Prime Contractor here: _____
2. Proposer must list three referenced installations. See following pages for reference requirements.

Prime Contractor must take responsibility for all proper component parts ordered. This includes any components to be ordered from a third party.

12.3 Experience and Existing Customers

RRWRD is interested in proposer's experiences that most closely resemble this implementation. Provide answers with cumulative counts below.

How many Aruba/HPE 5400R series Ethernet Switches, configured with HP's Virtual Switching Framework of same or larger size and scope, has the proposer installed?

Within 50 miles of Rockford: ____ Total IL: ____ Total US: ____

12.4 Proposer Qualification and Customer References

Proposers must possess extensive knowledge of, and be certified to sell, support and install all proposed components, with at least three (3) full years' experience installing and supporting the proposed components.

Preference will be given to proposers with references for implementations at organizations most similar to that of RRWRD. **Please verify reference information before submitting**, and inform your references that short telephone contacts should be anticipated.

- The Proposer **should include three references.**

Reference #1

Organization name _____

Full address _____

Type of business _____
Contact person/e-mail _____
Telephone and fax #s _____
Secondary contact/e-mail _____
Date of installation _____

Reference #2

Organization name _____
Full address _____

Type of business _____
Contact person/e-mail _____
Telephone and fax #s _____
Secondary contact/e-mail _____
Date of installation _____

Reference #3

Organization name _____
Full address _____

Type of business _____
Contact person/e-mail _____
Telephone and fax #s _____
Secondary contact/e-mail _____
Date of installation _____

12.5 Subcontractors

Identify all subcontractors or partners used for any purposes. Failure to disclose subcontractors/partners may lead to disqualification. Include separate sheet(s) labeled "Subcontractors/Partners" if necessary.

Every subcontractor shall be bound by the applicable terms and provisions of the contract documents. Further information about subcontractors may be requested prior to award.

Business Name/Address	Years Exp.	Function
_____	_____	_____
_____	_____	_____
_____	_____	_____

12.6 References for Subcontractor

Include below two references for EACH subcontractor (duplicate this page if needed for multiple subcontractors). Again, preference will be given to proposers with references for implementations at organizations most similar to RRWRD.

Reference #1

Organization name _____

Address _____

Type of business _____

Contact person/e-mail _____

Telephone and fax #s _____

Approximate date _____

Work performed _____

Reference #2

Organization name _____

Address _____

Type of business _____

Contact person/e-mail _____

Telephone and fax #s _____

Approximate date _____

Work performed _____

FOR REVIEW PURPOSES ONLY