

**REGULAR MEETING
FOUR RIVERS SANITATION AUTHORITY
BOARD OF TRUSTEES
JULY 26, 2021
5:15 P.M.**

AGENDA

The Four Rivers Board of Trustees and District Staff will meet in-person in at the Graceffa Administration Building, Four Rivers Sanitation Authority, 3501 Kishwaukee Street, Rockford, Illinois or via WebEx (audio only).

Member of the public are welcome to join the meeting in-person as space permits. All unvaccinated attendees are required to wear a mask for their safety and that of other attendees. Socially-distanced seating will be honored.

Alternatively, in accordance with the Government Emergency Administration Act and State of Illinois Executive Order in Response to COVID-19 (Executive Order No. 5), Section 6, the public may participate and listen to the meetings via WebEx (AUDIO ONLY). Members of the public are welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (408) 418-9388 (U.S. Toll) or (844) 992-4726 (U.S. Toll Free); Access code: 146 256 8699. Members of the public may address the Board in-person or via teleconference during the Public Participation section.

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
 - A. Regular Meeting of June 28, 2021 (doc)
- IV. Public Participation/Presentations**
 - A. None
- V. Appearance Before the Board - none**
- VI. Reports from Board Members**
 - A. President**
 - B. Clerk/Treasurer**
 - 1. Investment Report (doc)
 - 2. Details of Expenditures to be Approved (doc)
 - 3. Disconnect Hearings: None
- VII. Old Business**
 - A. Status of Outstanding Agreements – Baer (doc)

VIII. Purchasing Items

- A. Emergency Purchase Order: Main Power Switchgear Repair (doc)
- B. Cogeneration Engines 1 & 3 Complete Overhaul Parts & Labor (doc)

IX. New Business & Reports

A. Executive Director

- 1. Update

B. Internal Services

- 1. Legal / Risk Management
 - a. Purchase of and Delegation of Authority for: 415 Kennon Road; 418 Barry Road; 430 Barry Road, 440 Barry Road (docs)
- 2. Information Technology
 - a. IT Monthly Report (doc)

C. Management Services

- 1. Human Resources
 - a. Human Resources Monthly Report (doc)
 - i. New Employees: Ryan Hackett / Fay Kittoe (doc)
 - b. Updated Employee Policy Section 21: Holidays (doc)
 - c. Updated Employee Policy Section 22: Vacation (doc)
- 2. Finance
 - a. Management Report (doc)

D. Engineering

- 1. Plumbers Bond Report (doc)
- 2. Easements (docs):
 - a. PIN 11-21-139-009
 - b. PIN 11-21-139-012
 - c. PIN 11-21-139-014
 - d. PIN 11-21-139-016
 - e. PIN 11-21-140-008
 - f. PIN 11-21-140-009
 - g. PIN 11-21-140-010
 - h. PIN 11-21-140-011
 - i. PIN 11-21-140-012
 - j. PIN 11-21-251-044
 - k. PIN 11-21-251-045
 - l. PIN 11-21-252-005
 - m. PIN 11-21-252-006
 - n. PIN 11-21-252-007

o. PIN 11-21-252-012

3. Meander Drive SSA Special Assessment No. 136; Ordinance No. 21 22 S 07 (doc)
4. 2020-21 Sanitary Sewer System Lining; CIP No. 2137; Change Order No. 2 (doc)
5. Dewatering Building Parapet Repairs and Reroofing; CIP No. 2155; Change Order No. 2 (doc)
6. Christina Street Sanitary Sewer Repairs; CIP No. 2286; Change Order No. 2-Final (doc)

E. Plant Operations

1. Watershed Meeting July 14, 2021 – Minutes (doc)
2. Monthly Snapshot and IWS Trend Report (docs)

F. Collection Systems

1. Monthly update (doc)

X. Closed Session

XI. Adjournment