

**MEETING MINUTES  
COMMITTEE OF LOCAL IMPROVEMENTS  
FOUR RIVERS SANITATION AUTHORITY  
(formerly Rock River Water Reclamation District)  
August 23, 2021**

The Four Rivers Sanitation Authority Committee of Local Improvements and staff met in-person at Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee St., Rockford, Illinois.

Members of the public were welcome to join the meeting in-person as space permitted. All members of the public were required to wear a mask for the safety of all attendees. Socially-distanced seating was enforced. Alternatively, the public was invited to participate and listen to the meeting via GoToMeeting (AUDIO ONLY). Members of the public were welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (571) 317-3112; access code: 456 450 485.

Pollack called the Meeting to order at 6:05 p.m. and advised that the meeting was being recorded.

The following Committee Members were present:

Rick Pollack	President
Ben Bernsten	Clerk/Treasurer
Don Massier	Trustee
Elmer Jones	Trustee

John Sweeney, Vice President, was absent.

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Management Services; Ed Fitzgerald, General Counsel/Director, Internal Services; Jim Reader, Director of Collection Systems; Greg Cassaro, Director of Plant Operations; Lisa Mittel, Finance Manager; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Kwame Calvin, Assistant Director of Internal Services; and Susan Skinner, Executive Services Coordinator.

Massier moved to approve the minutes of the Meeting of the Committee of Local Improvements of July 26, 2021; seconded by Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Old Business: None

New Business:

Massier moved to approve Shelburne Drive Special Assessment No. 135 Certificate of Cost and Completion; seconded by Bernsten; motion passed upon roll call as follows:


Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

The following was presented for information purposes only. No Committee action required:

- Proposed Meander Drive Special Assessment
- A) Assessment Roll and Report
- B) Certificate to Roll
- C) Motion to Set Assessment Roll for Hearing
- D) Order Setting Assessment Roll for Hearing
- E) Notice re: Court Confirmation

At 6:20 p.m., Massier moved to adjourn the Meeting of the Committee of Local Improvements; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

  
Secretary