

**MEETING MINUTES  
COMMITTEE OF LOCAL IMPROVEMENTS  
FOUR RIVERS SANITATION AUTHORITY  
(formerly Rock River Water Reclamation District)  
JULY 26, 2021**

The Four Rivers Sanitation Authority Board of Trustees, Committee of Local Improvements and staff met in person at Four Rivers Sanitation Authority, Graceffa Administration Building, 3501 Kishwaukee St., Rockford, Illinois.

In accordance with the Government Emergency Administration Act and State of Illinois Executive Order in Response to COVID-19 (Executive Order No. 5), Section 6, the public was invited to participate and listen to the meeting via WebEx (audio only). Members of the public were welcome to dial-in to the Regular Meeting of the Board of Trustees and Meeting of the Committee of Local Improvements as follows: (408) 418-9388 (U.S. Toll) or (844) 992-4726 (U.S. Toll-Free); Access Code: 146 265 8699. Members of the public were allowed to address the Board via teleconference but were NOT allowed to participate in person.

Pollack called the Meeting of the Committee of Local Improvements to order at 5:15 p.m. and advised that the meeting was being recorded.

The following members were present:

Rick Pollack	President
Don Massier	Trustee
Elmer Jones	Trustee

John Sweeney, Vice President, and Ben Bernsten, Secretary, were absent.

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Ed Fitzgerald, General Counsel/Director, Internal Services; Julia Scott-Valdez, Director of Management Services; Jim Reader, Director of Collection Systems; Greg Cassaro, Director of Plant Operations; Lisa Mittel, Finance Manager; Ashley Bernard, Assistant Director, Plant Operations/Customer Service; Tyler Nelson, Senior Civil Engineer; Angie Good, Engineering Administrator; Melinda Roach, Purchasing Coordinator; and Susan Skinner, Executive Services Coordinator.

Kwame Calvin, Assistant Director of Internal Services, was absent.

A Public Hearing was held regarding Meander Drive Sanitary Sewer Area Special Assessment No. 136. Approximately one dozen residents attended, with six offering comments for and against the proposed special assessment. Residents Kim and Jim White were not able to attend in-person or via WebEx but e-mailed a message in support of the project. Per their request, Hanson read their message at the meeting. Staff also answered questions related to the project.

Pollack moved to approve the minutes of the Meeting of the Committee of Local

Improvements of June 28, 2021; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Absent

Old Business: None

New Business:

Massier moved to approve proposed Meander Drive Special Assessment A) Second Resolution and B) Draft Ordinance and Recommendation; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

At 5:45 p.m., Massier moved to recess the Meeting of the Committee of Local Improvements to enter into the Regular Meeting of the Board of Trustees; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

Pollack reconvened the Meeting of the Committee of Local Improvements at 6:55 p.m.

New Business (continued)

Massier moved to approve Meander Drive Special Assessment C) Appointment of Commissioner Mark Crosby; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye


Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

Proposed Meander Drive Special Assessment A) Affidavit of Mailing was presented for information purposes only. No Board action required.

Massier moved to adjourn the Meeting of the Committee of Local Improvements; seconded by Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Absent

Meeting adjourned at 7:05 p.m.

  
Secretary

