

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
NOVEMBER 15, 2021
5:15 P.M.**

AGENDA

The Four Rivers Board of Trustees and Staff will meet in-person at the Graceffa Administration Building, Four Rivers Sanitation Authority, 3501 Kishwaukee Street, Rockford, Illinois.

Members of the public are welcome to join the meeting in-person as space permits. Socially distanced seating will be enforced.

Per 2021 State of Illinois Executive Order No. 87, as of Monday, August 30, 2021, "All individuals in Illinois who are age two or over and able to medically tolerate a face covering, mask or cloth face covering shall be required to cover their nose and mouth with a face mask when in an indoor public place."

<https://www.illinois.gov/government/executive-orders/executive-order.executive-order-number-20.2021.html>

Alternatively, the public may participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (872) 240-3412; Access code: 326 343 309. Members of the public may address the Board in-person or via teleconference during the Public Participation section.

I. Call Meeting to Order

II. This Meeting is Being Recorded

III. Approval of Minutes

A. Regular Meeting of October 25, 2021 (doc)

IV. Public Participation/Presentations

V. Appearance Before the Board - none

VI. Reports from Board Members

A. President

1. Show Cause Hearings Held November 8, 2021 (docs):
 - a. Roto Rooter
 - b. 1112 Park Terrace Drive
 - c. 1361 Willard Avenue
 - d. 438 Vista Terrace

B. Clerk/Treasurer

1. Investment Report (doc)
2. Details of Expenditures to be Approved (doc)

VII. Old Business

- A. Status of Outstanding Agreements – Baer (doc)

VIII. Purchasing Items

1. Effluent Diffuser Improvements; Capital Project No. 1763 (doc)

IX. New Business & Reports

A. Executive Director

1. Update

B. Internal Services

1. Legal / Risk Management
 - a. FRSA Board of Trustees and Committee of Local Improvements: 2022 Meeting Dates (doc)
 - b. Resolution 21 22 21 Amending the Rock River Water Reclamation District By-Laws and Policies to Reflect Name Change to Four Rivers Sanitation Authority (docs)
2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - b. Update to Policy 7.10 (Vaccination Policy) and New Policy 7.11 (Employee COVID-19 Policy) and corresponding Resolution 21 22 20 (docs)
2. Finance
 - a. Finance Monthly Report (doc)

D. Engineering

1. Plumbers Bond Report (doc)
2. 2020-21 Sanitary Sewer System Lining; CIP No. 2137; Change Order No. 5 – Final (doc)
3. 2021-22 Service Cleanout Installations; CIP No. 2201; Change Order No. 2 – Final (doc)
4. Primary Filtration Project; CIP No. 2022; Project Update (no doc)
5. Engineering Report (doc)

E. Plant Operations

1. Plant Operations Monthly Management Report (doc)
2. Monthly Snapshot and Trend Report (doc)

F. Collection Systems

1. Monthly update (doc)
2. Collection Systems Monthly Management Report (doc)

X. Closed Session

XI. Adjournment