

Dear FRSA Customer (**MUST be property owner**):

The Four Rivers Sanitation Authority (Authority) has developed a process to install automatically read credit meters. **ONLY METERED WATER SERVICES ARE ELIGIBLE.**

**Option 1:** Pay a yearly fee (amount of fee is based on meter size) for a credit meter and an Automatic Meter Reading (AMR) head. This yearly fee covers the cost, installation (up to the current quoted rate of \$160.00 from the installer), and maintenance of the credit meter and AMR. An additional fee may be assessed depending on the complexity of the install, which is determined by the plumber before installation. **The property owner is responsible for any damage not caused by normal usage.** The yearly fee will be reviewed annually and may change.

**Option 2:** Install your own credit meter and have the Authority install the AMR head. The meter must be compatible with the Authority's AMR system. Under this option, there is no yearly fee but you pay for the cost of the meter and installation. If the meter malfunctions, it will be your responsibility to have it repaired or replaced. No credit will be given while the meter is not functioning properly.

**IF, AFTER INSTALLATION, YOU DECIDE YOU DO NOT WANT A CREDIT METER** there is a “one time” disconnection fee to cover original installation, de-installation and any reconditioning of the credit meter and AMR. All credit meter fee payments made to date will be considered. This should reduce the charge.

**In addition, the property owner must sign an agreement.**

The benefits of having an Authority credit meter include: **1)** your credit meter is automatically and accurately read; **2)** the credit meter is installed and maintained by the Authority.

Please review the attached FAQ's. They may answer many of your questions. If you still have questions/concerns, please send your inquiry to the email address on the form.

If you agree to have a credit meter installed, please fill out the enclosed form and return it to the Authority.

Sincerely,



Greg Cassaro  
Director of Plant Operations

cc: Timothy S. Hanson, Executive Director  
Ashley Bernard, Assistant Director of Plant Operations/Customer Service



Board President  
Richard T. Pollack

Board Vice President  
John F. Sweeney

Board Clerk/Treasurer  
Benjamin W. Bernsten

Board Trustee  
Donald J. Massier

Board Trustee  
Elmer Jones

Executive Director  
Timothy S. Hanson

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Property Location: \_\_\_\_\_

I want a credit meter installed (option 1).      Yes \_\_\_\_\_      No \_\_\_\_\_

I will install my own credit meter; I want the AMR only (option 2). \_\_\_\_\_

Please provide a contact phone number: \_\_\_\_\_

Upon receipt of this form, we will send you a Credit Meter Fee Payment agreement.

After receipt of the signed agreement, the Authority will contact you to set up an installation date and time.

E-mail this form to: [speterson@fourrivers.illinois.gov](mailto:speterson@fourrivers.illinois.gov)

Thank you.